

**MINUTES OF THE CITY OF PORT WASHINGTON  
COMMUNITY DEVELOPMENT AUTHORITY  
March 2, 2015  
City Hall**

Present: Mary Becker, Bill Prince, Erica Roller, Mike Ehrlich, and Tom Mlada. Also Present: Advisors Rory Palubiski, Missy Larson and Randy Tetzlaff, Director of Planning & Development.

Roll call: The meeting was called to order at 6:05 pm with a quorum present.

Public appearances and comments: None.

Review and recommend the request for proposals for the municipal parking lot site: Tetzlaff reviewed new revisions that incorporate the items discussed at the last meeting as well as some newer one shared by members since the last meeting. Still missing is the appraised value and the completion of the Phase I Environmental Assessment; both of which are forthcoming. New photos of the site have also been added. The item of most discussion centered on whether there is need to hold a pre-submission meeting and if so, should it be mandatory or optional. In the end, it was agreed that such meeting be held but not identified as either mandatory or optional; those with intentions to submit will be informed by staff. Mlada also informed the members that because the appraisal and Phase I have not been completed and because the aldermen and city attorney need time to review the final version, Council will not review and take action on the RFP until the March 17<sup>th</sup> meeting. **A motion was made by Prince to recommend that the Council approve the RFP subject to the latest revisions being made. All voting aye, the motion carried.**

Future meeting topics and forthcoming events: The next regularly scheduled meeting will be on March 16, 2015.

Public appearances and comments: John Sigwart asked if the plan for extending Harborview Lane north as a bike/pedestrian way was approved or could be modified. He asked because if it must be kept open behind the former grocery store, then the idea of moving TBF or another development west is moot. He also expressed concern for the right turn movement into the marina as depicted on the CDS plan.

Adjournment: **Motion by Becker, the meeting adjourned at 6:47 pm.**