

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES**

Monday, December 14, 2015

Present: Suzanne Bruner, Edie Webb, Alderman Bill Driscoll, David Owens, Sally Schirk-Ehrlich, Beth Smyth, Mayor Tom Mlada, and Catherine Kiener, Director

Excused: Steve Broyles

Meeting was called to order at 6:05 PM

1. Approval of November minutes: Motion to approve by Mrs. Webb and seconded by Mrs. Bruner. Motion carried.

2. Public Comments: There were eight members of the public; Mr. Lewin expressed opinion that the Ad-Hoc Committee selecting the Aurora Clinic as a future sight for the Adult Community Center was a great idea.

3. A. The Financial summary for November & December: Motion to accept the financial summary for November and December was made by Mrs. Schirk-Ehrlich with a second by Mrs. Suzanne Bruner. Mr. Owens stated that from an accounting perspective the figures match. No discussion on specific items in the summaries. Motion carried.

4. Unfinished business: none

5. New Business:

A. Discuss potential partnership with the YMCA. Alderman Driscoll reported the Y reached out to the city to discuss possible areas of common service and differences. This informational meeting shared the Y has not space currently and are years away from an addition. This was followed up on like the reports from the other site visits.

B. Many positive comments from community members were reported by Mrs. Edie Webb including the positive editorial in the Ozaukee Press regarding the Ad-Hoc Committee decision to pursue Aurora Clinic at 1777 West Grand as the future site for a Community Center. Another comment from Mr. Owens was that the site seems ideal for future growth and needs of the City. Mrs. Webb moved that the Commission on Aging go forward with the Ad-Hoc Committee recommendation. Second by Mrs. Bruner. Motion approved unanimously.

C. Agreement of building use with Ozaukee county was reviewed. Comments indicated that the City should request more financial reimbursement for the use agreement than is presently requested. Mrs. Bruner moved to accept the current agreement with a second by Mrs. Webb. The committee would like the Director to notify the County an increase will occur in the next year. Motion Carried.

D. The Current job description for the Director position is the original description. There have been added duties to the position and for future accreditation process the description should be updated. The Director will contact other communities to do a comparison and work on revising it.

E. Alderman Driscoll reported that the lighthouse paperwork is due in December and NOA application is looking favorable. There are many projects happening to help grow the city.

6. Directors Report

A. Senior Center Board of Directors –A bible study group will be renting space at the Center on Saturdays beginning in January.

B. Upcoming events

1. a.New Years at noon with entertainment on Dec. 30

2. Educational and Enrichment classes are being scheduled for the year

3. Preliminary results for the sale show that the center, less expenses will submit \$1,300 for the matching \$500 from Thrivent.

C. Staff Updates –The council will approve the personnel recommendation at its next meeting to combine the position for Mr. David McGregor with not over 1100 hours. The Assistant position will have 120 hours that are in the budget the Director will work with the personnel committee to try and fill. There are already many volunteer hours given in the office.

6. Meeting adjourned at 6:50 PM

Next Commission on Aging Meeting: Monday, January 11, 2016

Respectfully submitted, Beth Smyth, Secretary