

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES**

Monday, October 12, 2015

Present: Suzanne Bruner, Edie Webb, Alderman Bill Driscoll, David Owens, Sally Schirk-Ehrlich, and Catherine Kiener, and Mayor Tom Mlada Excused: Beth Smyth and Steve Broyles

Meeting was called to order at 6:05 PM

1. Approval of September minutes: Motion to approve by Mrs. Webb and seconded by Mrs. Bruner. Motion carried.

2. Public Comments: None

3. A. The Financial summary for September: Mrs Bruner moved to approve and Mrs. Webb seconded the motion. Discussion was on clarifying check for a member who assists with washing/drying/folding kitchen dish cloths. No further discussion. Motion carried.

B. Quarterly bills to be paid by the city: Mr. Owens moved to approve the quarterly bills Motion seconded by Mrs. Webb. The overage in the telephone/internet account and the Director met with a city staff to gain more understanding of the situation. The committee in 2014 did not have a complete picture of the expenses with the phone switch as presented at budget prep time in 2014. The water utility bill will be over the budget due to a broken flapper in July unnoticed for several weeks. No further discussion was held. Motion carried.

4. Unfinished business:

A. Ad-Hoc for Strategic Plan Update

Mrs. Webb highlighted the final report presentation by Andrew Bremer with MSA. Edie gave an overview of the tour to the 3 centers at the end of September. The 3 sites were all different. All sites received various city tax support. Our Center is very active. One park and rec board member attended the tours. The ad-hoc committee meets tomorrow at 4:30.

B. The budget was changed due to reductions requested by the City administrator. Cuts were made in supplies, miscellaneous expenses, maintenance, and continuing education. The budget meeting will be on Oct. 20th with finance committee.

5. New Business:

A. Elected officials report – It was a long meeting for the council.

6. Directors Report

A. Senior Center Board of Directors

The senior center Board approved an increase in membership dues in 2016 and it will be a combined membership of the Center and Friends. This was done after a comparison of local dues and a review of centers nationally. This increase puts Port Washington membership on the higher side.

B. Upcoming events

1. The Craft and Bake corner opens on November 9th

2. Educational Class update

Cooking Class has 7 registered; Falls Prevention has 5 registered; promote Healthy Habits

C. Staff Updates –3 Craig list replies with no follow up from interested parties; 2 applications received from the print add. Interviews will be scheduled.

6. Meeting adjourned at 7:15 PM

Next Commission on Aging Meeting: Monday, November 9, 2015

Respectfully submitted for the Secretary by Catherine Kiener