

**CITY OF PORT WASHINGTON  
COMMISSION ON AGING MINUTES**

**Monday, August 10, 2015**

Present: Suzanne Bruner, Edie Webb, Steve Broyles, Sally Schirk-Ehrlich, Beth Smyth  
Alderman Bill Driscoll and Catherine Kiener, and Mayor Tom Mlada    Excused: David Owens

Meeting was called to order at 6:05 PM

1. Approval of May minutes: Motion to approve by Mrs. Brunner and seconded by Alderman Driscoll. Motion carried.

2. Public Comments: None

3. A. The Financial summaries for May, June, & July were reviewed. A motion to approve the 3 summaries was made by Mrs. Webb and seconded by Alderman Driscoll. No further discussion. Motion carried.

B. Quarterly bills to be paid by the city tabled until August due to copy machine problem. The Director is working with city staff as to why the telephone bills seem to be increasing from AT&T beyond the 2 alarm bills. The line item for telephone will probably go over budget.

4. A. Unfinished business: Ad-Hoc for Strategic Plan Update

The draft report will be ready for the next meeting of the Ad Hoc Committee in September. The options are a stand-alone building, buy the current building if available, buy another building, or build a new senior center or a community center. There was some discussion as to the situation of the Center at the end of the lease. Alderman Driscoll in expressing his views on the city owning real estate, commented if the correct choices were made this position for the Center may not have occurred. It was also suggested that the Center do more publicity for events and this will include the tour day on Monday, Sept. 28. The cross tabulation on the survey for those under 55; over 55 non-users and 2 others are available to review. Each is about 100 pages. Mayor Mlada suggested the information from the site visits be pulled together for highlights and presented to the public.

5. New Business:

A. Elected officials report – Budgets are beginning to be prepared by departments for 2016.

B. The Center budget will be developed with a draft copy at the Monday meeting.

C. This item covered under Ad-Hoc Update

6. Directors Report

A. Senior Center Board of Directors

The Board is considering Lifetime memberships and a joint membership with the Friends at the next meetings.

B. Upcoming events

1. a. Concert in the Park with Ice Cream on Thur. Aug. 27 from 1-3

2. Enrichment classes for fall are being finalized

3. Trips in August include the Fireside and Arlington

C. Staff Updates – A candidate for the Maintenance Position will be finalized for Council approval this month; the 2 candidates have declined for the Assistant so the position will be reposted on the City website. A suggestion to post on Craig's List was made by Alderman Driscoll and will be followed up on by Director Kiener.

6. Meeting adjourned at 7:05 PM

**Next Commission on Aging Meeting: Monday, September 14, 2015**

Respectfully submitted by Secretary Beth Smyth