

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JANUARY 13, 2015**

ROLL CALL: Chairman Craig Czarnecki called the City of Port Washington Board of Public Works meeting to order at 5:31 p.m. in the Lower Level Conference room at the City Hall. Members present: Kevin Rudser, Paul Neumyer, Jason Wittek, Mike Ehrlich, and Eric Ryer. Also present were: City Engineer Rob Vanden Noven, Water Supt./Commissioner Dave Ewig, City Administrator Mark Grams, and Wastewater Supt. Dan Buehler. Absent and excused: None.

Chairman's Business: There was none.

Approval of Minutes for September 9, 2014: MOTION BY CRAIG CZARNECKI AND SECONDED BY KEVIN RUSER to approve the minutes of October 14, 2014 as presented. Motion carried unanimously.

Public Comments/Appearances: There was none.

Old Business: There was none.

New Business:

A. Consider Purchase Of Trees: Street Commissioner Dave Ewig reviewed the technical specifications for the purchase of trees with the Board Members. He stated that four quotations were requested pertaining to the purchase of 430 trees. Wayside Nursery quoted 238 trees; McKay Nursery quoted on 357 trees; Johnson Nursery quoted on 29 trees and Meacham Nursery quoted on 302 trees. These trees are budgeted for the Coal Dock, State Hwy 33 Project, Tree replacements and 2014 Street reconstruction. After reviewing the unit prices, staff recommends purchasing the following trees: from Meacham Nursery, 212 trees for \$18,225.00; from McKay Nursery, 156 trees for \$11,805.00; from Johnson Nursery, 46 trees for \$6,026.00; and from Wayside Nursery, 16 trees for \$1,400.00. These trees should be delivered by mid-April. **MOTION BY MIKE EHRLICH AND SECONDED BY PAUL NEUMYER to approve the purchase of trees as recommended by staff. Motion carried unanimously.**

B. Consider Purchase Of Replacement Line Painter For Street Department: Street Commissioner Dave Ewing reviewed this item with the Board Members. He stated that two proposals were requested pertaining to the replacement of the existing 1996 MB line sprayer. One was from Sherwin Williams for \$11,227.00 for Titan Model PL6950 and one from Diamond Vogel for \$10,915.00 for the same model. This is a budgeted item. Staff recommends purchasing the Titan Model PL6950 from Diamond Vogel for \$10,915.00. **MOTION BY PAUL NEUMYER AND SECONDED BY MIKE EHRLICH to recommend to the Common Council to approve the Diamond Vogel Titan PL6950 for \$10,915.00 as presented. Motion carried unanimously.**

C. Consider Bids For North Beach Access Improvements: City Engineer Vanden Noven reviewed the bid tabulation for the North Beach Access Improvement Project with the Board Members. The purpose of this project is to create a more inviting and handicap accessible walkway around the Wastewater Treatment Plant. The base bid includes the "wave" fence, but does not include the new light poles. Staff recommends approving the base bid. The Board Members discussed the alternate bid items. **MOTION BY MIKE EHRLICH AND SECONDED BY PAUL NEUMYER to recommend**

to the Common Council to approve the low bid from TP Concrete for \$492,036.90, (no alternates). Motion carried unanimously.

D. Consider WWTP Murals: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that among the ideas for improving the appearance of the WWTP on the City's lakefront is the idea of painting murals on the sludge storage tanks. This idea was considered during the design process for the North Beach Access Improvements, but was outside of the scope of the agreement. To take the next step, staff contacted Walldogs: <http://www.thewalldogs.com/>. In the recent past, the Walldogs have worked in Plymouth, Algoma, Chippawa Falls, and other cities in Illinois, Minnesota, and nationwide. A draft proposal was received by the City. The estimate was \$80,000+ for each tank. The Board Members discussed different avenues for creating some type of mural on the tanks. It was suggested that the tanks will be re-painted in several years and to bring this topic up again at that time. No Action Taken.

E. Review 2014 Sanitary Sewer Smoke Testing Results: Wastewater Super. Dan Buehler reviewed this item with the Board Members. He stated that as a follow up to the 2013 sanitary sewer smoke testing and manhole assessment work, additional smoke testing was performed in 2014 in other older sections of the City to locate where additional clear water was getting into the sanitary system. Letters will be sent out to those residents that have clear water going into the sanitary sewer from their eaves troughs and staff will follow up with them in a couple of months. The deadline to complete this action is May 15, 2015. **MOTION BY MIKE EHRlich AND SECONDED BY CRAIG CZARNECKI to approve the letters to be sent out to residents and to perform the necessary work to eliminate the illegal connections. Motion carried unanimously.**

F. Consider "Adopt A Median" Program: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that at the November meeting of the Environmental Committee, it was suggested that the medians in STH 33 be maintained by citizen volunteers under an "Adopt a Median" program. Until this year, the medians have been maintained by the landscape contractor for the STH 33 improvement project, but that contract has now expired, and future maintenance is the responsibility of the City. City Engineer Vanden Noven reviewed the draft program with the Board Members. City Engineer Vanden Noven stated that he informed the Environmental Committee that he had serious safety concerns regarding the placement of volunteers in highway medians, particularly on STH 33 where the speed limit is 35 mph for much of the area, and there is no shoulder. The median on STH 32 (Wisconsin Street) at CTH LL is in a 25 mph zone, but it is very narrow, it has no shoulder and traffic can be relatively heavy. The only other planting maintained in the Street ROW is at Swing Street (Jackson/Wisconsin). That area is already maintained by one of the City's garden clubs. The Franklin Street flower pots are maintained by volunteers working for Main Street, although part-time DPW employees water them 3 times a week. The newly established rain garden at the east end of Main Street also requires extreme care, but requires expertise as rain garden plants often look similar to weeds. Other planting beds in the City are under the care of the Park and Recreation Department or the Marina. While the Marina has the personnel and resources to adequately care for their flowers and planting beds, Park and Rec is far more limited, and could use the additional assistance. Because the majority of planting beds are under the care of Park and Rec and located primarily in safer working areas, staff would recommend that the Park and Rec Board consider the proposed volunteer program. The Board Members discussed this issue. **MOTION BY CRAIG CZARNECKI AND SECONDED BY KEVIN RUDSER to recommend not having volunteers maintain medians on state highways. Volunteers should contact the Park and Recreation Department to volunteer to maintain planting beds. Motion carried unanimously.**

6. Project Updates: There was none.

8. Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY PAUL NEUMYER AND SECONDED BY MICHAEL EHRLICH to adjourn the meeting at 6:15 p.m. Motion carried unanimously.