

Ad-hoc Strategic Planning Committee
City of Port Washington – Adult Community Senior Center
Meeting Minutes

January 13, 2015

Present: John Jacque, Edie Webb, Tom Murphy, Director Catherine Kiener,
Paul Ehrlich, Alderman Bill Driscoll, John Sigwart, Irene Taylor, Mayor Tom Mlada

Not Present: Mary Fran Lepaska, Mary Buser, Joe Millonzi

Next meeting: Tuesday, February 3, 4:30 p.m.

1. Approve minutes: Mr. Murphy approved the minutes and Ms. Webb seconded with the notation that our newest committee members, Mary Buser and Mary Fran Lepaska be included. Motion carried. Roll call by Ms. Taylor and the meeting was called to order at 4:30 p.m.

2. Public Comments: There were no public members present to comment.

3. Updating on the Needs Assessment RFP:

Director Kiener will update the file to remove italics and have the document ready by the end of the week, with a request to have responses by Friday, January 30th. Mr. Sigwart suggested the requests be opened along with a witness.

The financing of the assessment will include the \$3k from the center and \$3-4k from the city. Two companies likely to be responding include Greenplay and MSA, and Director Kiener will inquire into references of each company.

4. Updates:

Mr. Jacque inquired of Mr. Sigwart on the status of the task force regarding coordination of services with Saukville. Mr. Sigwart said the committee meeting was delayed until Feb. 2nd and that there has been complications, historically, in the coordination efforts.

5. Visitation of other Senior Centers

One or more members will team up to visit. (A list of questions to use is attached.) Mr. Jacque and Mr. Murphy may visit Plymouth, and Mr. Sigwart may visit Waunakee shortly.

6. Published Article:

The Ozaukee Press reporter interviewed Director Kiener for an hour and attended the city meeting. Alderman Driscoll thought the article brought up good points and emphasized that we don't have the answers...and are poised to gather the correct questions. Mr. Jacque said, "It was good to get the conversation started..." with regards to the publicity of issues the center faces. There was talk of how the headline was somewhat sensationalized.

With regard to other publicity, WTMJ Channel 4 is scheduled to interview two members of the "Chicks with Sticks" group at the center tomorrow as part of the Channel 4 Baby Shower donations they have made.

Next meeting Tues February 3 at 4:30

Respectively submitted by Irene Taylor

Suggested Questions for Adult Senior Center Visits:

1. *Average age of members*
2. *Other demographics (% seniors in the city, etc.)*
3. *Funding (How is the center supported?)*
4. *What funds were used to build the facility?*
5. *What is the physical layout of the building, the capacity, etc.*
6. *Parking details*
7. *Is there a coordination of services with neighboring communities?*
8. *What classes are offered?*
9. *Are senior meals offered here?*
10. *What are the yearly dues?*