

PORT WASHINGTON PARKS AND RECREATION DEPARTMENT
OFFICIAL BOARD MINUTES

DATE: October 9, 2014

LOCATION: Parks & Rec Office

The meeting was called to order by Vice President R. Voigt at 6:00 PM

- I. Members present (**P**), absent (**A**) or excused (**E**): Voigt_P_Klotz_A_Ehrlich_P_Kinas_P_Lemkuil_P_Rudser_E_Deal_P_Karrels_P_Becker_E_Larson_E_Verheyen_A
Late: N/A

- II. Motion by M. Ehrlich to accept the September 11, 2014 minutes as presented. Second by J. Karrels. Motion carried 6-0

- III. Citizen Comments not on the agenda
 - Nothing Submitted

- IV. Old Business:
 - A. Director's Report
 - Reviewed and Submitted
 - Staff participated in a conference call as part of the NOAA Coastal Storms: WI Working Group
 - B. Report from Other Boards, Commissions and Committees
 - M. Ehrlich reported that the budget is what is being talked about by the Common Council
 - M. Ehrlich also reported that there was a meeting of local officials and some business owners regarding the parking lot just west of the Marina. They were meeting to discuss trees that were planted and are now being removed because of their potential to block the view of the Marina and Lake. The trees are possibly planned to be replanted in the Coal Dock Park

- V. New Business
 - A. Review and Recommend Hiring of Staff
 - Staff presented hiring list to Board for discussion
 - Motion made by P. Lemkuil to approve the staff as presented. Seconded by M. Ehrlich. B. Deal abstained. Motion carried 5-0.
 - B. Review and Recommend Facility Use Requests
 - None reported
 - C. Update on Multi-use Trail Construction with Jim Hinze of the Ozaukee County Mountain Bikers
 - Jim Hinze of the Ozaukee County Mountain Bikers (OCMB) reported that phase I of the project is complete, providing 1.4 miles of riding
 - Hinze said that phase II will start sometime this fall and continue into the first part of 2015, adding an additional mile of rideable trail
 - Hinze also said that temporary signage is in and final marking will not be placed until the exact route is determined
 - Shashank Bangalore (1554 Cherokee Street, Grafton, WI) approached the Board to discuss his concept of a bike park in Upper Lake Park
 - Bangalore stated that his idea of a bike park would have features similar to the pump track located in Sauk Creek Park. Additionally, there would be wooden jumps and boardwalks

- The Board asked Bangalore to let them know how much this would cost, where exactly in the park he was thinking for a location, how he would raise the funds and who would do the work
- Bangalore thought it would be close to \$12,000 for the park and he thought he could fund raise between \$6000 to \$7000

D. Review and Recommend Comprehensive Park and Open Space Plan with Andrew Bremer of MSA Professional Services, Inc.

- Mr. Bremer presented the Board with the updated draft of the Comprehensive Park and Open Space Plan
- Bremer gave the Board a list of changes and corrections that he and Staff had put together.
- Bremer also asked the Board if they had any final suggestions, changes or corrections
- Bremer said the next step would be to take this draft, after assumed board approval, to the Plan Commission and then Council. There would also be a public hearing at the Common Council meeting to allow for any further input before final approval
- Motion made by B. Deal to approve Comprehensive Park and Open Space Plan with presented changes as drafted by Andrew Bremer of MSA Professional Services, Inc. Seconded by P. Lemkuil. Motion carried 6-0

E. Review and Recommend 2015 Wage Scale

- Staff presented the wage scale to the Board for discussion
- Staff gave clarification to Board regarding the playground program proposed wages
- Motion made by M. Ehrlich to approve the 2015 wage scale as presented. Seconded by J. Karrels. B. Deal abstained. Motion carried 5-0

F. Discuss Port Pumpkin Mania 2014 with Mayor Tom Mlada Board tabled discussion until further information could be made available on who would head the volunteer group

- Mayor Mlada spoke to the Board regarding a new special event he wanted to develop, in conjunction with Main Street and the Parks & Rec Department
- Mr. Mlada stated that event would incorporate the Main Street trick or treat event and compliment the farmer's market on October 25th
- P. Lemkuil and K. Rudser volunteered to help with the event
- Mayor Mlada said he would connect with Lemkuil, Rudser, staff and Lauren Richmond of Port Main Street to plan the event

VI. Any Other Business That May Properly Come Before the Board

- Nothing Submitted

VII. Motion to adjourn by R. Voigt. Seconded by M Ehrlich. Motion carried unanimously. Meeting adjourned at 7:18 PM.

Respectfully Submitted,

Sue Kinas
Secretary