

**CITY OF PORT WASHINGTON
PLAN COMMISSION
MINUTES
THURSDAY, SEPTEMBER 18, 2014**

1. **ROLL CALL:** Mayor Mlada called a duly convened meeting of the Plan Commission to order at 6:36 p.m. Members present were: Commissioners Voigt, Kelley, Becker, and Williams. Also present was: City Planner Randy Tetzlaff. Absent and excused: City Engineer Rob Vanden Noven, City Administrator Mark Grams, and Bud Sova.
2. **PUBLIC APPEARANCE & COMMENTS:** There was none.
3. **APPROVAL OF MINUTES FOR AUGUST 21, 2014: MOTION BY EARL KELLEY AND SECONDED BY RON VOIGT to approve the minutes as presented. Motion carried unanimously.**
4. **ADDITION TO A RESIDENCE LOCATED IN A NEIGHBORHOOD CONVERSATION OVERLAY DISTRICT AT 420 N JOHNSON STREET:** City Planner Tetzlaff reviewed this item with the Plan Commissioners. He stated that the new owner of 420 N Johnson Street would like to add an addition to this property. The DRB reviewed this plan and were impressed. They would be adding a two story addition that included a garage, family room, and a master suite. They will also do some landscaping and add a driveway. The driveway will be located on the east side of the house and extend down to North Powers Street. The addition will be built to blend into the current building by using Cream City brick. The Plan Commission had some concerns with the driveway, some of the setbacks and the drainage. The Plan Commissioners discussed several other items, but all agreed that the addition is very impressive. **MOTION BY DAN BECKER AND SECONDED BY RON VOIGT to approve the plans as presented subject to discussing with the neighbor to the east of this address the driveway, and discussing the proper setbacks and the drainage of this property. Staff will review and approve. Motion carried unanimously.**
5. **CERTIFIED SURVEY MAP TO CREATE TWO LOTS AT 1221 SOUTH PARK STREET:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. He stated that KMC recently purchased 901 Sunset Road. The building off Sunset and Mineral Springs Drive last occupied by Serigraph. KMC does not need the land to the south of its main facility on South Park Street. The proposed CSM will create a new lot that can be marked and sold for industrial development. The CSM conforms to both Chapter 18 of the Municipal Code as well as §236 of the WI Statutes. Staff recommends approval of the CSM as submitted. **MOTION BY RON VOIGT AND SECONDED BY EARL KELLEY to approve the CSM as presented. Motion carried unanimously.**
6. **REVISED ZONING STANDARDS FOR THE ARTERIAL GATEWAY OVERLAY DISTRICT:** City Planner Randy Tetzlaff review this item with the Plan Commissioners. He stated that based on your comments at the last Plan Commission, he drafted new language that is more specific and avoids needing to page back to the base zoning district. Permitted, conditional, and prohibited uses are now plainly specified. Also, there is new and more specific language regarding design standards as to what “we want and do not want.” Several of the Commissioners gave the City Planner more feedback. Commission Kelley had several concerns and made several suggestions. He reviewed several of his suggestions. The Plan

Commissioner discussed this item. The Commissioners decided that they would like Commissioner Vanden Noven and Commissioner Sova input on this item. This item will be reviewed again next month.

7. **FORTHCOMING EVENTS:** Mayor Mlada stated that there is a Beer Garden this coming Saturday, 11:00 a.m. to 8:00 p.m.; The Waterfront Safety Committee is having their 5K run, also a 3.2 Run/Walk on the stairs in the City of Port Washington. For more information, contact Kevin Rudser. The Downtown Master Session PIM will be October 20, 2014 with the CDA; the CDA will make a recommendation to the Common Council on October 21, 2014 and the Plan Commission will discuss the CDS on their next meeting to be held on October 23, 2014
8. **ADJOURNMENT: MOTION BY DAN BECKER AND SECONDED BY AMANDA WILLIAMS to adjourn the meeting at 7:55 p.m.**