

**CITY OF PORT WASHINGTON
PLAN COMMISSION
MINUTES
THURSDAY, MARCH 20, 2014**

1. **ROLL CALL:** Mayor Mlada called a duly convened meeting of the Plan Commission to order at 6:35 p.m. Members present were: Commissioners Voigt, Kelley, Becker, and Sova. Also present was: City Planner Randy Tetzlaff, City Administrator Mark Grams, and City Engineer Rob Vanden Noven. Absent and excused: Dan Becker and Amanda Williams.
2. **PUBLIC APPEARANCE & COMMENTS:** There was none.
3. **APPROVAL OF MINUTES FOR FEBRUARY 20, 2014: MOTION BY EARL KELLEY AND SECONDED BY BUD SOVA to approve the minutes with corrections. Motion carried unanimously.**
4. **PORT WASHINGTON YOUTH BASEBALL / SOFTBALL FIELDS COMPLEX AND CONCESSION STAND:** City Planner Tetzlaff reviewed this item with the Plan Commissioners. He stated that the land proposed for a youth baseball complex is the city-owned land once known as the Schanen Farm. When it was acquired by the City, plans were to use it for a soccer complex. Those plans never came to fruition. When the City Master Plan 2035 was reviewed and approved, the land use proposed for the 40-acre parcel was for low density residential on the west along Bley Park Estates and commercial along STH 33. The remainder of the land (the SW corner) was designated for park land use. Former Mayor Huebner was later instrumental in bringing Port Youth Baseball to the table and a future youth baseball complex was proposed. During the reconstruction of STH 33, the site was re-graded in anticipation of such of a facility being built there. Mike Ehrlich of 6E6S Architects is now bringing forth plans for such a complex. The plans include four baseball fields (two large fields and two smaller fields) and a concession stand. There would be three commercial lots on STH 33 and residential lots along the east side of the property. A parking lot would be on the north side by the commercial lots and hold about 100-112 parking spaces. Mr. Ehrlich reviewed the entrance plaza to the park. He also reviewed the concession building with the Plan Commissioners. The building will be construction with split-face block and cement side board siding. The second story will have rooms for announcers, scorers, and either a community room or board room. The lighting would have shields to focus on the field. A lighting plan will be submitted to the City. This project will be financed by the Baseball Club and would like to start work this year. Mr. Don Buechler of 1782 West Second Avenue was upset that he was not notified of this meeting and that he did not know that this parcel of land was going to be baseball fields. He stated that the City should have notified him. He has concerns regarding noise, traffic, litter, lighting, and hours of operation. Plan Commissioners and staff informed Mr. Buechler that no notifications are required for site plans. **MOTION BY RON VOIGHT AND SECONDED BY ROB VANDEN NOVEN to approve this project as presented. Motion carried unanimously.**
5. **ANNEXATION OF THE WESTSIDE WATER TOWER SITE:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. He stated that when the water tower was constructed, the land and the surrounding lands were all in the Town of Port Washington. Now, the adjacent lands to the east, north, and west, have been annexed into the City. The water tower site should probably have been annexed when Hidden Hills was. This is more of a

housekeeping issue that needs to be addressed. City Administrator Mark Grams stated that at the time, staff forgot to annex this parcel. **MOTION BY RON VOIGHT AND SECONDED BY BUD SOVA to recommend approval to the Common Council to annex this property into the City as presented. Motion carried unanimously.**

6. **FORTHCOMING EVENTS:** The fish fry at the church is on Friday, the first day of spring is March 21st, and the Spring Election will be April 1st. Also the Port Washington High School's Acapella Group is going to Nationals in New York City.
7. **ADJOURNMENT: MOTION BY ALDERMAN ROB VANDEN NOVEN AND SECONDED BY RON VOIGT to adjourn the meeting at 7:00 p.m. Motion carried unanimously.**