

**CITY OF PORT WASHINGTON
PLAN COMMISSION
MINUTES
THURSDAY, JANUARY 16, 2014**

1. **ROLL CALL:** Mayor Mlada called a duly convened meeting of the Plan Commission to order at 6:33 p.m. Members present were: Commissioners Williams, Voigt, Kelley, Becker, and Sova. Also present was: City Planner Randy Tetzlaff, City Engineer Rob Vanden Noven and City Administrator Mark Grams. Absent and excused: None.
2. **PUBLIC APPEARANCE & COMMENTS:** There was none.
3. **APPROVAL OF MINUTES FOR OCTOBER 17, 2013: MOTION BY DAN BECKER AND SECONDED BY EARL KELLEY to approve the minutes as presented. Motion carried unanimously.**
4. **FAÇADE RENOVATION AT 217 N FRANKLIN ST:** City Planner Tetzlaff reviewed this item with the Plan Commission. He stated that Mike Ehrlich from 6E6S Architects previously presented conceptual plans for renovation of the exterior façade of Alley Katz bar. The property owner now has secured financing and proposing to proceed with the improvements. Mike Ehrlich reviewed the planned improvements with the Commissioners. **MOTION BY ROB VANDEN NOVEN AND SECONDED BY DAN BECKER to approve the façade renovation at 217 N Franklin Street as presented. Motion carried unanimously.**
5. **WIRELESS COMMUNICATION IMPROVEMENTS TO THE WESTSIDE WATER TOWER LOCATED AT 1600 W GRAND AVENUE:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. He stated that Verizon is proposing Advanced Wireless Services that will entail the replacement of three (3) antennas and the addition on one (1) surge protector and one (1) cable. Since municipalities are limited in their review authority, it is recommended that approval be made subject to *“the Plan Commission expressly reserving all rights, including the right to rescind or modify approval, or require compliance with local ordinances, if Section 6409 of the Middle Class Tax Relief and Job Creation Act of 2012 is subsequently held unconstitutional; and the affirmative structural analysis by the Water Utility’s consultant.”* **MOTION BY ROB VANDEN NOVEN AND SECONDED BY EARL KELLEY to approve the wireless communication improvements to the Westside Water Tower located at 1600 W Grand Avenue as presented subject to the Plan Commission expressly reserving all rights, including the right to rescind or modify approval, or require compliance with local ordinances, if Section 6409 of the Middle Class Tax Relief and Job Creation Act of 2012 is subsequently held unconstitutional; and the affirmative structural analysis by the Water Utility’s consultant.” Motion carried unanimously.**
6. **NEW SANDWICH BOARD REGULATIONS:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. He stated that Commissioner Kelley as well as some downtown business owners requested that the Plan Commissioners review the regulations or standards as pertaining to sandwich boards. The primary concerns expressed were sign quality, aesthetics, and placement. The Commissioners discussed this item and made several suggestions to the City Planner and asked that this item be brought back next month.

7. **FORM-BASED ZONING PRESENTATION:** The Plan Commissioner watched a PowerPoint Presentation by Jason Wittek on Form-Base Zoning. The Plan Commissioner had a good discussion on this type of zoning and that we continue to discuss it in the future.
8. **FORTHCOMING EVENTS:** The Appreciation Dinner will be held on January 26, 2014 at the Country Inn and Suites.
9. **ADJOURNMENT: MOTION BY ROB VANDEN NOVEN AND SECONDED BY RON VOIGT to adjourn the meeting at 7:55 p.m. Motion carried unanimously.**