

CITY OF PORT WASHINGTON
HARBOR COMMISSION MEETING
Monday January 13, 2014, 7:00 P.M.
City Hall, Lower Level Conference Room

Members Present

David Larson, Jerry Gruen, Dan Herlache, Jerry Baganz, Tony Matera, and Bill Driscoll

Others Present

City Administrator Mark Grams

Harbor Master Dennis Cherny

Mayor Tom Mlada

Brian Hinrichs (Foth Infrastructure and Environment, LLC)

1. **Roll Call:** (Absent: Sue Knauer)

2. **Approve Minutes Of Previous Meeting**

Tony Matera made a motion to approve the minutes as written and Jerry Baganz seconded. Motion Carried.

3. **Monthly Financial Report**

City Administrator Grams said that the Financial Report is just preliminary as some expenditures are still coming in for 2013 such as utilities, wages, and fringe benefits. The City Treasurer estimates that there is still approximately \$10,000 worth of expenses not shown on here. The net profit loss shown as of now is around \$38,349 and with the additional roughly \$10,000 in expenses that will put our profit at around \$28,000 for the year. If you look, we did run a deficit the year before and with this year on the plus side it should bring the Reserve Fund back up to around \$300,000. Member Matera questioned if the deficit last year had to do with the fuel issue. Harbormaster Cherny said that it actually wasn't the fuel that it was going over budget in supplies, utilities, and wages due to the unusually busy season the marina had. The good thing City Administrator Grams said is that the marina is going to end up on the plus side. We should have final numbers by next month he said. Member Gruen asked Harbormaster Cherny how much fuel is in the tanks now. He responded that there are approximately 9600 gallons of gasoline and approximately 8300 gallons of diesel fuel.

4. **Update On Slip Rentals For 2014**

Harbormaster Cherny said that the due date for slip fees was Friday and there are still about 40 unpaid tenants. He will have a much better idea where things stand next month.

5. **Estimated 2013 Marina Budget Profit/Loss**

Covered By City Administrator Grams under the Monthly Financial Report.

6. **Consider Financing For Engineering Consultant On Breakwater Improvement Project**

City Administrator Grams said that the original proposal that Foth Infrastructure put together was not feasible as the City could not come up with the \$25,000 needed to fund the project as there is no money set aside in the General Fund for such projects. City Administrator Grams asked that they put together a new proposal, and to look at doing it in a phase type of project. Whereas the Marina has a Capital Budget of \$15,000 available to at least start the process of looking at doing repair work and what funding/grants sources are available. The Foth/SmithGroup JJR team put together a new proposal for \$15,000. Not included in the \$15,000 proposal is the Harbor Master Plan.

Brian Hinrichs mentioned that the biggest hang up that we have right now is the fact that the harbor is no longer a commercial port. He mentioned that it helps that we have the full support of several members in congress. Brian mentioned that he has been very successful in procuring federal, state, and grant monies for other projects he has worked on such as Two Rivers.

Brian said that he would like to get the grant agencies here in Port Washington to get them vested in our project. He mentioned that there could be money available through the HAP Program, Waterways, DOA ,CDGB programs, Coastal Management Grants, amongst others. He feels that we need to get the ball rolling as soon as possible that when The Harbor Trust Fund monies become available, we are ready to go and hopefully can be at the top of the list.

He mentioned that they we could do the repairs in phases. He is confident that we can get the money to protect the Marina assets in one phase and We Energies in another phase.

Jerry Baganz made a motion to support the proposal from Foth/Smith Group JJR as indicated on January 13, 2014 at a cost of \$15,000 to be funded through the Port Washington Marina's Capital Improvement budget. Dan Herlache Seconded the motion. Motion Carried.

7. Harbor Master's Report

Harbormaster Cherny said that the main areas of concern have been the ice conditions in the Main Marina and the North Slip. Due to the extreme cold temperatures and the electric company being shut down for almost two weeks, the Marina was completely frozen. Thankfully the electric company started pumping warm water and the warmer temperatures helped to open the marina back up. The ice eaters ran for about two weeks straight. About a half dozen of the ice eaters are not working he said. Fortunately the yacht thawed out as well. They put in a couple more ice eaters during the cold snap to aid in protecting the boat from the ice.

8. Marina Tenants' Comments

No Comments.

9. Any Other Business That May Come Properly Before The Commission

No Comments.

10. Adjournment

Tony Matera made a motion to adjourn the meeting at 7:47 p.m. and Dave Larson seconded. Motion carried.