

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**CITY COUNCIL MEETING**  
**Tuesday, July 29, 2014, 7:30 P.M., City Hall**

**1. ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Tom Mlada in Council Chambers. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Bill Driscoll, Kevin Rudser, Dave Larson and Dan Becker. Absent and excused Alderman Doug Biggs. Also present: City Administrator Mark Grams, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt and City Clerk Susan Westerbeke.

**2. PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited

**3. CONSENT AGENDA**

- A. Approve Minutes Of Previous Meeting
- B. Approve Original Operator License Applications
- C. Approve Temporary Class "B"/ "Class B" Retailers License Applications
- D. Approve Cabaret License Applications
- E. Approve Temporary Bartender License Applications

MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN RUDSER TO APPROVE THE MINUTES AS PRESENTED; ORIGINAL OPERATOR LICENSE APPLICATIONS FOR SARA JANESHEK, PETER KLEIN, AMY VOIGT, DANIEL WOLLNER, SARAH RISCH, GARY WALTERS; TEMPORARY CLASS "B"/ "CLASS B" RETAILERS LICNESES FOR CHRIST THE KING LUTHERAN CHURCH, AUGUST 15, 2014 FOR NEW WIND FOLD SCHOOL FISH FRY AT 420 W. WHITEFISH ROAD AND PORT WASHINGTON-SAUKVILLE JAYCEES, AUGUST 15,16,17, 2014 FOR MARITIME HERITAGE FESTIVAL AT ROTARY PARK & COAL DOCK PARK; TEMPORARY BARTENDER LICENSES FOR PORT WASHINGTON-SAUKVILLE JAYCEES FOR CHRISTINA BRICKNER, STACY PETERS, MICHAEL GASPER, JAMES JOHNSON, KRISTIN JOHNSON, DENNIS ANSAY, CABARET EVENT LICENSE FOR MARITIME HERITAGE FESTIVAL, INC, SARA GROVER-AGENT FOR AUGUST 15,16,17,2014 AT ROTARY PARK AND COAL DOCK PARK.  
Motion carried unanimously.

**4. MAYOR'S BUSINESS**

A. Proclamation For Spinal Cord Injury Awareness Month- Mayor Mlada read the proclamation.

B. Breakwater Update- Mayor Mlada gave an update on the Army Corps arrival to start repairs on the breakwater. The north breakwater on the lakeside, harborside of north breakwater and south breakwater will all have armor stone placed. We also continue to work on obtaining grant funding to continue with breakwater repairs to the walking surface of the wall.

C. Update On Sister Cities Program- Mayor Mlada reported on the letter of interest sent to Sassnitz, Germany. This city is approximately the same size as Port Washington and is located on the water as well with the Port of Sassnitz and a similar fishing and tourism industry.

A new business has opened in the old Brown's Floral shop, it's called LaTulipe Floral Shop.

The downtown visioning process continues with the committee and the company hired to assist with this project.

Mayor Mlada met with administrators and NOAA to further discuss the application process for a marine sanctuary, which will include Port Washington, Sheboygan, Manitowoc and Two Rivers. The application is due by October 1<sup>st</sup>. Public information meetings will be held on this subject.

The downtown banners and public way finding signage is proceeding. The banners are ordered and should be up by Maritime Heritage Festival.

**5. OFFICERS'/STAFF REPORT**

A. Update On 2014 Street Improvement Projects- The City Administrator reported that they are behind schedule and are bringing in extra crews to catch up and have the project completed by the beginning of school.

**6. PUBLIC COMMENTS/APPEARANCES**

*Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.* None.

**7. COMMITTEES-** None.

**8. BOARDS/COMMISSIONS**

**A. PLAN COMMISSION**

**1. Approve CSM For The American Legion Property-** Randy Tetzlaff reported. The Legion owns part of the property and the city the other section, which the Legion leases. This new CSM will clarify ownership of the property, the City will convey land contained within the new CSM to the Legion and the Legion will convey lands it owns (portion of parking lot) to the City. The Plan Commission is recommending this CSM. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE CSM FOR THE AMERICAN LEGION PROPERTY AS PRESENTED. Motion carried unanimously.

**2. Conveyance Of Land To American Legion And Acceptance Of Land By The City-** Randy Tetzlaff and Mark Grams reported. The legal work needs to be completed for the conveyance of property to occur. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN DRISCOLL TO APPROVE THE CONVEYANCE OF LAND TO THE AMERICAN LEGION AND ACCEPTANCE OF LAND BY THE CITY OF PORT WASHINGTON. Motion carried unanimously.

**3. Introduction of Resolution 2014-13 (Vacation And Discontinuance Of A Portion Of Michigan Street, A Public Way)-** Randy Tetzlaff reported the property owner at 316 Division Street would like the City to vacate a portion of Michigan Street that is east of Division Street. Currently only a small portion of the road is paved and that portion of Michigan Street dead ends. If the vacation is granted the property owner would receive half of the right-of-way and We Energies would receive the other half. Attorney Eberhardt reported on the legal process for a vacation of property. An updated version of the resolution was distributed to the Council, which includes an Exhibit A and Map.

**9. UNFINISHED BUSINESS**

**A. Ordinance 2014-13 (Amend Municipal Code Regarding Duties And Appointment Of City Clerk) 2<sup>nd</sup> Reading-** The City Administrator reported that this ordinance is being held over. We have found that the combining of the administrator/clerk position was done by a charter ordinance in 1985 and the new ordinance will have to be done as a charter ordinance also. Attorney Eberhardt reported on the process of approving a charter ordinance.

**B. Ordinance 2014-14 (Amendments To Beekeeping Ordinance) 2<sup>nd</sup> Reading-** The City Administrator reported this amendment will simplify the annual renewal process. MOTION MADE BY ALDERMAN DRISCOLL, SECONDED BY ALDERMAN NEUMYER TO APPROVE ORDINANCE 2014-14 AS PRESENTED. Motion carried unanimously.

**10. NEW BUSINESS**

**A. Approve Appointment Of Election Inspectors For 2014-2015 Term-** MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN DRISCOLL TO APPOINT TERRY WOZNY, MARY WOZNY, MARY JANE HENSIEN, NINA RYER AND RITA HELMEID AS ELECTION INPSECTORS FOR 2014-2015 TERM AS PRESENTED. Motion carried unanimously.

**B. Approve Closing Parking Lanes On Franklin Street For Maxwell Street Day, August 2, 2014-** MOTION MADE BY ALDERMAN NEUMYER, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE CLOSING OF PARKING LANES ON FRANKLIN STREET FOR MAXWELL STREET DAY AS PRESENTED. Motion carried unanimously.

**C. Deny The Claim Of Susan Ropiak-** The City Administrator reported that this claim was sent to our insurance company. It is recommended that the City deny this claim. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BECKER TO APPROVE DENIAL OF CLAIM OF SUSAN ROPIAK AS RECOMMENDED BY THE CITY INSURANCE COMPANY. AYES: 5 ABSTAIN: 1 (RUDSER) Motion carried.

**D. Deny The Claim Of Chris Bliesner-** The City Administrator reported that this claim was sent to our insurance company. It is recommended that the City deny this claim. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRLICH TO APPROVE DENIAL OF CLAIM OF CHRIS BLIESNER AS RECOMMENDED BY THE CITY INSURANCE COMPANY. Motion carried unanimously.

**E. Approve Utility Facility Relocation Reimbursement Agreement With WE Energies-** The City Administrator reported that this agreement is needed with We Energies to bury utilities in the City alleys of the 200 block of N. Franklin Street. The cost will be funded through the TIF borrowing. MOTION MADE BY ALDERMAN NEUMYER, SECONDED BY ALDERMAN DRISCOLL TO APPROVE RELOCATION REIMBURSEMENT AGREEMENT WITH WE ENERGIES AS PRESENTED. Motion carried unanimously.

**F. Consideration And Action On Equest By port Washington State Bank For Fixtures Disclaimer Relating to Port Washington Yacht Club Improvement Project-** Attorney Eberhardt reported that the Port Washington Yacht Club owns the building, but the City owns the land it is on. The Port Washington Yacht Club is doing an expansion of the building, which the City has previously approved. The Port Washington State Bank is requesting the City sign this agreement in which the City will not hold any ownership interest in the building. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN NEUMYER TO APPROVE THE FIXTURES DISCLAIMER RELATING TO THE PORT WASHIGNTON YACHT CLUB IMPROVEMENT PROJECT AS PRESENTED. Motion carried unanimously.

**11. FORTHCOMING EVENTS-** The Mayor, City Administrator and Aldermen mentioned several events coming up.

**12. PUBLIC COMMENTS/APPEARANCES-**None.

**13. ADJOURNMENT-** MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BECKER TO ADJOURN THE MEETING AT 8:34 P.M. Motion carried unanimously.