

MINUTES
CITY OF PORT WASHINGTON
CITY COUNCIL MEETING
Tuesday, May 6, 2014, 7:30 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Tom Mlada in Council Chambers. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Bill Driscoll, Doug Biggs, Kevin Rudser, Dave Larson and Dan Becker. Also present: City Engineer Rob Vanden Noven, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt and City Administrator Mark Grams.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

- A. Approve Minutes Of Previous Meeting
- B. Approve Original Operator License Applications
- C. Approve Temporary Class "B"/ "Class B" Retailers License Applications
- D. Approve Temporary Operator License Applications
- E. Approve Change Of Appointment Of Agent For Establishment At 1021 N. Wisconsin Street

MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN LARSON TO APPROVE THE MINUTES AS PRESENTED, APPROVE PROVISIONAL OPERATOR LICENSES FOR HALEY MANSKE AND TIMOTHY RAAB, ORIGINAL OPERATOR LICENSES FOR NICOLE PAULUS, TIMOTHY JACOBS, CHELSEA KROGMAN, JONATHAN NEITZKE, STACEY WEDEREIT AND DIANE SHULTIS, ORIGINAL OPERATOR LICENSE FOR JENNIFER SCHMITZ WAS TABLED, APPEAL FOR ORIGINAL OPERATOR LICENSE FOR CASSANDRA LEE DENIED, CLASS "B"/ "CLASS B" RETAILERS LICENSES APPROVED FOR OZAUKEE MASONIC LODGE FOR A NIGHT TO REMEMBER ON MAY 24TH AND FISH DAY ON JULY 19TH, GRAFTON BLUES ASSOCIATION FOR WADDLEPALOOZA ON JUNE 13TH AND 14TH, GREATER PORT WASHINGTON KIWANIS CLUB FOR FISH DAY ON JULY 19TH AND PORT WASHINGTON –SAUKVILLE JAYCEES FOR FISH DAY ON JULY 19TH, TEMPORARY OPERATOR LICENSES FOR OZAUKEE MASONIC LODGE ON MAY 24TH FOR DAVID TAINTER, MARK SCHUBERT AND SID ARTHUR, OZAUKEE MASONIC LODGE FOR JULY 19TH FOR JOSE FUENTES, THOMAS ABBOTT, CRAIG HEATWOLE, MARK FLACK AND SID ARTHUR, GREATER PORT WASHINGTON-SAUKEVILLE KIWANIS CLUB FOR JULY 19TH FOR BRAD LEDUC, CAROL BOEHLE, GARY BOEHLE AND ERIN NORRIS, PORT WASHINGTON-SAUKEVILLE JAYCEES FOR JULY 19TH FOR JAMES JOHNSON, CHRISTINA BRICKNER, MICHAEL GASPER, KATIE HERRICK, KRISTEN JOHNSON, MICHAEL BRICKNER AND MORGAN HERRICK, APPROVED CHANGE OF APPOINTMENT OF AGENT FOR 1021 N. WISCONSIN STREET, PH HOSPITALITY GROUP D/B/A PIZZA HUT, FOR REBECCA JANKOWSKI. Motion carried unanimously.

4. **MAYOR'S BUSINESS**

- A. Proclamation National Clerk Week- The Mayor read the Proclamation.
- B. Proclamation Buddy Poppies By VFW Post #5373- They Mayor read the Proclamation.
- C. Approve Appointments To Committees, Commissions And Boards- The Mayor presented the appointments to the Council for approval. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRlich TO APPROVE THE APPOINTMENTS AS PRESENTED ON THE DATA SHEET. Motion carried unanimously.

D. Update On The Memorial Pavilion- Ground breaking was held last week and the target project completion date is July 4th.

E. Update On The Breakwaters Project- The first grant was submitted on May 1st. The Army Corps did an analysis of the structure, which included an underwater structural review. The structure is not as damaged as originally thought. The armor stone after 85 years is falling apart.

The City has discussed with the Army Corps putting the \$950,000 towards armor stone replacement and the city will continue seeking funding to complete the other necessary repairs.

F. Approve Downtown Business District Banners- This item is tabled until the May 20th meeting.

Mayor Mlada read a Proclamation for Peace Officers Memorial Day, which is on May 15th.

5. OFFICERS'/STAFF REPORT

A. Update On Parking Lot Project- Rob Vanden Noven reported that the project is on schedule and most utilities are complete in the parking lot behind Duluth Trading. In the other city parking area, curb and gutter is being completed.

B. Mid-Moraine Municipal Association Dinner Meeting- The City Administrator reported on the upcoming dinner meeting to be held on May 28th and hosted by Germantown.

6. PUBLIC COMMENTS/APPEARANCES

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.- Mayor Mlada congratulated the Port Washington High School vocal jazz group Limited Edition and their director Dennis Gephart on their 5th place win at Nationals, which was held in New York City and to Brian Arvi who won best soloist at the competition.

7. COMMITTEES

A. FINANCE AND LICENSE COMMITTEE

1. **Reconsider Insurance Requirement For Festivals-** The City Administrator reported that this item has been resolved and no longer needs consideration.

2. **Approve Amendment To Premises Description For Some Licensed**

Establishments In The Downtown Area For Community Street Festival- The City Administrator reported that this is necessary to extend the alcohol premise area for the listed downtown establishments to allow alcohol to be taken out of their establishments on May 25th for the Community Street Festival. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN DRISCOLL TO APPROVE BEANIES MEXICAN RESTAURANT, HOLIDAY INN HARBORVIEW-RUSTY ANCHOR, JOHN'S PIZZERIA, PASTA SHOPPE, PIER 6, SCHOONER PUB, SIR JAMES PUB, TWISTED WILLOW, ALLEY KATZ AND BERNIES FINE MEATS AN EXTENDED PREMISES FOR THEIR ESTABLISHMENTS FOR MAY 25, 2014 COMMUNITY STREET FESTIVAL, IN THE DESIGNATED AREA DIRECTLY OUTSIDE THEIR ESTABLISHMENTS ON FRANKLIN STREET AND GRAND AVENUE, WITH BEVERAGES LEAVING ESTABLISHMENTS IN PLASTIC CONTAINERS. Motion carried unanimously.

B. TECHNOLOGY COMMITTEE

1. **Approve New City Wide Telephone System-** The City Administrator reported on the sub-committees final review of the two vendors proposals. Professional Communications Systems (PCS) being the preferred vendor as they can provide the city with the technology and phone system that meets our current needs as well as being expandable as the city's needs increase in the future. Bill Lundgren was present to answer questions regarding the system needs of the city and the recommended vendor being suggested. It is the recommendation of the Technology Committee that Professional Communications Systems (PCS) be approved as the vendor for replacement of the city wide telephone system. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN BIGGS TO APPROVE PROFESSIONAL COMMUNICATIONS SYSTEMS (PCS) TO REPLACE THE CITY TELEPHONE SYSTEM, CONTINGENT UPON THE CITY ATTORNEY'S REVIEW OF THE CONTRACT. Motion carried unanimously.

8. BOARDS/COMMISSIONS
A. PLAN COMMISSION

1. Ordinance 2014-6 (Rezoning Of City Owned Lands Formerly Known- As The Schanen Property) 1st Reading- Randy Tetzlaff reported on the concept plan for the baseball park, which will be located on the 40 acre city owned parcel formerly known as the Schanen Farm. The area along STH 33 will be developed as commercial, the western end of the parcel the baseball park and east area as residential. This rezoning addresses all three of these plans. The Plan Commission is recommending this rezoning. A public hearing will be held before final consideration on May 20th. The City Attorney commented that our ordinance allows for multiple zoning districts on a single parcel.

2. Ordinance 2014-7 (Zoning Code Revisions To Allow Municipal Utility Buildings, Structures And Other Related Uses As Permitted Uses In Certain Zoning Districts) 1st Reading- Randy Tetzlaff reported that after the recent annexation of the west water tower, it was realized that utility facilities are not currently listed in our zoning ordinance as permitted or conditional uses. This proposed ordinance will make them permitted uses. A public hearing will be held prior to final consideration on May 20th.

3. Amend Lease Agreement With Port Washington Yacht Club For Revised Site Plan For Yacht Club- The City Administrator reported that this is a simple amendment to the existing land lease with the Port Washington Yacht Club. The purpose for the amendment is to update the site plan to reflect a 5 foot extension to the east of the building for a patio addition. The Plan Commission has approved this amendment. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRlich TO APPROVE THE REVISED SITE PLAN FOR A LEASE AMENDMENT FOR THE PORT WASHINGTON YACHT CLUB AS PRESENTED. AYE: 6 ABSTAINED: 1 (DRISCOLL) Motion carried.

B. BOARD OF PUBLIC WORKS

1. Consider Bids For 2014 Street Improvements- Rob Vanden Noven reported that the bid opening was held and five bids were received. The low bidder is Wood Sewer and Excavating . This is a new contractor for the city so references were checked and are satisfactory. The company will be required to provide a performance bond. This project includes the addition of Benjamin Street, Prospect Street and Prospect Court, which were added for necessary street repairs. The City Administrator reported that the additional street repairs will bring us over the initial budgeted amount. Carol Wirth was contacted to review our debt service and bonds for possible refinancing that will reduce debt service to allow us the borrowing capability to finance this project. The Finance Committee discussed this and is interested in pursuing the funding option proposed by Carol Wirth. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN BIGGS TO APPROVE AWARDDING THE CONTRACT TO WOOD SEWER AND EXCAVATING AS PRESENTED. Motion carried unanimously.

2. Consider Contract Amendment With Gremmer & Associates For 2014 Street Improvements-Constructions Staking And Inspection- Rob Vanden Noven reported on the contract amendment with Gremmer & Associates, which will allow the city to use them as representatives supervising the project and contractors on site while the work is being completed. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN RUDSER TO APPROVE THE CONTRACT AMENDMENT WITH GREMMER & ASSOCIATES NOT TO EXCEED \$151,000. Motion carried unanimously.

9. UNFINISHED BUSINESS- None.

10. NEW BUSINESS

A. Approve Closing Of Streets For Community Festival- The City Administrator reported on the Community Street Festival, which will be held on May 25th. Streets to be closed are Franklin Street from Grand Avenue to Jackson Street and Pier Street will be closed from Franklin Street to Wisconsin Street. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN NEUMYER TO CLOSE THE STREETS AS PRESENTED FOR COMMUNITY STREET FESTIVAL ON MAY 25TH. Motion carried unanimously.

B. License Agreement Between The City And Schooner Pub (Revised)- This item is tabled until a future meeting.

C. Approve Thomas Jefferson Middle School Color Run On City Streets- The City Administrator reported on the 5K run event, which will be held on May 17th between 8:00 a.m. and 9:00 a.m. Volunteers will be placed at intersections to guide the runners. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN LARSON TO APPROVE THE THOMAS JEFFERSON MIDDLE SCHOOL 5K COLOR RUN ON THE ROUTED STREETS AS PRESENTED. Motion carried unanimously.

D. Resolution 2014-4 (Governmental Responsibility Resolution For Runoff Management Grants)- This item is tabled until a future meeting.

11. FORTHCOMING EVENTS- Water Safety Day is May 31st and Great Lakes Surf Rescue will be presenting at TJMS to all four grade levels. The Port Washington High School Pops Band Concert is on May 8th and Choir Concert is on May 15th both at the High School Auditorium. Park and Recreation Community Theater is presenting the Wizard of Oz on May 9th and 10th. Gallery 224 will be opening an art exhibit on May 9th, which will include Port Washington High School student's art work. June 13th and 14th will be WaddlePalooza held on at Coal Dock Park.

12. PUBLIC COMMENTS/APPEARANCES- None.

13. ADJOURNMENT- MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BECKER TO ADJOURN THE MEETING AT 9:00 P.M. Motion carried unanimously.