

**MINUTES OF THE CITY OF PORT WASHINGTON
COMMUNITY DEVELOPMENT AUTHORITY
May 19, 2014
City Hall**

Present: Mayor Mlada, Mike Haggenjos, Bill Prince, Erica Roller, Ruth Lansing, Mary Becker, and Ald. Mike Ehrlich. Also Present: Advisor Jason Wittek, Missy Larson, Kate Ansay, Rory Palubiski and Randy Tetzlaff, Director of Planning & Development.

Roll Call: Haggenois called the meeting to order at 6:05 pm and noted that a quorum was present.

Minutes: **On a motion by Prince, the minutes of the March meeting were approved.**

Public Appearances and Comments: None. New advisor members Kate Ansay and Rory Palubiski were introduced.

Old Business: Continued Discussion on Priority Redevelopment Sites

- Carolyn Esswein was introduced by Mlada and Tetzlaff who met with her earlier to discuss ways to get a form base code in place as well as a plan for the downtown. Esswein reviewed a number of options on moving forward. She agreed put together a summary of options for her services as Ce Planning Studio, as well as the lower cost option Community Design Solutions **A motion was made by Ehrlich to recommend that we move forward with on a vision and code by discussing further with the Plan Commission and the Common Council. All voting aye, the motion carried.** Due to the use of students and their availability during the summer, time is of the essence to move forward on this. The members agreed to hold a special meeting on June 11th to make a final recommendation and hope a special Plan Commission can be scheduled on June 12th in the hope we can take this to Council on June 17th

Relevant Updates: Tetzlaff informed the members that Modern Equipment has paid off its RLF balance and the funds now available exceeds \$560,000.

Mlada shared a brief update on the Shared Leadership Team meeting held; Lansing was there representing the CDA. A second meeting is planned on July 30th.

Tetzlaff mentioned that Mike Speas had reviewed Ehrlich's site plan for the former trailer park site. Speas said he like the plan and would discuss with others including some lenders as to its development feasibility.

Future Meeting Topics and Forthcoming Events: The next meeting will be held on June 11th at 5:15 pm.

Adjournment: **On a motion by Becker, the meeting adjourned at 7:30 pm.**