

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES**

Monday, November 10, 2014

Present: Suzanne Bruner, David Owens, Alderman Bill Discroll, Edie Webb, Steve Broyles and Sally Schirk-Ehrlich and Catherine Kiener, Director. Excused: Beth Smyth

Meeting was called to order at 6:00 PM

1. Approval of October minutes. Motion to approve by Mrs. Bruner and seconded by Mr. Broyles. Motion carried.

2. The Financial summary for October was reviewed. The motion to approve summary made by Mrs. Webb seconded by Mrs. Schirk-Ehrlich. Discussion was on the procedure of financial summary and balancing check book due to corrections made on summaries. Motion Carried.

City Bills for 3rd Quarter – Mr. Broyles moved to approve and Mrs. Webb seconded the motion. Discussion on telephone credit and hours for part-time staff.

3. Unfinished business:

A. Ad-Hoc Update: John Jacque brought up the lighting on the first floor. The owner is checking into the panic bar doors. Alderman Driscoll mentioned the city has no funds to afford a building. Mentioned there was a discussion on “the future” and what young people do will it translate to different use of the center in 40-50 years. Completing a professional needs assessment in the community was mentioned as a way to gather more data to make informed decisions. Starting a conversation of the possible options and get the problem out to the masses possibly through a website. A domain name is \$8-12 per year with hosting about \$80.00. Members of the committee are interested in viewing Plymouth Intergenerational Center, Waunakee, and other combined buildings.

B. 2015 Budget Update

Health insurance has a 3% savings figured in and the Center budget was approved as presented. Alderman Driscoll mentioned the budget will be under the levy limit.

4. New Business:

A. Elected Officials Report

The council will discuss the lease in closed session. The city is going for a 2 year lease.

5. Director’s Report

A. Senior Board Items: No items

B. Upcoming Events:

1. Special Events

a. The Christmas Luncheon is on Tues. Dec. 9

2. Enrichment Classes: The numbers are good moving into 2015.

3. Craft and Bake Sale with Silent Auction the opening today went well. It goes until Dec. 10.

4. The Senior Center has 2 freshmen & 1 junior volunteer from Port High as part of Port Pride they are doing a very good job with some technology training for members and assisting with office projects.

5. 2015 events are being planned with regular class dates being confirmed.

C. Directors Comments:

6. Adjournment at 6:45 PM

Next meeting January 12, 2015

Respectfully submitted, C Kiener for Beth Smyth