

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, APRIL 8, 2014**

ROLL CALL: Chairman Craig Czarnecki called the City of Port Washington Board of Public Works meeting to order at 5:30 p.m. in the Lower Level Conference Room at the City Hall. Members present: Eric Ryer, Jason Wittek, Alderman Paul Neumyer, and Alderman Kevin Rudser. Also present were: City Administrator Mark Grams, City Engineer Rob Vanden Noven, and Water Supt. /Commissioner Dave Ewig. Absent and excused: Alderman Mike Ehrlich and WWTP Supt. Dan Buehler.

Chairman's Business: There was none.

Approval of Minutes: There were none.

Public Comments/Appearances: There were none.

Old Business: There was none.

New Business:

A. Consider Amendment To Gremmer Agreement For Street And Parking Lot Improvements: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the proposed amendment to the Agreement with Gremmer for professional services is related to the street and parking lot reconstruction projects. The additional work includes the design of watermain improvements on Benjamin Street, fees that were submitted to the DNR on the City's behalf for stormwater permitting, advertising fees, and additional stormwater design costs associated with obtaining the DNR stormwater permit. The amendment also offers a credit for design of additional parking lot plaza improvements. The Benjamin Street would cost \$6,000 and be charged to the Water Utility. This is a budgeted item. The NOI and Advertising would cost \$637 and that would be charged to the Street Project. The Parking Lot stormwater design fees/plaza would be a credit of \$123 which would be credited to the TIF. The Parking Lot Staking/pre-con meeting would cost \$10,541 and would be charged to the TIF, which is a budgeted item. Staff recommends approval of the Amendment. **MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY MIKE EHRLICH to recommend to the Common Council to approve the amendment to the Agreement with Gremmer as presented. Motion carried unanimously.**

B. Consider On Street Seasonal Bicycle Parking In Front Of 211 North Franklin Street: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that there was a request from Zu Zu Pedals and Port Main Street to provide a bike rack in the street for bicyclists. Zu Zu Pedals will be relocating to 211 N Franklin Street in May of 2014. They, along with Port Main Street, suggested placing a bike rack in front of the pedestrian alley on the west side of the street. This bike rack would hold 14 bikes and would be for the public to use. The bike rack would only be in the street during biking season and would be removed during winter. Aaron Rasmussen of Zu Zu Pedals stated that it would free up parking in the downtown. He also stated that it would be better to have bikes in a rack than leaning up against a building. Tammy Thompson of Zu Zu Pedals stated that bicyclists often come in groups of 10 or more people. If you think of that as 10 customers, that is huge. Alderman Rudser stated that putting the bike rack in the street is preferable to having it on the sidewalk where it would impede pedestrians. Board members suggested placing bollards and some type of reflecting paint so vehicle would see the bike rack. **MOTION BY ALDERMAN KEVIN RUDSER**

AND SECONDED BY PAUL NEUMYER to recommend to the Common Council to approve the placement of a bike rack on N Franklin Street as presented with bollards and reflecting paint. Motion carried unanimously.

Project Updates

- A. **Parking Lot Improvements** – City Engineer Rob Vanden Noven discussed the Parking Lot Improvement project. He stated that the pre-construction meeting was held. Starting April 14th, the Marina parking lot behind the old Smith Bros building will have the pavement removed. The parking lot will then be staked and parking meters removed. On April 23rd, reconstruction of the parking lot east of the Associated Bank will begin. Reconstruction of these parking lots should be complete by June 6th. Phase 2 is the reconstruction of the Port Washington State Bank and the shopping center's parking lot. The plans for that lot are still being worked on.
- B. **2014 Street Improvements** – City Engineer Rob Vanden Noven stated plan is going out for bid next week. The project should be awarded at the Common Council meeting in May. TP Construction is finishing the Sidewalk Project from last year. This should be started next week. The Board of Public Works will meet on May 6th to review the Bids for the 2014 Street Improvements. The Board of Public Works will also meet on April 21st to review the design of the North Beach Access Project.

Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY CRAIG CZARNECKI AND SECONDED BY ALDERMAN KEVIN RUDSER to adjourn the meeting at 6:00 p.m. Motion carried unanimously.