

City of Port Washington Police and Fire Commission

Meeting Minutes September 9, 2013

1. Chair R. Nelson calls the meeting to order at 7:05 P.M., present Chair R. Nelson, M. Becker, B. Becker, M. Mueller, and T. Tietyen. Also present Fire Chief M. Mitchell, Police Chief K. Hingiss.
2. Motion by M. Becker with a second by M. Mueller to approve the minutes of commission regular meeting August 12 and special meeting of August 29. Motion approved on voice vote.
3. There were no special appearances or correspondence.
4. Ozaukee County Sheriff's Department Lieutenant Rod Galbraith, supervisor of the Ozaukee County Drug Investigation Unit, gives a presentation on the major drug problem in Ozaukee focused on heroin use, its addiction, the broad prospective of persons involved, and the crime associated with its use.

A. Ambulance Department

1. Motion by B. Becker second by T. Tietyen to approve ambulance invoices for August 2013. Discussion. Motion carried on voice vote.
2. Review of ambulance budget.
3. Review of ambulance revenue August 2013. Not all of the data, for August invoices, is available tonight.
4. Review of ambulance calls August 2013.
5. Review of the thirty ambulance paramedic intercept calls for August 2013.

B. Fire Department

1. Review of August fire invoices. Motion by B. Becker second by M. Mueller to approve invoices. Carried on voice vote.
2. Review of fire budget through August 2013.
3. Discussion of need for a second fire station. Chief Mitchell reviews details of the need for a second station with possible location on the west side of the city near the old on-off ramp system for Hwy. LL at W. Grand Avenue. The new building would house the headquarters of the department, including records storage, training room, quarters for Paramedics, room for an engine and fire equipment and an ambulance. The current building is 45 years old with an addition completed in 1995. The current facility is land locked. There is also a need to update the current building to include designated facilities for female firefighters and ambulance personnel. Fire equipment has increased in size over the years with wider and longer equipment now being housed in a building designed for much smaller trucks and the addition of a UTV

larger dive boat and the addition of a large fire boat. The chief suggests that the building could be configured for combined use by other government agencies such as Ozaukee Emergency management and Port Police etc. Discussion by members: suggestions to visit recently completed fire stations (Saukville and Cedarburg's second station). Survey needs and size. Investigate possible partners etc.

4. Chief M. Mitchell's report:
 - a. Erich Steubner has retired from the department after 20 years of service.
 - b. Engine 465 will go to Pierce for repairs; it is expected to take three weeks.
 - c. The final print for the new Heavy Rescue Squad 453 has been approved and submitted to Pierce for construction. Delivery expected April 2014. The print was displayed for commission members.
 - d. Chief Mitchell was successful in obtaining an EMS grant from the Department of Health; the total grant is \$5482.83 with \$1500 of the funds to be used for training.
 - e. Practice burn on Saturday September 28 at 900 S. Spring Street. The house owned by the City will be systematically burned with training rotations.
 - f. The Department Open House is October 13, 2013 from 9A.M. to 1:00 P.M.

C. Police Department

1. Review of bills August 2013, motion by B. Becker second by M. Mueller to approve. Motion carried on voice vote.
2. Municipal court statement for July was reviewed.
3. Chief Hingiss report:
 - a. The new helmet for use by the motorcycle patrol officer has been received; the unit includes wireless communication equipment.
 - b. The propane proposal will go to the council at their next regular meeting.
 - c. Officer Hurda stopped a vehicle for a minor infraction and upon investigation discovered the occupants were wanted on warrants, which included drug offenses. The driver's driving status was revoked.
4. Officer James Russell has requested permission for secondary employment. He has completed his probationary period and is doing well as a Port Police officer. Motion by B. Becker with a second by M. Becker to approve the request. Motion carried on voice vote.
5. Motion by M. Becker second by T. Tietyen to: go into closed session, authorized as noted by Wisconsin Statutes for: considering employment, promotion, compensation, or performance evaluation of a public employee which the PFC has jurisdiction or exercises responsibility WS 19.85 (1)(c). Roll call vote. Chair Nelson, Aye, B. Becker, aye, M. Becker aye, M. Mueller aye, T. Tietyen aye, motion carried. PFC enters closed session at 8:10PM.

Motion by M. Mueller second M. Becker to reconvene in open session. Chair Nelson aye, B. Becker aye, M. Becker Aye, M. Mueller aye, and T. Tietyen aye. Motion carried Commission reconvenes in open session.

6. Action on closed session matter. Motion by M. Mueller second by B. Becker to approve a salary adjustment for Captain M. Davel effective January 1, 2014. Carried on roll call vote with member M. Becker abstaining.
7. Motion to adjourn by T. Tietyen, second M. Becker. Motion carried on voice vote, Chair Nelson adjourns meeting.

Respectfully submitted,

Terry Tietyen, Secretary