

City of Port Washington Police and Fire Commission

Regular Meeting Minutes June 10, 2013

1. Roll Call: Present - Chair R. Nelson, M. Becker, M. Mueller, & T. Tietyen; absent and excused - B. Becker. Also present: Fire Chief Mark Mitchell and Police Chief Kevin Hingiss. Chair Nelson called the meeting to order at 7 P.M.
2. There were no comments, public appearances, or correspondence.
3. Review of April and May 2013 meeting minutes. Motion by M. Becker, second by M. Mueller to approve; motion carried on voice vote.

AMBULANCE DEPARTMENT

1. Review of Ambulance invoices May 2013. Motion by M. Becker, second by M. Mueller to approve. Motion carried on voice vote.
2. Review of Ambulance budget May 2013.
3. Review of Ambulance revenue \$21,669.73 for month of May 2013. YTD, ambulance collections \$143,410.50; Paramedic Intercepts \$15,537.37; total collections YTD 2013 \$158,947.87. YTD 2012 revenue \$153,282.10.
4. Review of Ambulance calls May 2013
5. Review of Paramedic Intercepts May 2013

FIRE DEPARTMENT

1. Review of Fire Department May 2013 invoices. Motion M. Mueller, second M. Becker to approve. Motion carried on voice vote.
2. Review of Fire Department budget May 2013.
3. Review of Fire calls May 2013.
4. Fire Chief Mitchell's report:
 - a. Information on the Firefighters Grant previously awarded to the department, for in-building vehicle exhaust, an additional award of \$7,200 was given which will be used for Rehab equipment system. This portion was overlooked in the original review.
 - b. The Firefighters Association awarded a scholarship to N. Kaiser, who will study Fire Science at Lakeshore Tech.

POLICE DEPARTMENT

1. Review bills May 2013. Motion M. Mueller, second by M. Becker to approve. Motion carried on voice vote.
2. Municipal Court Statement for April 2013 was reviewed.
3. Chief Hingiss report:

Chief reviewed Family Fest weekend. Two sessions of Safety Town will be conducted. The first session is June 10 to 14; the second is June 17 to 21. Both sessions are held at Dunwiddie School. Officer T. Kajtna will conduct both sessions. On June 27th the annual Bicycle Rodeo will be held at Lincoln School. Cedar Creek Motorsports in Cedarburg, WI has donated the use of an ATV for the department's use for the summer months. Command staff personnel will be available if requested for Common Council meetings.

4. A grant of \$4,000 was received from the WI Dept. of Transportation. The grant will be used for two light bars and a moving radar unit.
5. The COPS grant was submitted. Lt. Leet did much of the coordination in writing the grant proposal.
6. A temporary assignment has been made to an Investigator position. Officer Thomas Schleg will fill the position. Officer Schleg will receive training as available to include Crime Prevention, Evidence Technician, and Death Investigation. Officer Schleg will also work as School Liaison. Officer Schleg will work as a uniformed officer as needed.
7. Motion by T. Tietyen, second M. Mueller to adjourn the meeting. Chair Nelson adjourned the meeting at 7:21 P.M.

Respectfully submitted,

Terry Tietyen