

# **City of Port Washington Police and Fire Commission**

## **Minutes of Regular Meeting January 14, 2013**

At 7:00 P.M. Chair Rick Nelson called the meeting to order. Present: Chair Nelson, Bruce Becker, Martin Becker, Terry Tietzen, absent and excused M. Mueller. Also present Fire Chief Mark Mitchell and Police Chief Kevin Hingiss.

There were no public appearances, comments or correspondence.

Motion by B. Becker second by M. Becker to approve minutes of the PFC meeting December 10, 2012. Motion carried on unanimous voice vote.

### **AMBULANCE DEPARTMENT**

1. Motion by B. Becker second by M. Becker to approve December 2012 ambulance invoices. Motion carried on voice vote.
2. December 2012 Ambulance budget was not available for review.
3. Ambulance revenue for December 2012 \$20071.65. Total collection for 2012 is \$341,392.53 which compares to \$281,454.84 for 2011 and \$240,332.42 for 2010.
4. Review of December 2012 ambulance calls.
5. Review of December 2012 Paramedic Intercepts.

### **FIRE DEPARTMENT**

1. Motion by B. Becker second by M. Becker to approve December 2012 fire invoices. Motion carried on voice vote.
2. The December 2012 Fire Budget was not available.
3. Review of December 2012 fire calls.
4. Fire Chief Mitchell's report:
  - a. Personnel- Shelia Rotta has joined the department as a Firefighter/EMT-Advanced. Ryan Lanser has resigned from the department after 13 years of service as a firefighter.
  - b. 2012 Preliminary Call Statistics-the department responded to the most calls in the department's history, in 2012. A total of 1,191 emergency responses were made. This included 224 fire calls (16 more than 2011) and 967 ambulance calls. Of the 967 ambulance calls, 151 were Paramedic Intercepts.
  - c. Heavy Rescue Squad 453 Replacement-Specifications are being written for the replacement of 453. The specifications will then be sent for bids.

## **POLICE DEPARTMENT**

1. Motion by B. Becker second by M. Becker to approve December bills. Motion carried on voice vote.
2. November 2012 Municipal Court statement was reviewed.
3. Chief's report: Chief Hingiss is having Capt. Keller check into possibly installing equipment in the department's vehicles to allow them to operate on propane. The cost savings is substantial and each vehicle maintains the ability to operate on conventional fuel. Some of the cost to convert may be offset by grants and rebates from propane suppliers. The resale value of the vehicles should be higher with the dual fuel capability. Work continues on the re-roofing bids. The selection of an officer for the Ozaukee County M.E.G. unit is under way. The department continues to prepare for upcoming events including "The Kiss of Indulgence" in February and Harley Fest on August 30, 2013. Officers will make a presentation of their "Main Street" project at the annual Community Oriented Policing (COP) Conference in Milwaukee. There will be a "Crossing Guard" recognition at the Dept. on January 16<sup>th</sup>; commission members are invited to attend. Work is progressing on a security (card reader) system for the police building. There is an on-going process regarding an inclusive Ozaukee County Emergency Dispatch Center. Chief Hingiss discussed attending a meeting reference registration plate readers.
4. Review of the press release Grandparents Scams on the Rise and other current scams that have come to the PD's attention.
5. TRACS (Traffic and Criminal Software program). Training for the use of the program will be January 23 and 24 with installation in the near future. The software assists officers in squads to enter data directly onto accident reports and citations, and allows for the direct printing of citations in the squads.
6. The PFC and the Police Department congratulated Officer Eric Schmeling (and his family) on his 25<sup>th</sup> anniversary as an officer with the Port Washington Police Department.

Motion by B. Becker second by M. Becker to adjourn the meeting, motion carried on voice vote. Chair Nelson adjourned the meeting at 7:50 P.M.

Respectfully submitted,

Terry Tietyen