

City of Port Washington Police and Fire Commission

Regular Meeting Minutes August 12, 2013

1. Chair Nelson called meeting to order at 7 P.M. Present: R. Nelson, B. Becker, M. Becker, M. Mueller, and T. Tietyen. Also present Fire Chief Mark Mitchell and Police Chief Kevin Hingiss.
2. No public appearances. Comments: Chair Nelson has invited a member of the Ozaukee County Drug Investigation unit to make a presentation to the commission at the September 2013 meeting.
3. Review of June 2013 meeting minutes. Motion by B. Becker second by M. Mueller to approve the minutes. Motion carried on voice vote.

AMBULANCE DEPARTMENT

1. Review and approve June and July 2013 invoices. Motion B. Becker second by M. Becker to approve the invoices. Motion carried on voice vote.
2. Reviewed Ambulance Department June and July 2013 department budget.
3. Review of Ambulance revenue June and July 2013.
 - a. June revenue \$35,858.74 YTD revenue \$197,364.73
 - b. July revenue \$35,315.43 YTD revenue \$232,680.16

YTD revenue June 2012 \$179,809.25

YTD revenue July 2012 \$210,907.91
4. Review of June and July 2013 Ambulance calls.
5. Review of June and July Paramedic Intercepts.

FIRE DEPARTMENT

1. Review of June and July 2013 invoices. Motion B. Becker second M. Mueller to approve invoices. Motion carried on voice vote.
2. Review of Fire Department budget through June and July 2013.
3. Review of Fire calls June and July 2013.
4. Fire Chief's report:
 - a. Personnel - Freya Knight is being hired as a part-time Paramedic.
 - b. Engine 465 will be taken to Pierce rehab Weyauwega on September 10 for repairs
 - c. Vehicle Exhaust System. Installation has been completed on the new Plymovent system. Each apparatus is attached to the exhaust system with a hose on the vehicle's exhaust pipe. Once the vehicle is started, a blower extracts the exhaust through a system of vent pipes. The hose automatically disengages from the

vehicle as the vehicle exits the garage. This installation was made possible through a government grant.

- d. Practice Burn. The fire department will be conducting a “Live” burn practice on Saturday, September 28. The house at 900 S. Spring Street which is owned by the City will be systematically burned to the ground over the course of several hours.
- e. The Fire Department Open house will be October 13. It will run from 9 A.M. until 1 P.M. The department association will also have their pancake breakfast the same day.

POLICE DEPARTMENT

1. Review and approval of June and July 2013 bills. Motion B. Becker second M. Mueller to approve bills. Motion carried on voice vote.
2. Municipal Court statement for May and June was reviewed.
3. Chief’s Report.
 - a. Fish Day 2013 was relatively a quiet day for the police department. There were 26 arrests and a hit and run traffic incident on Sunset Rd. with a female pedestrian and a motorcycle. The incident remains under investigation.
 - b. The Department’s motorcycle is having a new radio system installed. Officer D. Wolff recently received updated training by the Milwaukee County Sheriff’s motorcycle unit. The unit will be on patrol after the radio installation is complete.
 - c. Officer T. Schleg is working as the department investigator. He recently received training in evidence collection. He has updated the department’s evidence collection and preservation supplies. Officer Schleg has been accepted for training at the State of Wisconsin Death Investigation School.
 - d. The recent Bicycle Rodeo was a success. The rodeo was organized by Lt. T. Barbuch who was assisted with donations by several businesses, the fire department and ambulance personnel, and police reserve officers. Thanks to all who helped make this project a success.
 - e. The department made a seizure of over \$600 in a drug case and the cash was forfeited to the department by the court.
 - f. The Citizen’s Academy was cancelled (very few citizens had expressed interest).
 - g. Department Accreditation review is set for September 24-26.
4. Officer James Russell has completed one year of service; Chief Hingiss recommends permanent appointment to the department. Motion M. Mueller second M. Becker to appoint Officer James Russell to the rank of regular permanent Port Washington Police Officer. Motion carried on unanimous vote.
5. PW Lions gave the department \$375 for Green Bay Packer cards.
6. Reviewed the press release on vehicle break-ins and arrest of two suspects.

7. Motion by T. Tietyen second by B. Becker to adjourn the meeting, motion carried on voice vote. Chair Nelson adjourned meeting at 8 P.M.

Respectfully submitted,

Terry Tietyen, Secretary