

**CITY OF PORT WASHINGTON
PLAN COMMISSION
MINUTES
THURSDAY, OCTOBER 17, 2013**

1. **ROLL CALL:** Mayor Mlada called a duly convened meeting of the Plan Commission to order at 6:36 p.m. Members present were: Commissioners Williams, Voigt, Kelley, Becker, and Sova. Also present was: City Planner Randy Tetzlaff. Absent and excused: City Engineer Rob Vanden Noven and City Administrator Mark Grams.
2. **PUBLIC APPEARANCE & COMMENTS:** There was none.
3. **APPROVAL OF MINUTES FOR SEPTEMBER 19, 2013: MOTION BY RON VOIGT AND SECONDED BY BUD SOVA to approve the minutes as presented. Motion carried unanimously.**
4. **SOLAR PANEL INSTALLATION AT 812 NORIDGE TRAIL:** City Planner Tetzlaff reviewed this item with the Plan Commission. He stated that the applicant would like to place solar panels on the roof of his house. Mr. Bill Driscoll was present and reviewed his plans for the Commissioners. He stated that there will be 6 solar panels on the front roof of his house and 6 solar panels on the back of his house. The solar panels are 3' x 5'. All other components to be installed in the basement of the house near the electrical panel. Wester Electric will hook up all electrical connections. **MOTION BY EARL KELLEY AND SECONDED BY DAN BECKER to approve the installation of solar panel at 812 Noridge Trail as presented. Motion carried unanimously.**
5. **AUTO GAS DISPENSER AT THE MUNICIPAL GARAGE FACILITY LOCATED AT 333 NORTH MOORE ROAD:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. He stated that Captain Mike Keller and a representative from Boehlke Gas to review the new propane gas dispenser at the Street Department Municipal Garage located at 333 North Moore Road. The Commissioners reviewed at site plan and photo of the gas dispenser. There will be bollards surrounding the gas dispenser and a fire extinguisher will be on site. There will not be a fence around it. Dan Becker stated that he had mentioned it to the County about using propane for vehicles and they are going to look into it. **MOTION BY BUD SOVA AND SECONDED BY RON VOIGT to approve the auto gas dispenser for propane at the Street Department Garage located at 333 North Moore Road as presented. Motion carried unanimously.**
6. **ELECTRONIC MAILING:** This item was brought before the Plan Commissioners because the Common Council is now going paperless. All agenda packets are being emailed to the Councilmen. That being said, Staff is now asking if the Plan Commissioners would like to get their packets electronically. Plan Commissioners stated that it would be okay, except for 11" x 14" pages. Staff explained that those would be sent in letter size and if needed copies of the bigger size would be available at the meeting. Plan Commissioners agreed to go with electronic mailing.
7. **FORTHCOMING EVENTS:** Earl Kelly mentioned the numerous sandwich board signs that are in the downtown area. Some of which are not even close to their businesses. Some of these sandwich board signs are out all night and blocking the sidewalk. He would like the

Commission to take another look at these signs. Mayor Mlada mentioned that the Port Washington Historical Society is having its annual dinner at Memories, The Tri-County Parishes are having their Parish Festival this weekend, and the public is invited. The City is having a Business Roundtable on October 23 at Franklin Energies. The Commissioners are welcome to attend. Trick or Treat will be Saturday, October 26, 2013 from 4 to 7. Dan Becker gave a shout out to Kathleen Schilling at the County. She stated that Port Washington is a leading City Government that is involve in reaching out to business in their community.

- 8. ADJOURNMENT: MOTION BY DAN BECKER AND SECONDED BY EARL KELLEY to adjourn the meeting at 6:51 p.m. Motion carried unanimously.**