

**CITY OF PORT WASHINGTON
PLAN COMMISSION
MINUTES
THURSDAY, MARCH 21, 2013**

1. **ROLL CALL:** Mayor Mlada called a duly convened meeting of the Plan Commission to order at 6:30 p.m. Members present were: Commissioners Becker, Williams, Kelley, and Voigt. Also present were: City Planner Randy Tetzlaff and City Engineer Rob Vanden Noven. Absent and excused: Commissioners Bud Sova and City Administrator Mark Grams.
2. **PUBLIC APPEARANCE & COMMENTS:** There was none.
3. **APPROVAL OF MINUTES FOR THE FEBRUARY 28, 2013: MOTION BY RON VOIGHT AND SECONDED BY DAN BECKER to approve the minutes of February 28, 2013 as presented. Motion carried unanimously.**
4. **SITE AND OPERATIONAL PLAN FOR A NEW DOG PARK AT 1270 MINERAL SPRINGS DRIVE:** City Planner Tetzlaff reviewed this item with the Plan Commission. He stated that at the last meeting of the Plan Commission, a concept plan for the new dog park was approved. Mr. & Mrs. Paulus are now present to give a more detailed review of their site and operational plan. This plan also includes landscaping and parking. The City has received only positive responses from the public on the proposed park. The Plan Commissioners discussed the more detailed site and operational plan. Parking on Mineral Springs Drive was also discussed. **MOTION BY ROB VANDEN NOVEN AND SECONDED BY DAN BECKER to approve the site and operational plan for a new dog park at 1270 Mineral Springs Drive as presented. Motion carried unanimously.**
5. **CONDITIONAL USE GRANT TO PERMIT A DOG PARK AT 1270 MINERAL SPRINGS DRIVE:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. He reviewed the hours of operation and the rules and regulations for the dog park. **MOTION BY RON VOIGHT AND SECONDED BY AMANDA WILLIAMS to recommend Common Council approval of a Conditional Use Grant for a dog park at 1270 Mineral Springs Drive as presented. Motion carried unanimously.**
6. **PORT WASHINGTON YACHT CLUB RENOVATION AND EXPANSION:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. He stated that the Port Washington Yacht Club is proposing a 600+ SF addition to the rear (east side) of its existing facility. The expansion would include more meeting room space and a unisex toilet room. The new addition would cover an existing at-grade deck area. A new at-grade deck would be constructed on the south side of the building. Materials for the new addition would be similar to the existing structure. All work would be contained within the leased area that the Yacht Club has with the City. A representative of the Yacht Club reviewed the expansion plans with the Plan Commissioners. **MOTION BY EARL KELLEY AND SECONDED BY RON VOIGHT to approve the renovation and expansion plans as presented. Motion carried unanimously.**
7. **CONCEPT PLAN FOR A NEW GAZEBO STRUCTURE A COAL PARK:** City Planner Randy Tetzlaff reviewed this item with the Plan Commissioners. He stated that a memorial gazebo is proposed for the new Coal Dock Park. It would memorialize those persons who lost their lives in Lake Michigan. The Structure would be somewhat similar to the one found in Rotary Park. The Coal Dock Committee has reviewed the plans and proposed location and

recommended approval. At this time, only concept approval is being asked for. If approved, a fund-raising campaign would begin and if sufficient funds are raised; final plans would be submitted. Mr. Mike Ehrlich and Mr. Jim Buczek were present and reviewed the plans for the gazebo. The Plan Commissioners discussed this concept plan and approved the idea. They stated it was a great idea to memorialize those that have lost their lives to Lake Michigan. **MOTION BY DAN BECKER AND SECONDED BY EARL KELLEY to approve the concept plan as presented. Motion carried unanimously.**

- 8. RIGHT-OF-WAY PLAN FOR DINING TABLES AT 223 N FRANKLIN STREET:** City Planner Randy Tetzlaff reviewed this item for the Plan Commissioners. He stated that the Baltica Tea Room would like have outdoor dining on the sidewalk in front of their building. Outdoor dining is permitted on public sidewalks in the downtown area. An annual right-of-way license is issued if a plan has been submitted and approved by the Plan Commission. The criteria for approval includes that there be at least 5 feet of clearance for pedestrian passage between tables/chairs and existing trees, streetlights, planters, or sign posts. Baltica's owner has provided a drawing of where the tables and chairs would be located. Baltica proposes having 2 bistro style 30" round tables with 2 chairs to each table. The tables and chairs would be of wrought iron. The tables and chairs would be located 5 feet from the planter in front of their building. **MOTION BY RON VOIGT AND SECONDED BY AMANDA WILLIAMS to approve the right-of-way license for outdoor dining for the Baltica Tea Room as presented. Motion carried unanimously.**
- 9. FORTHCOMING EVENTS:** Mayor Mlada mentioned the Fish Fry at St Mary's on Friday, March 22, 2013. April 15, 2013 is a music concert at the High School. Wednesday, April 17, 2013 is a WRS Advisory and the Safety-Sign-Memorial-Education will present Flip-Float-Follow at 6:30 – 7:30 p.m.
- 10. ADJOURNMENT: MOTION BY COMMISSIONER VANDEN NOVEN AND SECONDED BY COMMISSIONER BECKER to adjourn the meeting at 7:15 p.m. Motion carried unanimously.**