

MINUTES
CITY OF PORT WASHINGTON
CITY COUNCIL MEETING
Tuesday, May 21, 2013, 6:45 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Tom Mlada in Council Chambers. Council members present: Aldermen Dave Larson, Kevin Rudser, Doug Biggs, Bill Driscoll, Paul Neumyer and Mike Ehrlich. Alderman Dan Becker arrived at 7:56 p.m. Also present: City Engineer Rob Vanden Noven, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt and City Administrator Mark Grams.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **POLICE DEPARTMENT PRESENTATION ON SECURITY FOR CITY FACILITIES AND MEETINGS-** Presenting the security information to Council was Police Chief Kevin Hingiss and Police Captain Mike Davel. Discussion was held on the security options presented.

4. **CONSENT AGENDA**

- A. Approve Minutes Of Previous Meeting
- B. Approve Original Operator License Applications
- C. Approve Renewal Of Alcohol License Applications
- D. Approve Annual Cabaret License Applications
- E. Approve Temporary Class "B"/ "Class B" Retailer's License Application
- F. Approve Temporary Operator License Applications
- G. Approve Cabaret Event License Application

MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO APPROVE THE MINUTES AS PRESENTED, ORIGINAL OPERATOR LICENSE FOR JEFFREY JOHNSON, RENEWAL OF ALCOHOL LICENSES AS PRESENTED CONTINGENT UPON OUTSTANDING SEWER/WATER BILLS BEING PAID, ANNUAL CABARET LICENSES AS PRESENTED, TEMPORARY CLASS "B"/ "CLASS B" RETAILER'S LICENSE FOR PORT WASHINGTON/SAUKVILLE ROTARY CLUB, TEMPORARY OPERATOR LICENSES FOR BRADLEY MITCHELL, KRISTINE RAYMOND, REBECCA STECK, TIFFANY MARSHALL, CHERYL HINGGINS, JEFFREY HIGGINS, CHRISTOPHER THEISEN AND KELLI MARSHALL FOR PORT HARBOR FAMILY FEST ON JUNE 7 AND 8 AND EVENT CABARET LICENSE FOR GRAFTON BLUES ASSOCIATION FOR PORT HARBOR FAMILY FEST HELD ON JUNE 7 AND 8. Motion carried unanimously.

5. **MAYOR'S BUSINESS**

A. Proclamation Honoring DECA- Mayor Mlada welcomed the DECA members and an advisor to the meeting. They spoke about the DECA chapter, studying and preparation for different businesses and tests to be taken along with competitions attended. Mayor Mlada read and presented the proclamations.

B. Presentation By Main Street, Tourism and Chamber Of Commerce- Present at the meeting were Sara Grover, Main Street Director, Kathy Tank, Tourism Director and Lisa Crivello, Chamber of Commerce Director. They each gave a report on their programs.

6. **OFFICERS'/STAFF REPORT**

A. Update On Coal Dock Project- Rob Vanden Noven gave a report. Construction of curb and gutter has commenced. The boardwalk is being constructed by city crews and 50% completed. Sauk Creek naturalization has begun. Weather permitting, June 22nd is still the projected grand opening date.

7. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda. Shawn Graff, Executive Director Washington and Ozaukee Land Trust- Reported on the cooperative efforts between the land trust, county conservancy and the City on securing the property and integrated future development on the VK property.

8. COMMITTEES

A. TRAFFIC SAFETY COMMITTEE

1. Ordinance 2013-5 (Approve 15 Minute Parking Stalls For S.

Wisconsin Street) 1st Reading- The City Administrator reported that Ansay and Associates have requested this ordinance to accommodate a new oral surgery tenant, which needs two 15 minutes parking stalls for pick up of surgical clients.

2. Ordinance 2013-6 (Eliminate One Way Traffic In Alley Between Dodge Street And West Walters Street, West Of Montgomery Street) 1st Reading- The City Administrator reported that this ordinance is being eliminated.

3. Ordinance 2013-7 (Approve No Parking On The Northside Of W. Grand Avenue Between Summit Drive And Jackson Road, And On The Southside Between Grandview Drive And Jackson Road) 1st Reading- The City Administrator reported on the no parking area.

4. Ordinance 2013-8 (Approve No Parking on W. Pierre Lane, Between Milwaukee Street And Wisconsin Street) 1st Reading- The City

Administrator reported that residents came before the Traffic Safety Committee and requested for no parking be posted due to difficulty of backing out of driveways. This ordinance has been tabled until a complete recommendation can be prepared.

9. BOARDS/COMMISSIONS

A. BOARD OF PUBLIC WORKS

1. Approve Bid For 2013 Street Reconstruction Projects- Rob Vanden Noven reported on the street bids received. Board of Public Works recommends Stark Asphalt at their bid price of \$499,178.80. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO APPROVE LOW BID FROM STARK ASPHALT AS PRESENTED. Motion carried unanimously.

2. Approval Of Soil Borings Proposal For North Beach Project- Rob Vanden Noven reported on the proposal. The City successfully applied for funding (50/50 cost share) through the Wisconsin Coastal Management Program. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN NEUMYER TO APPROVE THE PROPOSAL BY GILES ENGINEERING, CONTINGENT UPON REVIEW OF CONTRACT BY THE CITY ATTORNEY. Motion carried unanimously.

B. PARK AND RECREATION BOARD

1. Ordinance 2013-9 (Approve Park Hours And Allowance Of Alcohol For Coal Dock Park) 1st Reading- The City Administrator reported and this has been recommended for approval by the Park and Recreation Board.

C. PLAN COMMISSION

1. Review Proposed Parking Lot Design Plan For Parking Lot Behind Duluth Trading- Randy Tetzlaff reported on the design and how to improve the parking lot areas in downtown. This proposal will improve the landscaping and make the downtown more pedestrian safe and accessible. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN BIGGS TO APPROVE THE PROPOSED DESIGN AS PRESENTED. Motion carried unanimously.

D. POLICE AND FIRE COMMISSION

1. Application For COPS Grant- The City Administrator reported on the grant program. Police Chief Hingiss was present to give details of the grant requirements and time line for submitting the grant for consideration. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN LARSON TO APPROVE THE APPLICATION FOR COPS GRANT. Motion carried unanimously.

10. UNFINISHED BUSINESS- None.

11. NEW BUSINESS

A. Consider Request For Private Well Permit- Rob Vanden Noven reported the city ordinance requires that anyone with a private well must have it permitted. The State also requires this to be done. Safe water samples are taken with each submission before approval. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN DRISCOLL TO APPROVE THE PRIVATE WELL PERMIT AS PRESENTED. Motion carried unanimously.

B. Resolution 2013-4 (Consider Preliminary Resolution For Special Assessments For Sidewalk Improvements On Parknoll Lane, Seven Hills

Road And Second Avenue)- Rob Vanden Noven reported on the resolution. At the public information meeting held, the residents in the Birchwood Hills subdivision requested a sidewalk to be installed to attach to the bike trail. At Dunwiddie Elementary School on Lincoln Avenue the request was made to add a sidewalk due to student drop off and pedestrian traffic in that area. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN NEUMYER TO APPROVE RESOLUTION 2013-4 AS PRESENTED. Motion carried unanimously.

C. Approve Premises Amendment For Twisted Willow- The City Administrator reported this establishment is requesting an amendment to allow alcohol to be served and consumed within the designated outdoor patio serving area. Attorney Eberhardt suggested that a new right-of-way agreement should be completed. MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN LARSON TO APPROVE AMENDMENT WITH THE COMPLETION OF A NEW AGREEMENT. Motion carried unanimously.

12. FORTHCOMING EVENTS- Mayor Mlada reported that this coming Saturday is the last winter farmers market. The next business roundtable will be held on June 26th in the evening.

13. PUBLIC COMMENTS/APPEARANCES- None.

14. MOTION TO GO INTO CLOSED SESSION ACCORDING TO WISCONSIN STATE STATUTE 19.85 (1)(e) TO DELIBERATE IN REGARDS TO THE PURCHASING OF PUBLIC PROPERTY FOR COMPETITIVE BARGAINING REASONS- MOTION TO GO INTO CLOSED SESSION FOR THE REASONS

STATED ON THE AGENDA MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH. ROLL CALL VOTE TAKEN: AYE: BECKER, LARSON, RUDSER, BIGGS, DRISCOLL, NEUMYER, EHRLICH. Motion carried unanimously.

15. RECONVENE INTO OPEN SESSION- Council reconvened into open session at 10:32 p.m.

16. ACTION RELATING TO CLOSED SESSION DELIBERATIONS, IF ANY- No action was taken.

17. ADJOURNMENT- MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BECKER TO ADJOURN THE MEETING AT 10:33 P.M. Motion carried unanimously.