

MINUTES
CITY OF PORT WASHINGTON
CITY COUNCIL MEETING
Tuesday, October 1, 2013, 7:30 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Tom Mlada in Council Chambers. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Bill Driscoll, Doug Biggs, Dave Larson and Dan Becker. Absent and excused was Alderman Kevin Rudser. Also present: City Administrator Mark Grams, City Engineer Rob Vanden Noven, City Planner Randy Tetzlaff and City Attorney Eric Eberhardt.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

- A. Approve Minutes Of Previous Meeting
- B. Approve Original Operator License Applications

MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO APPROVE THE MINUTES AS PRESENTED AND APPROVE ORIGINAL OPERATOR LICENSES FOR MELISSA STEHR, SAMANTHA BAHR AND JOSEPH STAGEMAN. Motion carried unanimously.

4. **MAYOR'S BUSINESS**

A. Proclamation Celebrating Poole's Funeral Home Anniversary- Mayor Mlada read the proclamation and congratulated the Poole family on their 100 year anniversary.

B. Update On EDC Roundtable- Mayor Mlada reported the next roundtable will meet and business recognitions will be given on October 23rd at Franklin Energy from 5:00-7:00 p.m..

C. Update On New City Website- Mayor Mlada thanked the Marketing and Communications Committee and Bonnie Meyer who designed and is the webmaster for the new city website. Our new website went live this morning and the public is encouraged to visit it often.

D. BID Board Appointments- The City Administrator reported on the State Statutes and Municipal Code that relates to Business Improvement District (BID) Board appointments which are to be done annually by the Common Council. Currently there are 8 members serving, but the code calls for an 11 member board. Our Municipal Code calls for the appointments to be in April, but the BID by-laws calls for November as the appointment time. This conflicting appointment time needs to be corrected. Attorney Eberhardt reported on the mandatory language as specified in State Statute and Municipal Code.

5. **OFFICERS'/STAFF REPORT**

A. New Voter Polling Locations For The 1st And 7th Wards And Wards 4, 5, 6- The City Administrator reported on the need for voting location changes since the City is no longer able to use the Thomas Jefferson Middle School and Dunwiddie Elementary School. The two new facilities being considered are St. Matthew Lutheran Church for Wards 1 and 7 and Grand Avenue United Methodist Church for Wards 4, 5, 6.

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.

*Mike Herbrandt, the attorney representing nine property owners along Highway 33 was present and commented about the assessing authority of the city and that this project has not offered any special benefit to these particular property owners.

*Chris Witzleib, 1651 Willow Drive- commented that he feels the assessment is very high and not fair for their undeveloped land that is along a state highway.

*Steve Boyea, 2498 Hwy 33- commented that his property is in the Town of Port Washington and he attended planning meetings on this project. At that time he was told he was not going to incur any cost as a property owner. He doesn't feel that this project has helped his business.

*Joe Eernisse, 1600 W. Grand Avenue- commented that his business has incurred approximately \$17,000 in costs related to changes that he had to make on this business property site to accommodate the 33 project.

*Ray Last, 2364 Hwy 33- commented that as a Town of Port Washington resident he lost almost 300 feet of his front yard area to this project. He doesn't see any benefit to his assessed property value with the completion of this project.

7. COMMITTEES

A. FINANCE AND LICENSE COMMITTEE

1. Discuss Renewal Of Senior Center Lease- The City Administrator Mark Grams reported the current lease runs to November 30, 2013. The City is requesting the lease be extended one year, also the option to purchase to be extended at 2 year increments. The renewed lease will run from January through December for 2014. There will be an increase of 2% for the renewed lease, which totals \$6,630 per month. Finance and License Committee recommends approval of this lease renewal. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE EXTENTION OF THE CURRENT LEASE HELD WITH KAB ENTERPRISES LLC FOR ONE YEAR AS PRESENTED. Motion carried unanimously.

2. Approve Bid For Sidewalk Replacement- Rob Vanden Noven reported that two bids were received and TP Concrete is the lowest bidder. The City budgeted \$40,000 for 2013-2014 sidewalk improvements. Finance and License Committee recommends approval of the bid from TP Concrete for 2013 construction for the base bid of \$44,625. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BIGGS TO APPROVE TP CONCRETE FOR THE BASE BID AT \$44,625 AS PRESENTED. Motion carried unanimously.

B. PERSONNEL COMMITTEE

1. Approve Hiring Person For Park Maintenance Worker Position- Alderman Becker reported that the Personnel Committee reviewed the applications received and recommends Allen Evenson for the position. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN LARSON TO APPROVE THE HIRING OF ALLEN EVENSON FOR THE PARK AND RECREATION MAINTENANCE POSITION. Motion carried unanimously.

8. **BOARDS/COMMISSIONS-** None.

9. UNFINISHED BUSINESS

A. Resolution 2013-13 (Final Resolution Authorizing Special Assessments To Be Levied Against Benefited Property For The 2011-2012 STH 33 Improvement Project)- MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHRLICH TO APPROVE RESOLUTION 2013-13 AS PRESENTED. Discussion was held, John St. Peter, special counsel for the city spoke about the special assessment law under police powers. The City Administrator Mark Grams informed the Council that the City is following the same special assessment process as it has in the past for similar projects. The City has actually reduced the special assessment cost down to what a city street improvement would cost; this assessment is at 20% now for Hwy 33 property owners. Other costs that were incurred with a project this size were eliminated and not included in the special assessment. Mr. St. Peter was asked what the process was for payment of the assessment for property owners within the Town of Port Washington. The property owners are only going to be charged for interest at this time,

which is 3%. The full assessment amount will not be due by the property owner until such time as they annex their properties into City. MOTION MADE ALDERMAN LARSON, SECONDED BY ALDERMAN NEUMYER TO CALL THE QUESITON. AYE: 5, NAY: 1 (EHRlich). Motion carried. TAKING UP ORIGINAL MOTION MADE BY ALDERMAN BIGGS, SECONDED BY ALDERMAN EHRlich TO APPROVE RESOLUTION 2012-13 AS PRESENTED. AYE: 5, NAY: 1 (DRISCOLL) Motion carried.

B. Resolution 2013-14 (Final Resolution Authorizing Special Assessments To Be Levied Against Benefited Property For 2013 Sidewalk Improvements At Parknoll Lane And County Highway LL)- Rob Vanden Noven reported that a public hearing was held on this matter in June. The project was completed in August and positive comments have been received from residents regarding the project. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRlich TO APPROVE RESOLUTION 2013-14 AS PRESENTED. Motion carried unanimously.

10. NEW BUSINESS

A. Approve Closing Of Streets For Port Washington High School Homecoming Parade- MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN LARSON TO APPROVE THE CLOSING OF STREETS FOR HOMECOMING AS PRESENTED. Motion carried unanimously.

11. FORTHCOMING EVENTS- Port Washington High School Homecoming is Friday, October 4th. Historical Society Dinner will be held on October 18th. The Boerner Building Open House will be held on October 5th between 10:00 a.m. and 2:00 p.m.

12. PUBLIC COMMENTS/APPEARANCES-

*Scott Huebner, 1771 Laura Lane- Thanked the Mayor and Council for their inquiry and comments regarding the activity and operation of the Mainstreet Board. If the City is going to financially support Mainstreet with public tax dollars, then the Mainstreet Board should be transparent with their public meetings.

13. ADJOURNMENT- MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRlich TO ADJOURN THE MEETING AT 9:27 P.M. Motion carried unanimously.