

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES**

Monday, March 11, 2013

Present: Suzanne Bruner, David Owens, Edie Webb, Steve Broyles, JoAnn Stade, Alderman Doug Biggs, and Catherine Kiener, Director. Excused: Sally Schirk-Ehrlich

Meeting was called to order at 7:00 PM

1. Motion by Mr. Broyles to approve the minutes with correction and seconded by Mrs. Webb. Motion carried.

2. The Financial summary for February was reviewed. Mr. Owens noted the money market account was off from the prior month by a significant amount. Ms. Stade moved to table until the error corrected for the next meeting. Mr. Broyles seconded the motion. Motion carried.

3. Unfinished business: the 1st floor window shades were evaluated again by Robin's Interiors and it is possible to get a blind the width of 2 windows to eliminate the gap. It will not cost extra. The project will be finished this month.

4. New Business:

A. The Building use agreement was reviewed with members. There was a typographical error found and a statement on the Fire Inspection Report that the city provides to the county it is presently listed as if the county provides it. Alderman Biggs inquired about the current building use fee and the need to increase it since it has been the same amount for years. Director Kiener will discuss with ADRC Director Michelle Pike. Ms. Stade suggested a look at other building use agreements.

B. Elected Officials report summarized the council items related to new liquor license standards, Pirate Fest, new restaurant opening in May and raising chickens in the city.

5. Director's Report

A. Senior Board Items- Nominations will be due in April.

B. March/April events:

1. Lakeside Tea Society - International Tea in March

2. Trips –numbers so far for the year are some are up; some down

3. Wellness classes- holding own

4. Special Events: AARP Tax service is drawing many people from Port who are not “paid” members; Partnering with Red Cross & Saint Matthews to host blood drive April 2; May Spring Fling will recognize volunteers again.

C. Director's Comments

1. An overview of the annual report statistics shows a slight increase in members; and increase in number of members using center at least once a month and a small decrease in overall monthly attendance of about 700. There is a cycle for the Center in attendance and membership with increases followed by decreases.

2. Alderman Biggs inquired about the terms for commission members and Ms. Stade indicated she would not be interested in reappointment and Mrs. Webb is considering another appointment but will let the Director know.

6. Adjournment at 7:50 PM

Next meeting is scheduled for April 8, 2013