

**CITY OF PORT WASHINGTON  
COMMISSION ON AGING MINUTES**

**Monday, April 8, 2013**

Present: Suzanne Bruner, David Owens, Steve Broyles, Sally Schirk-Ehrlich, Alderman Doug Biggs, and Catherine Kiener, Director. Excused: JoAnn Stade and Edie Webb

Meeting was called to order at 7:00 PM

1. Motion by Mr. Owens to approve the minutes with correction and seconded by Mr. Broyles. Motion carried.

2. The Financial summary for February was reviewed for the corrections in interest and a cashed check. Motion by Mr. Owens to approve February as presented with a second from Mrs. Schirk-Ehlich. Motion Carried.

The March financial summary was reviewed with a motion by Mr. Owens to approve it and a second from Alderman Biggs. Motion carried.

3. Unfinished business: The blinds are adjusted and in with positive feedback from participants.

4. New Business:

A. The time of the Commission meeting was discussed in the event a newly elected alderman is appointed to the commission that has a conflict with another city meeting. The commission members approved the time change to 6:00 PM. The Director will highlight on the agenda when it is sent in May.

B. Elected Officials report summarized the council items related to parking, dog park, and the Family Fest June 7-8.

C. The joint planning meeting with the Board will have Sally and Sue representing the commission on aging and Alderman Biggs will be notified.

5. Director's Report

A. The Senior Center Board is working on nominations for May elections.

B. April/May events

1. Community Blood Drive was successful with 39 people giving.

2. Combined Fireside date from May to April and had a good response.

3. The Wellness classes have new sessions starting.

4. Special Events: Office Volunteer Training April 18, Life's Transitions May 9 a program for the community, Spring Fling with volunteer recognition is May 23.

C. Annual Report

Discussion was on the National volunteer wage utilized. Alderman Biggs suggested the assistant may be paid to less or volunteers valued to high. There was a suggestion to use the assistant wage for volunteers. The Director will review wage used based on volunteers with years of experience and make corrections. Alderman Biggs also used the total number of visits to calcite an average cost per visit. There was a question on the number of bowlers with the community sponsor and some grammar to correct.

6. Adjournment at 8:05 PM

Next meeting is scheduled for May 13, 2013