

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JANUARY 8, 2013**

ROLL CALL: Chairman Craig Czarnecki called the City of Port Washington Board of Public Works meeting to order at 5:32 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Ehrlich, Alderman Jim Vollmar, Board Member Kevin Rudser, and Board Member Peter Herrmann. Also present were: City Engineer Rob Vanden Noven, Water Supt./Commissioner Dave Ewig, City Administrator Mark Grams, and Wastewater Supt. Dan Buehler. Absent and excused: Alderman Paul Neumyer.

Chairman's Business: There was none.

Public Comments/Apearances: There was none.

New Business:

A. Consider Purchase Of Two (2) 2014 Dump Trucks For Street Department: Street Commissioner Dave Ewig, along with Street Department Employees, Dennis Didier and Joel Alore, reviewed this item. Street Commissioner Ewig stated that a technical specification was developed and three proposals were requested pertaining to the purchase of two (2) 2014 single axle dump trucks. Proposals were requested with and without trade of one 1983 Ford Dump Truck, and one 1990 Ford Dump Truck. Quotes were received from Truck Country USA for a Freightliner; Badger Truck Center for a Western Star; and JX, Peterbilt for a Peterbilt. One proposal was requested from Monroe Truck Equipment for the purchase of the five cubic yard dump box assembly, plow and hitch assembly, and the tailgate salting assembly. The cost from Monroe was \$66,703 per truck. Board Members discussed this item. Staff recommends accepting the Truck Country USA proposal for the two (2) 2014 Freightliner trucks, with trade-in price of \$151,806. Staff also recommends purchasing the Monroe equipment for \$133,406 for each truck at a total cost of \$285,212 for both trucks. This is a 2013 budgeted item. **MOTION BY MIKE EHRLICH AND SECONDED BY PETER HERRMANN to accept recommendation to purchase the 2 dump trucks from Truck Country USA as proposed with the trade-in price of \$151,806 and also accepts the recommendation to purchase the Monroe equipment for \$133,406 for each truck at a total cost of \$285,212 for both truck. Motion carried unanimously.**

B. Consider Approval For The Purchase Of A Utility Truck For WWTP: Wastewater Super. Dan Buehler reviewed this item with the Board. He stated that the Wastewater Treatment Plant is considering replacing their 1998 Dodge half ton truck with a new truck. Three quotes were obtained. They were from Schmit Bros Dodge, Schmit Bros. Ford and EVS for a Chevy. This is a 2013 budgeted item. Staff recommends purchasing the Chevrolet truck from EVS for \$22,281. This particular truck had more options for the money compared to the Ford option. The 1998 Dodge half ton truck will be given to the Street Department. Board Members discussed this item. **MOTION BY KEVIN RUDSER AND SECONDED BY MIKE EHRLICH to accept the recommendation to purchase the 2013 Chevy Silverado Pickup Truck from EVS for \$22,281 as presented. Motion carried unanimously.**

C. Consider Reduction In Utility Bill For Jim and Sue Burt: Mrs. Sue Burt of 220 North Sweetwater Blvd. was present for this discussion. Mrs. Burt is requesting a reduction in her sewer portion of her Water and Sewer Bill. They had a very high reading and it turn out that the outside

sprinkler system had developed a leak. The Board discussed this item and stated that the water did go through the meter and that would have to be paid for. The sewer portion of the Water and Sewer bill could be reduce because the water did not go down the sewer. The Board Members suggested that 37 units of sewer be credited to the Burt's account. That unit number comes out to be about \$108.78. The Water Utility Clerk will inform the Burts of this sewer credit. **MOTION BY KEVIN RUDSER AND SECONDED BY MIKE EHRLICH to approve the sewer credit of 37 units for the Burts as presented. Motion carried unanimously.**

D. Consider Proposal For The Purchase Of Street Trees: Street Commissioner Dave Ewig stated that requesting to purchase 472 trees. He stated that 116 trees will be purchased from Meacham Nursery, 308 trees will be purchased from McKay Nursery, and 48 trees will be purchased from Johnson Nursery. He also stated that some of these trees will be placed on the Coal Dock. Approximately 85 trees will be placed there. **MOTION BY JIM VOLLMAR AND SECONDED BY KEVIN RUDSER to approve the purchase of 472 street trees as presented. Motion carried unanimously.**

E. Consider 2013-14 Street Improvements: City Engineer Vanden Noven reviewed this item for the Board Members. He stated that the Common Council has approved approximately \$1.6 - \$1.7 million for street improvements over the 2013-4 biennium. In 2013, staff is proposing that we resurface the following streets: Parkway Drive (Norport to Dead End); Parkway Drive (Jacque to Parknoll); Parknoll Lane (Seven Hills Road to Jacque Lane); Parknoll Court; Terrace Drive (South of Woodview Circle); Westport Drive (Cedar to Portview and South of 2nd Avenue); Cedar Drive (entire length); and Cedar Court, Sumac Court, Oak Court, Elm Court, and Willow Court. These streets have curb and gutter that are in relatively good condition and should have adequate base course for resurfacing. In 2011, the City was awarded \$40,000 in LRIP funding from the DOT for the resurfacing of Cedar Drive, Cedar Circle, and Cedar Court. Also in 2013, Staff is proposing that the City begin design of improvements scheduled for 2014. The bid results for 2013 street improvements will help determine the extent to which streets can be improved in 2014. Approximately \$1.6 - \$1.7 million has been budgeted for street improvements over 2013-4, plus the \$40,000 LRIP grant. Street resurfacing in 2013 is estimated to cost approximately \$600,000 to \$700,000. Staff recommends the Board of Public Works schedule a Public Information Meeting (PIM) in early February for the properties abutting the proposed 2013 street improvements and proceed thereafter with design for construction in summer 2013 and staff also recommends the Board of Public Works prioritize street improvements for 2014 based on the approved plans. **MOTION BY JIM VOLLMAR AND SECONDED BY MIKE EHRLICH to approve provided that Prospect Street is tentatively moved to 2014 Street Improvements, it was then amended to read to approve the 2013-4 Street Improvement project as presented and moving Prospect Street up to 2014 depending on how the budget comes in. Motion carried (3-Ayes (Herrmann, Ehrlich & Vollmar); 2-Nays (Czarnecki & Rudser)).**

F. Consider Hiring Alexandra Paul As An Engineering Intern: City Engineer Rob Vanden Noven is requesting to hire Ali Paul. Ali Paul has been assisting the PW Engineering Dept. as an unpaid intern since October 2012 and would like to continue working here in 2013 as she pursues her master's degree in civil engineering from UWM. She has performed well thus far and we are recommending that she be hired as a paid intern in 2013. This is a budgeted item for 2013. She will be part-time and have no benefits. Ms. Paul will be paid \$13.00 per hour. Staff recommends that Ali Paul be hired for part-time employment. **MOTION BY JIM VOLLMAR AND SECONDED BY KEVIN RUDSER to approve the hiring of Alexandra Paul as a part-time, no benefits, employee. She will be paid \$13.00 per hour. Motion carried unanimously.**

6. Old Business:

A. Consider STH 33 Signage Removal: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that Alderman Joe Dean had contacted him about removing the right turn only overhead sign on STH 33 (West Grand Avenue, around the Culvers/Tri Par area). The Board Members reviewed this item and agree that the overhead sign should stay. The sign would let drivers know ahead of time that the road ends with a right turn. Staff also recommended keeping the sign. No action was taken.

7. Project Updates:

a. DNR Forestry Grant: City Engineer Vanden Noven informed the Board Members that the City has received a DNR Grant for \$25,000 to combat EAB. It is a 50/50 matching grant. It is to help purchase software, purchase trees, and to purchase chemicals to fight the EAB.

b. EAB Update: City Engineer Vanden Noven informed the Board Members that the DNR are releasing special wasps to help in the fight against EAB. These wasps are supposed to be the natural enemy of the EAB.

8. Forthcoming Events: None

ADJOURNMENT: MOTION BY JIM VOLLMAR AND SECONDED BY MIKE EHRLICH to adjourn the meeting at 6:39 p.m. Motion carried unanimously.