

MINUTES
CITY OF PORT WASHINGTON
PERSONNEL COMMITTEE MEETING
Tuesday, February 7, 2012, 6:30 P.M.
Lower Level Conference Room, City Hall

1. Roll Call- Present was Alderman Becker, Alderman Vollmar. Absent and excused was Alderman Dean. Also present was City Administrator Mark Grams.
2. Approve Minutes Of Previous Meeting- Motion made by Alderman Vollmar, seconded by Alderman Becker to approve the minutes as presented. Motion carried unanimously.
3. Recommend Hiring Administrative Assistant in Administrative Office- The City Administrator reported on the applications received and interviews that were conducted. Motion made by Alderman Vollmar, seconded by Alderman Becker to recommend approval of Bonnie Meyer for the part-time position of Administrative Assistant. Motion carried unanimously.
4. Any Other Business That May Come Before the Committee- None.
5. Adjournment- Motion made by Alderman Vollmar, seconded by Alderman Becker to adjourn the meeting at 6:45 p.m. Motion carried unanimously.