

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JANUARY 10, 2012**

ROLL CALL: Vice-Chairman Jim Vollmar called the City of Port Washington Board of Public Works meeting to order at 5:31 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Ehrlich, Alderman Paul Neumyer, Board Member Kevin Rudser and Board Member Peter Herrmann. Also present were: Water Supt./Commissioner Dave Ewig, City Administrator Mark Grams, City Engineer Vanden Noven, and Wastewater Supt. Dan Buehler. Chairman Craig Czarnecki arrived at 5:33 p.m.

Chairman's Business: There was none.

Approval of Minutes: **MOTION BY KEVIN RUDSER AND SECONDED BY PETER HERRMANN to approve the minutes from December 13, 2011 as presented. Motion carried unanimously.**

Public Comments/Appearances: There was none.

New Business:

A. Consider Tree Quotation For 2012 Tree Planting: Street Commissioner Dave Ewig reviewed this item for the Board Members. He stated that a technical specification was developed and six (6) quotations were requested pertaining to the purchase of 309 trees. Wayside Nursery quoted 304 trees, McKay Nursery quoted 286 trees, Johnson Nursery quoted 304 trees, Meacham Nursery quoted 233 trees and Larsen Nursery and Fransee Nursery did not sent in any quotes. The trees will go to the following areas: 45 trees to the North Lake Street Project; 30 trees to Second Avenue east of CTH LL; 28 trees will go to the STH 33 median; 100 trees will be on CTH LL south of STH 33; 16 trees will be used for street light pole gaps on South Spring Street; and 85 trees will be used as replacements. After reviewing the unit prices that were submitted, Staff recommends the purchase of 114 trees from Wayside Nursery for \$4,839.00; 180 trees from McKay Nursery for \$7, 490.87; and 10 trees from Johnson Nursery for \$1,422.00. This would be a total of 304 trees for a cost of \$13,751.87. Also requested is to purchase five (5) Eastern White Pine trees to replace the Korean Pine trees for a total of \$420.00. These trees will be at least 5 feet tall and will be purchased from McKay Nursery. Staff recommends approval of the tree purchases. **MOTION BY JIM VOLLMAR AND SECONDED BY MIKE EHRLICH to approve the purchase of the trees as recommended by staff for the various projects. Motion carried unanimously.**

B. Consider Approval Of Engineering Services For Septage Receiving Station Refuse Drying Pad: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that the disposal of sewer waste materials generated during sewer cleaning events requires drying of materials before disposal in an approved landfill. The project will provide the necessary location for drying of these materials. Donohue Engineering has provided a proposal for performing the engineering and bidding services for completing this project. They are the same firm that designed the upgrade to our existing Septage Receiving Station. This drying pad could also be used for drying street sweepings before disposal. This is a 2012 Capital approved item. Staff recommends approving Donohue Engineering for Design and Bidding Services. City personnel will oversee construction management of

the project. **MOTION BY MIKE EHRLICH AND SECONDED BY KEVIN RUDSER recommend to the Common Council to approve the contract with Donohue Engineering for Design and Bidding Services for the Septage Receiving Station Refuse Drying Pad subject to the City Attorney's review of the contract. Motion carried unanimously.**

C. Consider Carryover Of Funds From 2011 GIS Account To 2012 GIS Account-WWTP Budget: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that there is leftover budget dollars from the 2011 GIS account that was targeted for Web design and development for putting our City sanitary sewer maps on the internet. Staff would like to move \$4,000 from the 2011 Wastewater GIS account to the 2012 Wastewater GIS account so these projects can be completed in 2012. This will increase the 2012 GIS Budget by \$4,000. **MOTION BY JIM VOLLMAR AND SECONDED BY PAUL NEUMYER recommend to the Common Council to approve the carryover funds from the 2011 Wastewater GIS account to the 2012 Wastewater GIS account. Motion carried unanimously.**

6. Old Business: There was none.

7. Project Updates:

a. Hwy. 33 Project: City Engineer Vanden Noven reported that the DOT has been reading the local paper and is aware of the City's concerns for the intersection of Hwy. LL and STH. 33. The DOT has sent a team to assess the intersection and will be working out a solution.

8. Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY MIKE EHRLICH AND SECONDED BY KEVIN RUDSER to adjourn the meeting at 6:07 p.m. Motion carried unanimously.