

# **City of Port Washington Police and Fire Commission**

## **Minutes Regular Meeting October 8, 2012**

### **Roll Call**

At 7:00 p.m. Chair Nelson called the October meeting of the PFC to order. Present: R. Nelson, B. Becker, M. Becker, M. Mueller, and T. Tietyen. Also present Fire Chief M. Mitchell and Police Chief K. Hingiss.

Public Appearances and comments: None

Review of the minutes from the September 10, 2012 meeting. Motion by B. Becker, second by M. Mueller to approve, motion carried on voice vote.

### **Ambulance Department**

1. Review and approve Ambulance invoices September 2012. Motion by B. Becker, second by M. Mueller to approve. Motion carried on voice vote.
2. Review of Ambulance Budget through September 2012.
3. Review of Ambulance revenue September 2012. Fees collected in September (2012) \$25,028.02, revenue YTD \$267,571, revenue YTD 2011 \$192,991. Intercept revenue not included.
4. Review of September ambulance calls.

### **Fire Department**

1. Review and approve Fire Department invoices September 2012. Motion B. Becker, second M. Mueller to approve. Discussion. Carried on voice vote.
2. Review of Fire Department budget through September 2012.
3. Review of fire calls September.
4. Fire Chief's Report:
  - a. Personnel: P.J. Frame and Mike Eibs have rejoined the department. PJ will serve as an ambulance driver. Mike is an EMT-B attending EMT-Advanced Training. Eric Poggermann has joined the department as a Rescue Dive Team member. Scott Ziegler has joined the department as a Firefighter/EMT-B. Charles Leasum has joined the department as a Probationary firefighter.
  - b. Apparatus Pump testing was done today (10-08-2012) with all five pumps passing.
  - c. 2013 Budget: The 2013 budget will be reviewed by the finance Committee this Wednesday (10-10-2012). Several items from the 5 year capital outlay plan have been placed on the City's 2013 borrowing plan. These items include a new heavy-duty rescue squad to replace Squad 453, a new inflatable boat, motor, and trailer to replace the current equipment. Three new heart monitors that will replace three

current soon to be out of date units. All Finance Committee recommendations then go to the Common Council for their final 2013 budget approval.

5. Open House: The annual Open House will be held this Sunday (10-14-2012) from 9a-12 noon. The Firefighters Association will also be hosting their annual pancake breakfast.

### **Police Department**

1. Review and approve September bills. Motion B. Becker, second M. Mueller to approve, motion carried on voice vote.
2. Municipal Court Statement from July 2012 was reviewed.
3. Police chief's report.
  - a. Chief Hingiss reviewed Lieutenant's promotional process.
  - b. Open House at the Police Dept. 10-14-2012 10a-1p.
  - c. Citizen's Academy Starting January 2, 2013, 7p to 8:30p for 10 weeks; Capt. Davel will be class coordinator.
  - d. Hunter Safety Class will be offered early 2013; Officer Wolf will be the instructor.
  - e. Police property inventory items will be auctioned through Propertyroom.com.
  - f. Police Dept. will host ARIDE training October 22 and 23, 2012. The course is a drug and alcohol impaired driving recognition class.
  - g. Chief Hingiss reviewed capital budget items included in the 2013 budget process.

### **Commission:**

1. Motion T. Tietzen, second M. Mueller to adjourn. Motion carried on voice vote, meeting adjourned.

Respectfully submitted,

Terry Tietzen