

City of Port Washington Police and Fire Commission

Minutes of Regular Meeting December 10, 2012

At 7:00 P.M. Chair Nelson calls meeting to order. Present Chair Nelson, B. Becker, M. Becker, M. Mueller, and T. Tietyen. Also present Police Chief K. Hingiss and Fire Chief M. Mitchell.

No public appearances or comments.

Motion M. Mueller second by B. Becker to approve minutes of PFC Special Meeting of November 7, 2012 and regular PFC meeting of November 12, 2012. Motion carried on unanimous voice vote.

AMBULANCE DEPARTMENT:

1. Motion B. Becker second M. Mueller to approve November 2012 ambulance invoices. Motion carried on voice vote.
2. Review of November 2012 ambulance budget.
3. Review of November 2012 ambulance revenue. November revenue \$21,040.11; 2012 revenue YTD \$321,320.88; YTD 2011 \$250,108.
4. Review of November 2012 ambulance calls.
5. Review of November 2012 Paramedic Intercepts.

FIRE DEPARTMENT

1. Review and approval of November 2012 Fire Department Invoices. Motion B. Becker, second M. Mueller. Motion carried on voice vote.
2. Review of November 2012 fire budget.
3. Review of November 2012 fire calls.
4. Fire Chief's report:
 - A. The 2013 Chevrolet Suburban is now in service and will serve as the department's command vehicle. Unit 456.
 - B. Chief Mitchell obtained a FEMA 2012 Assistance to Firefighters Grant for \$94,000. These funds with a small match will be used to install a vehicle exhaust system in the fire stations. Each vehicle will be attached to this system that will allow the vehicles to be run inside without any exhaust polluting the fire station.
 - C. Jill Polgar has joined the department as a Firefighter; she is also attending EMT-B class. Ms. Polgar started as an Explorer Scout with the Grafton Fire Dept., graduated from Port Washington High School June 2012. She was the recipient of the PWFD Firefighters Association Scholarship that is assisting with her tuition in the Fire/Medic program at Lakeshore Technical College.

POLICE DEPARTMENT

1. Review and approval of November invoices. Motion by M. Becker, second M. Mueller to approve invoices. Motion carried on voice vote.
2. Municipal Court statement through October 2012 was reviewed.
3. Chief Hingiss' report.
 - A. Officer Craig Czarnecki promoted to Police Lieutenant effective December 1, 2012. Lieutenant Czarnecki was introduced by Chief Hingiss at the start of the meeting. The commission congratulated Lieutenant Czarnecki on his promotion.
 - B. Secondary employment requests. All requests are for employment with the Village of Fredonia Marshall's office: Capt. M. Davel, Lt. E. Leet, Lt. C. Czarnecki, Officers D. Wolff & C. Erickson. Chief Hingiss has no objection to approving the secondary employment. Motion B. Becker second M. Mueller to approve secondary employment. Carried on voice vote.
 - C. Training: Chief Hingiss surveyed the department for training needs. Training for 2013, Lt. Czarnecki to First Line Supervisor Training. Other training for department to include Computer Crimes, Basic Narcotic Training, DRE, DCI Death Investigation, Community Oriented Policing, and LEEDA Supervisor Leadership and Executive Leadership. Northwestern Staff and Command Training when the training is available locally which may not be in 2013.
 - D. Chief Hingiss is preparing for an Investigator's position which would be a temporary appointment and limited term.
4. Motion to adjourn B. Becker second by M. Mueller carried on a voice vote. At 7:35 P.M. Chair Nelson adjourned the meeting.

Respectfully submitted,

Terry Tietyen