

City of Port Washington Police and Fire Commission

Minutes Regular Meeting August 13, 2012

Roll Call

At 7:00 P.M. Chairman R. Nelson called the August meeting to order. Present: members – R. Nelson, B. Becker, M. Becker, M. Mueller, and T. Tietyen. Also present Police Chief K. Hingiss, Fire Chief M. Mitchell, and City Administrator M. Grams.

Police Chief Hingiss introduces new Police Officer James Russell who is present with his wife Theresa Russell.

Minutes of the regular PFC meeting July 9, 2012 were reviewed, motion by B. Becker, second by M. Mueller to approve. Motion carried on voice vote.

Ambulance Department

1. Review of July 2012 ambulance invoices. Motion by B. Becker, second by M. Mueller to approve. Motion carried on voice vote.
2. Review of Ambulance budget year to date.
3. Review of ambulance revenue, July 2012 \$29448.66, revenue YTD \$206557.91.
4. Review of ambulance calls July 2012.

Fire Department

1. Review and approve July invoices. Motion by M. Mueller, second by M. Becker to approve. Carried on voice vote.
2. Review of July 2012 fire budget.
3. 2013 Budget preparation discussed. Chief has started the annual budget process and will also submit a 5 year capital budget which will include the replacement of 35 air packs at \$5000 each, a need to replace the inflatable boat and trailer, the Squad Truck, and the three ambulance cardiac monitors.
4. Chief's report.
 - A. Personnel-Nick Peters has joined the department as a Paramedic; Jeanella Eulberg has joined as an EMT-IT. Brooke Adams has joined as a probationary firefighter.
 - B. Apparatus-The new ambulance 452 has been delivered and has had the radios installed. The department's ladder truck will be picked up on Wednesday after having repairs done. Two bids were presented to the City's insurance company for the replacement of Command Vehicle 456. The insurance company selected the bid from Ewald Chevrolet. Additional bids for the

emergency lighting and vehicle graphics have been received and presented to the insurance company for their selection.

- C. Public Fire Education-Chief Mitchell will make an appointment to speak with Dr. Weber (Superintendent Port Washington-Saukville Public Schools) to present a plan to expand the department's Fire Safety Education in the elementary schools in the district.
5. Motion by M. Becker, second by M. Mueller, to go into closed session, authorized as noted by Wisconsin Statutes for: considering employment, promotion, compensation or performance evaluation of a public employee, WS 19.85 (1)(c). Roll call vote Nelson aye, B. Becker aye, M. Becker aye, M. Mueller aye, and Tietyen aye. Motion carried. Commission enters closed session. Motion by B. Becker second by Tietyen to reconvene in open session. Roll Call vote. Nelson aye, B. Becker aye, M. Becker aye, M. Mueller aye, Tietyen aye. Motion carried. Commission reconvenes in open session. No action required on closed session.

Police Department

1. Review and approval of July bills. Motion B. Becker to approve, second by M. Mueller to approve. Motion carried on voice vote.
2. Municipal Court statement not available.
3. Police Chief's report. Review of current alarm ordinance. Chief recommends no changes. Officer T. Schleg will work in the school system to build a positive relationship with staff and students. Officer Schleg will remain on his 6-3 schedule and will be available as needed for regular patrol duties. The Police Department will host an Open House on October 14, 2012, the same day as the Fire Department's fire education day and pancake breakfast. The department's Honor Guard will present the colors at Brewers game. The Chief discussed the current "amusement game ordinance;" the commission Chair and the Chief will submit a letter to the city asking to void the current ordinance. The Officer video cameras are being used in the field. Chief discussed their use and value. Officers assisted Oak Creek P.D. with the Sikh Temple situation. The Chief discussed the police department building roof, the front metal railings, and the surveillance camera for the front lobby.
4. Promotional procedure for the Police Lieutenant's position. There will be a written exam; the top five candidates will take part in an assessment. The commission will interview selected candidates after the assessment.
5. Motion by B. Becker, second by R. Nelson, to go into closed session, authorized as noted by Wisconsin Statutes for: considering employment, promotion, compensation or performance evaluation of a public employee, WS 19.85 (1)(c). Roll call vote Nelson aye, B. Becker aye, M. Becker aye, M. Mueller aye, and Tietyen aye. Motion carried. Commission enters closed session. Motion by B. Becker, second by R. Nelson to reconvene in open session. Roll Call vote. Nelson aye, B. Becker aye, M. Becker aye,

M. Mueller aye, Tietyen Aye. Motion carried. Commission reconvenes in open session.
No action required on closed session.

6. Motion to adjourn by B. Becker, second by Tietyen. Motion carried on voice vote. Chair Nelson adjourns the meeting.

Respectfully submitted,

Terry Tietyen