

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**CITY COUNCIL MEETING**  
**Tuesday, January 17, 2012, 7:30 P.M., City Hall**

**1. ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Scott Huebner in Council Chambers. Council members present: Aldermen Dan Becker, Dave Larson, Joe Dean, Burt Babcock, Jim Vollmar, Paul Neumyer and Mike Ehrlich. Also present: City Engineer Robert Vanden Noven, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt and City Administrator Mark Grams

**2. PLEDGE ALLEGIANCE TO THE FLAG-** Pledge of Allegiance was recited.

**3. CONSENT AGENDA**

A. Approve Minutes Of Previous Meeting

B. Approve Original Operator License Applications

MOTION MADE BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE MINUTES AS PRESENTED, OPERATOR LICENSES FOR LILY J. LANSER AND MICHELLE E. WETZEL. Motion carried unanimously.

**4. MAYOR'S BUSINESS-** None

**5. OFFICERS'/STAFF REPORT**

A. Mid-Moraine Association Dinner Meeting- The City Administrator announced that the dinner meeting will be on Wednesday, January 25<sup>th</sup> and reservations are needed. The Village of Grafton is the host for this meeting. Administrator Grams also reported that the State railroad ruling was in the City's favor regarding the Oakland Avenue crossing and should be fixed by Union Pacific.

**6. PUBLIC COMMENTS/APPEARANCES**

*Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.\** Julie Pfrang addressed the Council with her concern about the placement of an observation tower in Upper Lake Park. The tower is a good idea, just needs to be in another location.

**7. COMMITTEES**

**A. FINANCE AND LICENSE COMMITTEE**

1. Resolution 2012-2 (Transfer Of Funds)- Alderman Larson reported that the Finance Committee recommends approval of the transfer of funds from the contingency account for police soft body armor and swimming pool repairs. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BECKER TO APPROVE RESOLUTION 2012-2 AS PRESENTED. Motion carried unanimously.

2. Resolution 2012-3 (Carryover Of Funds)-Alderman Larson reported that the Finance Committee recommends the 2011 budget carryover to 2012 is for sewer mapping. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRLICH TO APPROVE RESOLUTION 2012-3 AS PRESENTED. Motion carried unanimously.

3. Approve Fire Service Contract With Town of Port Washington-Alderman Larson reported that the contract being reviewed is amended annually using the formula that has been established. There is a slight increase from last year. The Finance Committee recommends approval of the fire service contract with the Town of Port Washington. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BECKER TO APPROVE THE 2012 FIRE SERVICE CONTRACT WITH THE TOWN OF PORT WASHINGTON AS PRESENTED. Motion carried unanimously.

#### **B. PERSONNEL COMMITTEE**

1. Approve Hiring Employee For DPW Department- Rob Vanden Noven reported on the two vacancies between the Water Department and Street Department. The Personnel Committee is recommending the transfer of Jerry Weiss from the Street Department to the Water Department and the hiring of Matthew Didier as a full-time employee at the Street Department pending the background check and required physical examination.

MOTION MADE BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN NEUMYER TO APPROVE THE TRANSFER AND HIRING OF EMPLOYEES AS PRESENTED. Motion carried unanimously.

2. Approve Hiring Maintenance Person At Senior Center- The City Administrator reported on the opening of a part-time maintenance position at the Senior Center due to that employee's move to the opening of a maintenance position at the Library. The Personnel Committee is recommending the hiring of Steve Orvis for the part-time maintenance position at the Senior Center pending the background check and the required physical examination.

MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE HIRING AS PRESENTED. Motion carried unanimously.

#### **C. TRAFFIC SAFETY COMMITTEE**

1. Ordinance 2012-2 (Eliminate No Parking Between Signs And Provide Handicapped Parking Stall In Front Of Christ the King Church) 1<sup>st</sup> Reading- The City Administrator reported on the request made by the church to have the current no parking signs removed and handicap parking in its place. It is the recommendation of the Traffic Safety Committee to approve this Ordinance after the second reading.

2. Ordinance 2012-3 (Amend No Parking And Angle Parking Regulation On Lake Street) 1<sup>st</sup> Reading- The City Administrator reported on the amendment of no parking and angle parking on Lake Street. This change is necessary due to the new street. It is the recommendation of the Traffic Safety Committee to approve this Ordinance after the second reading.

3. Consider Reducing Speed Limit On Highway LL To 35 MPH (Request To County)- The City Administrator reported on the concerns about the speed of traffic on Highway LL. There have been a number of accidents that have occurred on County Road LL and Sunset Road. The Traffic Safety Committee is recommending this concern and request for speed reduction to 35 MPH be made to Ozaukee County.

MOTION MADE BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN EHRLICH TO MAKE A SPEED RECOMMENDATION OF 35 MPH ON COUNTY ROAD LL BETWEEN WILLOW ROAD AND HIGHWAY 32 TO THE OZAUKEE COUNTY BOARD. Motion carried unanimously.

## 8. BOARDS/COMMISSIONS

### A. BOARD OF PUBLIC WORKS

1. Approve Engineering Services For Septage Receiving Station Refuse Drying Pad (Wastewater Utilities)- Rob Vanden Noven reported on the need for a drying pad for the WWTP. The cost has been budgeted for in 2012. It is the recommendation of the Board of Public Works that the engineering services of Donahue and Associates be acquired for this project. Attorney Eberhardt is reviewing the documents.

MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN NEUMYER TO APPROVE THE HIRING OF DONAHUE ENGINEERING FOR THE PROJECT DESIGN AND BIDDING SERVICES UPON REVIEW OF THE CITY ATTORNEY. Motion carried unanimously.

### B. PLAN COMMISSION

1. Discuss Construction Of Observation Tower In Upper Lake Park- Mayor Huebner reported that the representatives from this project were not able to be present tonight due to conflicting schedules. Some discussion as held on the present proposed location and possible alternative locations.

MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO TABLE THIS AGENDA ITEM UNTIL A FUTURE MEETING WHEN THE REPRESENTITIVES CAN BE PRESENT. Motion carried unanimously.

## 9. UNFINISHED BUSINESS

A. Ordinance 2012-1 (Licensing And Regulating Beekeeping) 2<sup>nd</sup> Reading- The City Administrator reported on the updated final draft of the ordinance which includes the recommended language changes from the last meeting. Some further changes may be needed with the NNF form, but that will not affect the ordinance being considered tonight. MOTION MADE BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN VOLLMAR TO APPROVE ORDINANCE 2012-1 WITH UPDATED LANUAGE AND FINAL REVIEW BY CITY STAFF AND THE CITY ATTORNEY. Motion carried unanimously.

B. Status Of Port Harbor Investment Building At 122 N. Franklin Street-The City Administrator reported on the status of the property at 122 N. Franklin Street. Gertjan Van Den Broek was not able to attend the meeting due to work related

traveling. Representing him were attorney Bruce McLlany and architect James Read. They reported on the potential use and façade repair to the building and answered questions on the proposals and time schedule to move the demolition date to May 30<sup>th</sup>. The Council had concerns with extending the demolition date so late in the season. There also was a concern related to financing. Attorney McLlany and Jim Read have to have Gertjan attend the next Council meeting with additional plans for the building.

10. **NEW BUSINESS-** None.
11. **FORTHCOMING EVENTS-** None.
12. **PUBLIC COMMENTS/APPEARANCES-** None.
13. **MOTION TO CONVENE IN CLOSED SESSION** pursuant to § 19.85 (1) (e), Wis. Stats., for competitive or bargaining reasons, i.e., deliberating and negotiating with a party regarding the amount and application of public revolving loan funds for current and future economic development- MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO GO INTO CLOSED SESSION AT 9:40 P.M. FOR THE REASONS STATED ABOVE. ROLL CALL VOTE TAKEN: AYE: BECKER, LARSON, DEAN, BABCOCK, VOLLMAR, NEUMYER AND EHRLICH. Motion carried unanimously.
14. **RECONVENE INTO OPEN SESSION-** Common Council reconvened into open session at 10:24 p.m.
15. **ACTION RELATING TO CLOSED SESSION DELIBERATIONS, IF ANY-** No action was taken.
16. **ADJOURNMENT-** MOTION MADE BY ALDERMAN DEAN, SECONDED BY ALDERMAN BECKER TO ADJOURN THE MEETING AT 10:25 P.M. Motion carried unanimously.

