

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**CITY COUNCIL MEETING**  
**Tuesday, February 7, 2012, 7:30 P.M., City Hall**

**1. ROLL CALL-**A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Scott Huebner in Council Chambers. Council members present: Aldermen Dan Becker, Dave Larson, Joe Dean, Burt Babcock, Jim Vollmar, Paul Neumyer and Mike Ehrlich. Also present: City Engineer Robert Vanden Noven, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt and City Administrator Mark Grams. Mayor Huebner welcomed Egan Norman from Boy Scout Troop 875 who is working on his citizenship badge.

**2. PLEDGE ALLEGIANCE TO THE FLAG-** Pledge of Allegiance was recited.

**3. CONSENT AGENDA**

- A. Approve Minutes Of Previous Meeting
- B. Approve Original Operator License Applications
- C. Approve Temporary Class "B"/ "Class B" Retailer's License Application
- D. Approve Temporary Operator License

MOTION MADE BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE MINUTES AS PRESENTED, OPERATOR LICENSES FOR HAYLEE BARANYK, ZACHARY SUTINEN, LISA KULIG-BAGLEY, ABIGAIL CONTRALL, NICHOLAS WYCHESIT AND CONNIE MITCHELL, TEMPORARY CLASS "B"/ "CLASS B" RETAILER'S LICENSE FOR PORT CATHOLIC HOME AND SCHOOL- FISH FRY FEBRUARY 10<sup>TH</sup>, MARCH 16<sup>TH</sup> AND 30<sup>TH</sup>, TEMPORARY OPERATOR LICENSE FOR GERALD LEE FOR PORT CATHOLIC HOME AND SCHOOL FISH FRY SAME DATES. Motion carried unanimously.

**4. MAYOR'S BUSINESS**

A. Appointment To Park And Recreation Board- Mayor Huebner reported that Brian Johnson resigned from his position and Jim Karrels is being recommended for appointment. MOTION MADE BY ALDERMAN NEUMYER, SECONDED BY ALDERMAN BABCOCK TO APPROVE THE APPOINTMENT OF JIM KARRELS TO THE PARK AND RECERATION BOARD. Motion carried unanimously.

**5. OFFICERS'/STAFF REPORT**

- A. Next City Council Meeting, February 22<sup>ND</sup>- The City Administrator reported that the next Common Council meeting will be held on Wednesday, February 22<sup>nd</sup> due to the Spring Primary Election being held on Tuesday, February 21<sup>st</sup>. The Spring Primary Ballot for the City consists of races for Mayor and School Board. At Ward 4 only there is an additional race on the ballot for County Supervisor. Voters are advised to use the City website to obtain information on the new voting laws including Photo ID. Also with redistricting the voters can check if there Ward and/or voting location has changed.

**6. PUBLIC COMMENTS/APPEARANCES-**

*Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.- None.*

**7. COMMITTEES**

**A. FINANCE AND LICENSE COMMITTEE**

1. Public Hearing For Taxicab License Application For Hometown Taxi Service- Administrator Grams reported on the application made by Brian Maher to provide private taxi service to the City, which is called Hometown Taxi Service. The Finance and License Committee has reviewed the application request, the requirements per ordinance have been met and they are recommending approval. There were no public comments made.

MOTION TO CLOSE THE PUBLIC HEARING WAS MADE BY ALDERMAN VOLLMAR, SECONDED BY ALDERMAN BECKER. Motion carried unanimously.

2. Approve Taxicab License For Hometown Taxi Service-MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE LICENSE FOR HOMETOWN TAXI SERVICE. Motion carried unanimously.

3. Approve Memorandum Of Understanding With Port Youth Baseball- Alderman Larson reported on the MOU being presented. This is the same as the MOU approved last year. Finance and License Committee is recommending approval. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BECKER TO APPROVE THE MOU WITH PORT YOUTH BASEBALL AS PRESENTED. Motion carried unanimously.

4. Approve Reducing The Letter Of Credit For Bryson Associates LLP- Alderman Larson reported on the request for reduction of credit of \$15,960. This relates to the project for the pathway near Misty Ridge and the Interurban Bike Trail that was completed. Finance and License Committee is recommending approval. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRLICH TO APPROVE REDUCING THE LETTER OF CREDIT FOR BRYSON ASSOCIATES LLP AS PRESENTED. Motion carried unanimously.

5. Approve Transfer Of Funds From Contingency Fund And Marina For City Promotional Video- Mayor Huebner reported on the company that offered to do a promotional video for the City. After more information was provided it appears that the cost to the City is substantial and the quality of the video is not what would be expected. Discussion was held and a MOTION WAS MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRLICH TO DENY TRANSFER OF FUNDS FOR THIS PURPOSE. Motion carried unanimously.

**A. PERSONNEL COMMITTEE**

1. Approve Hiring Employee For Administrative Assistant Position- The City Administrator reported on the part-time position which will service both the Administration office and the Finance Department. There were 105 applicants and after review the recommendation from the Personnel

Committee is to hire Bonnie Meyer for this position. MOTION MADE BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN BECKER TO HIRE BONNIE MEYER AS RECOMMENDED. Motion carried unanimously.

**B. TRAFFIC SAFETY COMMITTEE**

1. Ordinance 2012-2 (Eliminate No Parking Between Signs And Provide Handicapped Parking Stall In Front Of Christ the King Church) 2<sup>nd</sup> Reading- The City Administrator reported on the request for this ordinance change to provide handicapped parking in front of the church. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN VOLLMAR TO APPROVE ORDINANCE 2012-2 AS PRESENTED. Motion carried unanimously.

2. Ordinance 2012-3 (Amend No Parking And Angle Parking Regulation On Lake Street) 2<sup>nd</sup> Reading- The City Administrator reported on the change in parking regulations needed on Lake Street. MOTION MADE BY ALDERMAN NEUZYMYER, SECONDED BY ALDERMAN EHRLICH TO APPROVE ORDINANCE 2012-3 AS PRESENTED. Motion carried unanimously.

**8. BOARDS/COMMISSIONS-** None.

**9. UNFINISHED BUSINESS**

A. Consider Amending Agreement With Port Harbor Investment Relating To Disposition Of Property At 122 N. Franklin Street- The City Administrator reported on the previous meetings held. Present and representing New Port Holdings are Gertjan van den Broek and Jim Read. Representing Port Harbor Investments is David Bahr. A presentation was given on the concept plans and finance plans for the property. The City Administrator suggested a Developers Agreement be drafted that would include a development plan and time line. The building will be brought into compliance at the direction of a building inspector. Discussion was held and a MOTION WAS MADE BY ALDERMAN DEAN, SECONDED BY ALDERMAN BECKER TO EXTEND THE DEMOLITION DEADLINE TO MARCH 31, 2012 AND A DEVELOPERS AGREEMENT BE DRAFTED. Motion carried unanimously.

**10. NEW BUSINESS**

A. Approve Revolving Loan Fund Application For Bette Langford- Betty Langford was present and reported to the Council on her plans for the property. There will be an artisan gallery upstairs with room for artists and a showcase area for the Fire Fighters. In the lower level will be a banquet hall for parties, weddings, classes that can be rented. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN NEUZYMYER TO APPROVE THE REVOLVING LOAN FUND FOR BETTY LANGFORD AS PRESENTED. Motion carried unanimously.

**11. FORTHCOMING EVENTS-** Mayoral Candidate Forum on Thursday, February 9<sup>th</sup> at 7:00 p.m. at City Hall.

12. **PUBLIC COMMENTS/APPEARANCES-** None.
13. **MOTION TO CONVENE INTO CLOSED SESSION** pursuant to § 19.85 (1) (e), Wis.Stats., for competitive or bargaining reasons, i.e., deliberating and negotiating with a party regarding the amount and application of public revolving loan funds for current and future economic development and to deliberate or negotiate the sale of public real estate.- **MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN DEAN TO GO INTO CLOSED SESSION AT 8:45 P.M. FOR THE REASONS STATED ABOVE. ROLL CALL VOTE: AYE: EHRlich, NEUMYER, VOLLMAR, BABCOCK, DEAN, LARSON, BECKER. Motion carried unanimously.** Alderman Ehrlich excused himself from the closed session due to conflict of interest.
14. **RECONVENE INTO OPEN SESSION-** The Common Council reconvened into open session at 9:14 p.m. Alderman Mike Ehrlich was not present.
15. **ACTION RELATING TO CLOSED SESSION DELIBERATIONS, IF ANY-** **MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BABCOCK TO AUTHORIZE CITY ADMINISTRATOR AND THE CITY ATTORNEY TO NEGOTIATE TERMS OF THE REVOLVING LOAN WITH LIGHTHOUSE DEVELOPMENT AND REPORT BACK TO THE COUNCIL. Motion carried unanimously.**
16. **ADJOURNMENT-** **MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BECKER TO ADJOURN THE MEETING AT 9:16 P.M. Motion carried unanimously.**