

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, November 12, 2012**

Present: Suzanne Bruner, David Owens, Edie Webb, Steve Broyles, JoAnn Stade, and Catherine Kiener, Director; Sally Schirk-Ehrlich. Excused: Alderman Doug Biggs
Meeting was called to order at 7:00 PM

1. A motion to approve the minutes was made by Ms. Stade with a second by Mrs. Webb. Motion carried.

2. A. Senior Financial Summary for October: Alderman Biggs moved to table until December. Mrs. Webb seconded the motion. Motion carried.
B. City quarterly budget reviewed; no questions.

3. Unfinished business
A. Alderman Biggs moved to approve Robins Interior Inspirations for the 1st floor shades contingent on the cornice price. Mrs. Webb seconded the motion. Ms. Stade asked if there is any clutch in the shade that would be difficult to operate. This will be asked of the vendor. Motion carried.
B. There was a brief discussion on the process and changes proposed by Finance.

4. New Business
A. Elected Official – City Treasurer was hired; WWII memorial on coal dock should be seen;

5. Director's Report
A. Senior Board Chairman attended Council meeting and spoke clarifying the Membership Constitution and role of the Board in setting the membership fee. Board will discuss budget at next meeting and look to Commission for support if the revenue line is increased.

B. Nov. Events
Overview included: The new February trip – That's Italian; the possible schedule change for Zumba Gold; and the opening of the Craft & Bake Sale that supports wellness classes and unfunded programs of the center had a good first day.

C. Director Comments: The Director notified the Commission of the Assistant status with Mrs. Smyth resigning to take a full time position. She will help as needed until filled.

Next meeting December 10, 2012

Meeting adjourned at 8:20 PM