

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, March 12, 2012**

Present: Suzanne Bruner, David Owens, Edie Webb, JoAnn Stade, Alderman Mike Ehrlich and Catherine Kiener, Director; excused: Sally Schirk-Ehrlich.

Meeting was called to order at 7:00 PM

1. Motion to approve the minutes was made by Alderman Ehrlich. Mr. Owens seconded the motion. Motion carried.

2. Senior Center Financial Summary for February 2012

Mr. Owens moved to accept with a second from Mrs. Webb. Discussion was on the Cleopatra trip expense for the entertainment. Motion carried.

3. Unfinished Business

A. Building updates

1. The repair to the alarm is completed! The 2 O&W calls totaled \$376.00. There was a brief discussion on the inspection process for the alarm and elevator.

2. The first donation toward window treatments was received.

4. New Business

A. Elected Officials report: Alderman Ehrlich provided a brief update on the positive happenings for downtown. He also mentioned there is another Mayoral Forum.

B. The situation for a new color copier was overviewed. The Center received a black & white copier, which is too large for space from City Hall that is newer than the present copier. The Center will utilize for the next few months to evaluate the copier. The capital budget request was for a color copier. Alderman Ehrlich suggested including it in the 2013 budget.

Mrs. Webb moved to include a new copy purchase in the 2013 budget. Mr. Owens seconded. Motion carried.

C. Mr. Owens requested to discuss the two different accounts for the Center. Mrs. Kiener reviewed the historical reasons of supporting different banks that support the Center. The discussion was to ask the Senior Board to consider one checking account.

D. Discussed emergency calls and locations of telephones due to portable not working in the kitchen. Mrs. Kiener will call the vendor to discuss.

5. Director's Report

A. no report

B. The Director overviewed upcoming events with special guests such as Lakeside Tea with the Century of Hats and the April Tea with the international students.

The Day trips will have a new policy for anyone registering from a group home that they will have to have a caregiver as they are not independent. The other Centers in Ozaukee County will also be using similar policy.

C. Director's Comments – The April meeting falls on the spring break and Director will be on vacation. The meeting will be held on April 16th. A draft copy of the annual report was distributed for review with comments back to director before next meeting.

Meeting adjourned at 8:20 PM.