

**CITY OF PORT WASHINGTON  
COMMISSION ON AGING MINUTES  
Monday, January 9, 2012**

Present: Suzanne Bruner, JoAnn Stade, David Owens, Edie Webb, Sally Schirk-Ehrlich, and Catherine Kiener, Director; excused: Alderman Mike Ehrlich.

Meeting was called to order at 7:00 PM

1. Motion to approve the minutes was made by Mrs. Schirk-Ehrlich. Mrs. Webb seconded the motion. Motion carried.
2. Senior Center Financial Summary for November 2011  
Correct PWSB check # 1058; Ms. Stade moved to table the summary to allow time to review with second by Mr. Owens. Motion carried.
3. Unfinished Business
  - A. Building Updates: Working with architect and contractor to get it done.
  - B. The designated handicap spots & the loading zone signs are in and the street painting will occur in spring. So far, there have not been complaints.
4. New Business
  - A. no report
  - B. Ms. Stade moved to accept the Schindler Elevator Maintenance agreement known as Plan C. Mrs. Webb seconded the motion. The least costly plan was approved with the understanding that the plan could be increased as needed or as budget allows.
  - C. Ms. Stade moved to have the Commission Chairman and Director draft agreement to include a cleaning schedule for Ozaukee County. The building is larger with more area for the City maintenance staff and the city should not assume responsibility for cleaning that falls with the dining program. Motion carried.
  - D. Window quotes are due in. The Director requested the Commission consider approving a plan for funding the treatments. Ms. Stade suggested the discussion be tabled until review of estimates.
5. Director's Report
  - A. Staff, program leaders, and volunteers are working on 2011 annual report.
  - B. Jan/Feb events: Lakeside Tea has a speaker; book talk will celebrate 20<sup>th</sup> year and kick off the 40<sup>th</sup> of the Center with an author, Kathleen Ernst, at the March meeting. Wellness programs are under way. The travel show is Thursday.  
Special events in the planning for March: Chili Supper with Memorial Pool Tournament and Consider the Conversation.
  - C. Director's Comments
    1. Staff updates: A thank you to Steve Broyles from the Commission will be extended. The new person will have some training with Steve.
6. Mr. Owens moved to adjourn the meeting at 8:10 PM.

Next meeting date: February 13, 2012 at 7:00 PM.