

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, December 10, 2012**

Present: Suzanne Bruner, David Owens, Edie Webb, Steve Broyles, JoAnn Stade, Sally Schirk-Ehrlich, Alderman Doug Biggs, and Catherine Kiener, Director. Excused:
Meeting was called to order at 7:00 PM

1. A motion to approve the minutes with corrections, under Present members: Doug Biggs and Excused: Suzanne Bruner, was made by Mrs Webb with a second by Mrs. Schirk-Ehlich. Motion carried.

2. A. Senior Financial Summary for October & November – The Port State Bank is off \$127.00. Ms. Stade moved to table until it they balance. Mr. Owens seconded. Motion carried.
B. City quarterly budget reviewed; no questions.

3. Unfinished business
A. Reviewed the shade quotes from 2 bidders. Mr. Broyles moved to accept the bid by Robins Interiors due to the cornice work that will hide the blinds. Motion seconded by Ms. Stade. Discussion was on the amounts for shades and the finished look with the cornice boards. Motion carried.

4. New Business
A. Elected Official – Alderman Biggs highlighted the budget change of additional \$2,000 due to the city picking up extra building costs; the recycle fee will be reduced; and the city will go to the max allowed by law. There will be a land swap of parking lots.

5. Director's Report
A. Noted the Board will encourage additional donations and try to increase memberships. They will select the color based on recommendations from designer.
B. December events all set. Director working on 2013 plans and wrapping up the craft & bake sale.

C. Director Comments: Director is interviewing and will discuss with Mark if personnel committee needs to review before council.

Next meeting January 14, 2013

Meeting adjourned at 7:30 PM