

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
THURSDAY, JUNE 12, 2012**

**ROLL CALL:** Vice Chairman Jim Vollmar called the City of Port Washington Board of Public Works meeting to order at 5:35 p.m. in the Lower Level Conference room at the City Hall. Members present: Board Member Paul Neumyer, Board Member Mike Ehrlich, and Board Member Kevin Rudser. Also present were: City Administrator Mark Grams, City Engineer Vanden Noven, and Wastewater Supt. Dan Buehler. Absent and excused: Board Members Craig Czarnecki and Peter Herrmann, and Water Supt./Street Commissioner Dave Ewig.

**Chairman's Business:** There was none.

**Approval of Minutes:** **MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY ALDERMAN PAUL NEUMYER to approve the minutes from May 8, 2012 as presented. Motion carried unanimously.**

**Public Comments/Appearances:** There was none.

**New Business:**

**A. Consider Scope Of Services Request For Bluff Stabilization At North Beach:** City Engineer Rob Vanden Noven informed the Board members that at the last BPW meeting, the Board members recommended that Gillen Co. present their "wick system" to the City Council. In their presentation, Gillen described the methodology and benefits of placing dewatering wicks in the bluff to reduce the problems caused by subsurface water flow. Additionally, they recommended that the City first hire a geotechnical engineer and noted that their system alone would not guarantee protection against future bluff slides. The Council recommended that this item be sent back to the Board of Public Works for consideration of the alternatives and to determine a course of action and desired goals. To assist the BPW in evaluating the alternatives, Staff asked the Shorewood Village Engineer, Mustafa Emir, Phd, PE, to address the Board on their experience with stabilizing the bluff at Atwater Park which was completed last year. Dr. Emir's presentation provided insight into the project along with "lessons learned". Dr. Emir reviewed his presentation with the Board members. Several Board members asked various questions regarding the presentation. **MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY ALDERMAN MIKE EHRLICH to recommend that Staff be directed to create a scope of services for professional assistance. Motion carried unanimously.**

**B. Discuss Proposal From Gillen Marine:** City Engineer Rob Vanden Noven reviewed this item with the Board members. He stated that at the last BPW meeting, Alderman Vollmar presented information on Gillen Marine's wick system. Gillen then made a presentation to the Common Council. They have subsequently submitted an unsolicited proposal to install their wick system. Staff recommends the BPW determine goals, objectives, timeline, and budget for improvements to the north beach bluff prior to hiring any geotechnical, engineering, or construction firms. Contingent on that outcome, select a qualified geotechnical firm and/or engineering firm. Consider recommended improvements based on engineering data and competitively bid construction. Board members discussed this item and agreed to table it. **MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY BOARD MEMBER KEVIN RUDSER to table this item. Motion carried unanimously.**

**C. Discuss 2011 Compliance Maintenance Annual Report (CMAR):** Wastewater Supt. Dan Buehler reviewed the 2011 Compliance Maintenance Annual Report (CMAR) with the Board members. He stated that the CMAR is the annual report required by the DNR to measure performance of Wastewater Utilities. It covers the compliance and maintenance of the treatment plant and the associated collection systems. The report is graded A-F for 9 various categories to obtain a GPA for the utility. The Port Washington Wastewater Utility received A's in 9 of the 9 categories. The final step in the CMAR process is that the Common Council reviews the report and makes a resolution of the review for submittal to the Wisconsin DNR. **MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY BOARD MEMBER KEVIN RUDSER to recommend to the Common Council to approve the 2011 Compliance Maintenance Annual Report (CMAR) as presented. Motion carried unanimously.**

**D. Consider Rejection Of Bid On Septage Receiving Station Drying Pad Construction Project:** Wastewater Supt. Dan Buehler reviewed the bids on the Septage Receiving Station Drying Pad Construction Project with the Board members. He stated that this project went out for bids in the last month, it was advertised in two newspapers and only 1 bid was received. The bid amount is \$159,400, when the estimated cost of the project was \$40,000. Staff recommends that the bid be reject at this time and that the project be rebid under a different project name. **MOTION BY BOARD MEMBER KEVIN RUDSER AND SECONDED BY ALDERMAN PAUL NEUMYER to reject the bid that was received and to re-bid the project under a difference project name. Motion carried unanimously.**

**Old Business:** There was none.

**Project Updates:**

a. **Hwy. 33 Project:** City Engineer Vanden Noven informed the Board Members that the asphalt path on the north and south sides are completed. There is top soil in the medians and 20 trees will be planted in the pavement median sometime between now and next year. Flowers and shrubs have been planted. The final life will be in at the end of July. The new entrance sign donated by the Rotary looks fantastic.

b. **Coal Dock:** City Engineer Vanden Noven stated that a diver has inspected the sheet piles below the water and WE Energies have inspected sheet piles above the water. Several areas needed to be welded and weep holes in the sheet piles were plugged. Staff is making final adjustments to the plans.

**Forthcoming Events:** There was none.

**ADJOURNMENT: MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY BOARD MEMBER KEVIN RUDSER to adjourn the meeting at 7:19 p.m. Motion carried unanimously.**