

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, MAY 10, 2011**

ROLL CALL: Chairman Craig Czarnecki called the City of Port Washington Board of Public Works meeting to order at 5:34 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Ehrlich, Board Member Kevin Rudser, Board Member Peter Herrmann. Also present were: City Engineer Vanden Noven and Water Supt./Commissioner Dave Ewig, City Administrator Mark Grams, and Wastewater Supt. Dan Buehler. Absent and excused: Alderman Jim Vollmar and Alderman Paul Neumyer.

ELECTION OF OFFICERS: MOTION BY MIKE EHRLICH AND SECONDED BY KEVIN RUDSER to nominate Craig Czarnecki as Chairman of the Board of Public Works. Motion carried unanimously. MOTION BY CRAIG CZARNECKI AND SECONDED BY KEVIN RUDSER to nominate Mike Ehrlich as Vice-Chairman of the Board of Public Works. Motion carried unanimously.

CHAIRMAN'S BUSINESS: There was none.

APPROVE MINUTES: MOTION BY CRAIG CZARNECKI AND SECONDED BY PETER HERRMANN to approve the minutes from March 7, 2011 and March 15, 2011 as present. Motion carried unanimously.

PUBLIC COMMENTS/APPEARANCES: There was none.

NEW BUSINESS:

A. Consider Hiring Of Seasonal Employee: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that he would like to hire Andrew Schroeder for his summer help. This is a budgeted item. Andrew Schroeder would be paid \$8.00 per hour. Staff recommends approval. **MOTION BY MICHAEL EHRLICH AND SECONDED BY PETER HERRMANN to approve the hiring of Andrew Schroeder for Wastewater Summer Help at \$8.00 per hour. Motion carried unanimously.**

B. Consider Hiring Full-Time Seasonal Employees For The Street Department And Water Utility: Water Supt./Street Commissioner Dave Ewig reviewed this item with the Board Members. He stated that he would like to hire Austin Plier for the Water Department Summer Help. He would be paid \$8.00 per hour. He also stated that he would like to hire Anthony LoCicero and Matt Dahm for the Street Department Summer Help. Mr. LoCicero would be paid \$8.00 per hour and Mr. Dahm would be paid \$9.50 per hour. These are budgeted wages. Staff recommends hiring Austin Plier, Anthony LoCicero and Matt Dahm. **MOTION BY KEVIN RUDSER AND SECONDED BY MICHAEL EHRLICH to approve the hiring of Austin Plier for the Water Department at \$8.00 per hour and hiring Anthony LoCicero for \$8.00 per hour and Matt Dahm for \$9.50 per hour for the Street Department. Motion carried unanimously.**

C. Consider Proposal For Purchase Of Dehumidifiers At Water Filtration Plant: Water Supt. Dave Ewig reviewed this item for the Board Members. He stated that in January of 2010, four (4) Temp-Air model TD-200 commercial grade dehumidifiers were purchased for the Water Filtration Plant at a cost of \$7,909. With technical assistance from Alderman Babcock, it was determined that

these portable units are more efficient and less costly than the existing water cooled refrigerant type dehumidifiers installed in 1985 at a cost of \$54,870. The purchase of four (4) additional units will complete the upgrade, and allow for the disconnection and removal of the refrigerant dehumidifiers. This is a budgeted item and \$10,000 has been allocated for it. Staff recommends purchasing four (4) additional Temp-Air model TD-200 dehumidifiers from Temp-Air at a cost of \$8,009. There is a three (3) year warranty on the compressor and coil and Five (5) year warranty on the cabinet. **MOTION BY PETER HERRMANN AND SECONDED BY KEVIN RUDSER to approve the purchasing of four (4) additional Temp-Air model TD-200 dehumidifiers from Temp-Air at a cost of \$8,009. Motion carried unanimously.**

D. Consider Proposal For Inspection Of Storage Tank At Water Filtration Plant: Water Supt. Dave Ewig reviewed this item with the Board Members. He stated that two proposals were requested pertaining to evaluating the condition of the 500,000 gallon treated water storage tank at the Water Filtration Plant. Wisconsin DNR requires that this below grade concrete structure be inspected on a 5 year schedule per Wisconsin Administrative Code NR810.14. In addition to submitting Inspection Report Form 3300-248, a written report detailing observations, conclusions, and recommendations will be provided. The two proposals were from Short Elliott Hendrickson (SEH) for \$2,600 and Clark Dietz for \$3,850. This is a budgeted item and \$6,000 is allocated for it. Staff recommends that the inspection be awarded to SEH for the lump sum fee of \$2,600. **MOTION BY MICHAEL EHRLICH AND SECONDED BY CRAIG CZARNECKI to recommend to the Common Council to award the inspection of the 500,000 treated water storage tank to Short Elliott Hendrickson (SEH) for the lump sum fee of \$2,600 as presented. Motion carried unanimously.**

E. Consider City Storm Water Permit Annual Report: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that each year, the City is required by law to provide an annual report to the WNDR to comply with the terms of our General Permit to Discharge Under the Wisconsin Pollutant Discharge Elimination System WPDES Permit No. WI-S050075-1. The permit requires a review of the annual report by the permittee's governing body, and City Engineer Vanden Noven reviewed it with the Board Members. The permit cost is \$1,500 plus costs of compliance with the permit. The goal of the permit is to reduce pollutant loading carried by storm water. Staff recommends approve the annual report. **MOTION BY MICHAEL EHRLICH AND SECONDED BY KEVIN RUDSER to recommend to the Common Council to approve the City Storm Water Permit Annual Report as presented. Motion carried unanimously.**

F. Consider Hiring Engineering Interns: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the Engineering Department is requesting to hire two (2) interns for the summer. Nicole Hill and Jesse Thorsen are the two new interns. These two planning students (one grad student and one undergrad) will be working as volunteers in the City's Planning Department this summer. Both have skills which can be utilized by the Engineering Department for data collection, map building, and GIS. The Engineering Department is requesting to hire both individuals to assist this summer with GIS. This is a budgeted item and \$5,400 has been allocated for interns to work on GIS (split evenly between sewer and water). Staff recommends hiring Nicole Hill at \$14.00 per hour and Jesse Thorsen at \$12.00 per hour. **MOTION BY PETER HERRMANN AND SECONDED BY MICHAEL EHRLICH to hire Nicole Hill at \$14.00 per hour and Jesse Thorsen at \$12.00 per hour for Engineering Department Summer Interns. Motion carried unanimously.**

G. Consider Resolution To Approve Grant For Sauk Creek: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that a Resolution is needed to support a DNR River Protection Grant Application. This grant is being made to cover preliminary design costs of the naturalization of Sauk Creek and Mineral Springs Creek, which was included in the Coal Dock Master

Plan. The application is being made on the City's behalf by Miller Engineers and Scientists. The requested amount of the grant is \$9,997, with a City match of \$3,333 (\$13,330 total budget). This project improves water quality, fish habitat and native vegetation. Staff recommends approving the Resolution. **MOTION BY MICHAEL EHRLICH AND SECONDED BY KEVIN RUDSER to recommend to the Common Council to approve the Resolution for \$13,330 (The grant portion for \$9,997.00 and the City's portion of \$3,333.00). Motion carried unanimously.**

OLD BUSINESS:

A. Discuss STH 33 And Lake Street Budget Updates: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He informed the Board Members that he has the updated budget for STH 33 per the April 12 bid opening, the updated disbursement of Bond Proceeds, and an estimated cost of replacing the streetlight system on North Lake Street. He reviewed the dollar numbers with the Board Members. He stated that these figures do not account for the cost of the City planting trees in 2012 on STH 33. This will cost approximately \$25,000. Additionally, money must now be budgeted each year for the professional care of the landscaped islands. Funds that were designated for planting the trees and maintaining the island out of an escrow account are being re-designated, as the cost of Lake Street, the Senior Center, Sauk Road/Harris Drive were all unbudgeted items, and paid out of the money budgeted under the STH 33 account. Staff recommends proceeding with an agreement with WE Energies and AT&T to bury overhead lines. Staff should also proceed with streetlight replacement. **MOTION BY MICHAEL EHRLICH AND SECONDED BY KEVIN RUDSER to recommends to the Common Council to proceed with an agreement with WE Energies and AT&T to design for the bury overhead lines and staff should proceed with streetlight replacement as presented. Motion carried unanimously.**

PROJECT UPDATES: There was none.

FORTHCOMING EVENTS: Members mention that the Community Festival was coming up at the end of May. Also Port Soccer was having registration on May 18, 2011. It was also mentioned that the City of Port Washington has a Facebook page.

ADJOURNMENT: MOTION BY KEVIN RUDSER AND SECONDED BY PETER HERRMANN to adjourn the meeting at 6:58 p.m. Motion carried unanimously.