

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, JUNE 14, 2011**

**ROLL CALL:** Chairman Craig Czarnecki called the City of Port Washington Board of Public Works meeting to order at 5:34 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Ehrlich, Alderman Jim Vollmar and Alderman Paul Neumyer. Also present were: City Engineer Vanden Noven, City Administrator Mark Grams, and Wastewater Supt. Dan Buehler. Absent and excused: Board Members Kevin Rudser and Peter Herrmann and Water Supt./Street Commissioner Dave Ewig.

**CHAIRMAN'S BUSINESS:** There was none.

**APPROVE MINUTES: MOTION BY PAUL NEUMYER AND SECONDED BY MICHAEL EHRLICH to approve the minutes from May 10, 2011 as present. Motion carried unanimously.**

**PUBLIC COMMENTS/APPEARANCES:** There was none.

**NEW BUSINESS:**

**A. Approve 2010 Compliance Maintenance Annual Report (CMAR):** Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that this is the CMAR report and it is the annual report required by the DNR to measure performance of Wastewater Utilities. It covers the compliance and maintenance of the treatment plant and the associated collection systems. The report is graded A-F for 9 various categories to obtain a GPA for the utility. The Port Washington Wastewater Utility received A's in 9 of the 9 categories. The final step in the CMAR process is that the Common Council reviews the report and makes a resolution of the review for submittal to the Wisconsin DNR. There are no budget ramifications. Staff recommends approval by the Board and to send the CMAR to the Common Council for a Resolution as required by the DNR.

**MOTION BY PAUL NEUMYER AND SECONDED BY MICHAEL EHRLICH to recommend to the Common Council to approve the 2010 CMAR as presented and for the Common Council to prepare a Resolution to be send to the DNR. Motion carried unanimously.**

**B. Consider Resolution Regarding The Repair Of RR Tracks On Oakland Avenue And Consider Future Improvements To Oakland Avenue Between South Spring Street And RR Tracks:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that recently, Ozaukee County has proposed the construction of a new bus garage on Oakland Avenue, adjacent to their Highway Department. As part of this project, they intend to improve the Interurban Bike Trail that abuts their property. During the presentation of this project to the Design Review Board, the Fire Chief noted that adjacent to the bus garage, the RR crossing that exists on the Interurban Trail is dangerous for bicyclists. In fact, so many bicyclists have been injured there at the cross; the Fire Department now parks an ambulance there during bike events. County staff has asked the City to consider improving the street. Because Oakland Avenue has no curb and gutter (i.e., is an unimproved road) the cost of the street improvements could be 100% specially assessed to the abutting property owners. As part of the proposed street improvements, Staff believes that the City should petition the Union Pacific Railroad to improve the at-grade crossing by passing a resolution asking them to do so. The cost of the resolution for the Union Pacific to improve the RR crossing is zero. The estimated cost of improving Oakland Avenue between South Spring Street and the RR tracks could be \$100,000 to be split 50/50 between the abutting property owners. Staff recommends approval of the attached

resolution and approval of street improvements to be designed in 2012 and constructed in 2013... **MOTION BY JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to recommend to the Common Council to approve a resolution with a slight modification, indicating that the City would like the track crossing to be improved for the full width of the Oakland Avenue ROW. The amended language is included in the attached resolution. The purpose of improving the tracks for the full ROW would be to accommodate future sidewalk or multi-use trail construction. The Board of Public Works took no action on the recommended street improvements, but directed staff to discuss the issue of location of the interurban trail (on or off street) with the County's Interurban Trail Committee and report back to the BPW. Motion carried unanimously.**

**C. Consider Street Lights On North Lake Street:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that at the last BPW meeting, the Board recommended the elimination of overhead utilities on North Lake Street and the replacement of the existing street lights. Staff has since then requested a proposal from Powrtek Engineering for the cost of design and estimated cost of streetlight replacement to continue operating the City-owned system. The other option would be to transfer poles/fixtures from South Spring Street as has been discussed in the past. The estimated cost of constructing new City-owned street light system would be \$48,500. The estimated cost of moving street lighting from South Spring Street to North Lake Street would be \$24,600. Although the maintenance/energy costs for City owned systems is always substantially less than WE Energy system, by moving the poles from South Spring Street, there will be no additional operational cost to the City; i.e. the long term maintenance costs would actually be lower by using the WE Energies poles. Using fewer lighting units on South Spring Street and on North Lake Street will result in less light pollution, less energy uses and greater cost savings. Staff recommends accepting the WE Energy proposal to move 9 poles from South Spring Street (removing every other pole beginning at Sunset Road going north). The result (on both South Spring Street and on North Lake Street) will be one streetlight spaced at every 100 feet, on alternating sides of the street. That will leave 7 additional lights for the Coal Dock entrance when that is constructed. If the BPW wishes to move the lights but wants to test it first, we would then need to schedule a special meeting to make a final decision prior to the July 5 Common Council meeting. **MOTION BY CRAIG CZARNECKI AND SECONDED BY MIKE EHRLICH to recommend to the Common Council by a 3 to 1 vote to request WE Energies to disconnect every other light on South Spring Street between Portview Drive and Sunset Road prior to removing the 9 lights to be placed on North Lake Street. The 1 "nay" was by Alderman Vollmar who felt the City should save the money require to disconnect the lights and recommended moving the lights to North Lake Street without the test. Motion carried unanimously.**

#### **OLD BUSINESS:**

#### **PROJECT UPDATES:**

- a. **Hwy. 33:** City Engineer Rob Vanden Noven stated that the deck of the Hwy. LL Bridge is gone. The girders will be removed tonight.
- b. **Fish Cleaning Station:** City Engineering Rob Vanden Noven reported that the Lion's Club donated time and money to upgrade the Fish Cleaning Station in the Marina. He stated that they are doing site repairs. They are also making the counter tops larger. Gutters on the roof and a retaining wall have been installed. A new sign will be installed shortly.

**FORTHCOMING EVENTS:** There was none.

**ADJOURNMENT: MOTION BY MIKE EHRLICH AND SECONDED BY PAUL NEUMYER to adjourn the meeting at 6:20 p.m. Motion carried unanimously.**