

City of Port Washington Police and Fire Commission

Minutes Regular meeting on September 12, 2011

Meeting called to order at 7:00 P.M. by Vice Chairman T. Tietyen. Roll Call: Present R. Nelson, Bruce Becker, Marty Becker, Michael Mueller, and T. Tietyen. Also present Fire Chief Mark Mitchell and Police Chief Richard Thomas

1. There were no appearances or correspondence.
2. Motion by M. Becker second by B. Becker to approve minutes of regular meeting August 8, 2011. Motion carried.

Ambulance Department

1. Review of August 2011 ambulance invoices. Motion by M. Mueller second by M. Becker to approved. Motion carried.
2. Review of 2011 Ambulance budget. The budget shows expense for, but doesn't show grant for, VHF radios for Ambulance service.
3. Review of reported August 2011 Ambulance Revenue.
4. Review August 2011 Ambulance Calls. August was a busy month with approximately 72 calls.

Fire Department

1. Review of August 2011 Fire Department invoices. Motion to approve by R. Nelson second by M. Becker to approve. Motion carried.
2. Review of Fire Department budget through July. Chief comments that the high cost of fuel hadn't been anticipated when budget was projected.
3. Review of August 2011 fire calls. Seventeen calls with several being calls for Mutual Aid.
4. Chief Mitchell's report. Personnel: A new EMT-B applicant, Crystal Hadrath, has passed physical requirements and will be hired as a part-time employee effective Sept. 15. Paramedic coverage: For the first month the department was providing coverage for 66% of the time; the original agreement with the State of WI was for 35%. The department will be at 100% coverage by January 1, 2012. The department was the recipient of another Port Security Grant for \$47,095. The majority (\$43,945) of the funding will be used to replace outdated equipment for the department's Dive Rescue Team. The balance will be used for training personnel in the use of the new equipment. (\$3,150).

Police Department

1. Review and approval of August 2011 bills. Motion R. Nelson second M. Mueller to approve. Motion carried.
2. Review of July Municipal Court revenue statement as reported by the court through June 2011.
3. Chief R. Thomas's report. Chief is preparing a survey of comparable communities with regard to the department's sworn officer staffing. The chief will present the survey at the next meeting.
4. Crime Analysis training program. Chief Thomas has been invited to join as a member on an advisory board at U.W. Milwaukee School of Social Welfare Dept. of Criminal Justice to establish a crime analysis certificate program. Chief will accept.
5. Flashing red light at the intersection of County Hwy. LL and Sunset Rd. The city has not been able to locate funding for the light system. Action tabled until October 2011 meeting.
6. A motion by R. Nelson second by M. Mueller to go into closed session, authorized as noted by Wisconsin Statutes for: considering employment, promotion, compensation or performance evaluation data of a public employee over which the PFC has jurisdiction or exercises responsibility, namely applicants for the position of police chief. WS 19.85 (1)(c). Roll call vote: M. Mueller, aye, M. Becker aye, B. Becker aye, T. Tietyen aye, R. Nelson aye. Motion carried. The commission retires to closed session. While in closed session, Chairman Nelson assumes Chair.
7. Motion to reconvene in open session by T. Tietyen second R. Nelson. Roll Call vote M. Mueller aye, B. Becker aye, M. Becker aye, T. Tietyen aye, R. Nelson aye. Motion carried. Commission reconvenes in open session. Upon reconvening Vice Chair Tietyen assumes Chair.
8. No action on closed session matters.
9. Motion by Tietyen second M. Becker to Adjourn. Motion carried. Meeting Adjourned.

Respectfully submitted,

Acting Secretary Terry Tietyen