

**City of Port Washington Police and Fire Commission
Minutes of Regular Meeting Held Monday May 9, 2011**

1. Meeting called to order at 7:00 p.m. Present: Commissioners Nelson, B. Becker, Taucher, Tietyen, and M. Becker; Fire Chief Mitchell; Police Chief Thomas; LifeQuest Ambulance Billing Service President Jerry Miller and three LifeQuest staff members.
2. Election of Officers: Moved by B. Becker, seconded by Tietyen to elect Rick Nelson to the position of Commission Chair. Unanimous approval. Moved by B. Becker, seconded by M. Becker to elect Terry Tietyen to the position of Commission Vice Chair. Unanimous approval. Moved by B. Becker, seconded by Tietyen to elect Gina Taucher to the position of Commission Secretary. Unanimous approval.
3. There were no public appearances.
4. The minutes of the regular meeting held on April 19, 2011 were reviewed. Moved by Tietyen, seconded by B. Becker to approve. Unanimous approval.
5. The Commission agreed by unanimous consent to adjust the agenda to consider Police Department business first, followed by the Ambulance and Fire Departments.

Police Department

1. Police Department bills for April 2011 were reviewed. Moved by Taucher, seconded by B. Becker to approve. Unanimous approval.
2. Municipal Court income for March 2011 was \$9888.19. The year-to-date total is \$24,822.27.
3. Chief's Report:
 - a. Two honor guard members represented the PWPD at the Wisconsin Law Enforcement Memorial Ceremony in Madison on May 6.
 - b. Chief Thomas presented a letter informing the Commission that he will be leaving the Port Washington Police Department effective May 9, 2012, at which time he will have completed 40 years as a Law Enforcement officer.
4. FBI LEEDA Trilogy awards were presented to Captain Mike Keller and Lt. Tom Barbuch recognizing that they have each completed 3 FBI LEEDA courses.
5. The Character Counts program received a donation in the amount of \$2097.74. These funds, which will be used for training, scholarships and supplies for the Character Counts program, were raised at the Saint Patrick's Day event.
6. Teleserve Reporting offers a way to handle service calls in light of tight budgets and their effect on staffing levels. When non-threat, non-risk calls are received, the report is taken by a non-sworn individual, and the report is passed on to officers if their action is needed. This technique could be employed by the Port Washington Police Department, if necessary.
7. There was no further Police Department business.

Ambulance Department

1. Ambulance Department bills for April 2011 were reviewed. Moved by B. Becker, seconded by M. Becker to approve. Unanimous approval.
2. The ambulance budget was reviewed.
3. Ambulance revenue for April was \$20,553.80. The year-to-date total is \$91,459.93.
4. March 2011 ambulance calls were reviewed.

5. LifeQuest Ambulance Billing Rates were discussed, with LifeQuest President Jerry Miller participating to discuss LifeQuest's rate recommendations and answer questions. Moved by Tietyen, seconded by M. Becker to adopt the LifeQuest 2011 Paramedic Recommended Rates effective July 1, 2011. Unanimous approval.
6. A new pay rate for EMT-Paramedics was discussed. Moved by Tietyen, seconded by M. Becker to establish an hourly pay rate for EMT-Paramedics at \$5 for on-call time, and \$20 for calls. Unanimous approval.
7. There was no further Ambulance Department business.

Fire Department

1. Fire Department bills for April 2011 were reviewed. Moved by Tietyen, seconded by B. Becker to approve. Unanimous approval.
2. The fire department budget was reviewed.
3. April 2011 fire calls were reviewed.
4. There was no Fire Chief's report.
5. There was no further Fire Department business.
6. Moved by Tietyen, seconded by B. Becker to adjourn. Unanimous approval. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Gina Taucher, Secretary