

City of Port Washington Police and Fire Commission

Minutes of Regular Meeting Held Monday June 13, 2011

1. The meeting was called to order at 7:00 p.m. by Chairman Nelson. Present: Commissioners Nelson, T. Tietyen, B. Becker, M. Becker and Michael Mueller. Also present Fire Chief M. Mitchell and Police Captain Michael Keller.
2. Commissioner Tietyen volunteered to take minutes until a new Secretary is selected.
3. There were no public appearances. A letter from Gina Taucher was read by Chairman Nelson regarding her service as a commissioner.

Ambulance Department

1. Ambulance bills for May 2011 were reviewed. Motion by B. Becker, second by M. Becker to approve. Unanimous approval.
2. Ambulance Department budget year-to-date reviewed.
3. Review of ambulance revenue for May 2011. Chief Mitchell explained an error in reporting revenue for May 2011.
4. Review of ambulance calls. Chief Mitchell notes that the average length of calls had decreased since the opening of the Grafton hospital.
5. Chief Mitchell noted that he is expecting approval from the State of Wisconsin Department of Health for the upgrade from EMT-IT to EMT-P within the week.
6. No further Ambulance Department business.

Fire Department

1. Fire Department invoices for May. Motion by Tietyen, second by B. Becker to approve. Unanimous consent.
2. The Fire Department budget year-to-date was reviewed. Chief Mitchell noted that the maintenance accounts were over budget. There were some unexpected expenses with the fleet and some grant money was received that isn't shown on the budget report.
3. Fire calls for May 2011 were reviewed. No questions.
4. Fire Chief Mitchell gave his "Chief's report" for June.
 - a. EMT-IT Grady has resigned from the department. He has moved out of the city.
 - b. Brandon Gregozeski has been appointed to an Engineer position.
 - c. Firefighters Hill and Tieg completed course work for Firefighter 1 certification.
 - d. Chief Mitchell noted several events the Department will participate in through July 4th.
5. No further Fire Department business.

Police Department

1. Invoices for May 2011 were reviewed. Motion by B. Becker, second by M. Becker to approve. Unanimous consent.
2. The Municipal Court statement for April 2011 was unavailable.
3. Chief's Report. Captain Keller noted that the husband of the department's web site designer has passed away.
4. Chief Thomas has received a solicitation from the University of Wisconsin, Wisconsin Innocence Project to be a Board member. The Chief has accepted.
5. Captain Keller explained that after several delays the Pro Phoenix software went live on Monday, June 6, 2011, and it is still a "work in progress."
6. A motion to adjourn was made by B. Becker, seconded by M. Becker. Unanimous consent.

Respectfully submitted,

Terry Tietyen