

City of Port Washington Police and Fire Commission

Minutes Regular meeting on August 8, 2011

Meeting called to order at 7:00 P.M. by Chairman R. Nelson.

1. Roll Call. Present: R. Nelson, B. Becker, M. Becker, M. Mueller, and T. Tietyen; Fire Chief Mitchell and Police Chief Thomas.
2. There were no appearances or correspondence.
3. Motion by M. Mueller second by B. Becker to approve minutes of regular meeting July 11, 2011 and special meeting July 25, 2011. Motion carried.

Ambulance Department

1. Review of July 2011 ambulance invoices. Motion B. Becker second T. Tietyen to approve. Motion carried.
2. Review July 2011 Ambulance budget.
3. Review July 2011 Ambulance Revenue. Revenue posted is actual June 2011 revenue posted in July.
4. Review July 2011 Ambulance Calls. Total calls for July show an increase. Paramedic service started on August 12, 2011; there have been four Paramedic calls since start up.

Fire Department

1. Review of July 2011 Fire Department invoices. Motion to approve by B. Becker second T. Tietyen. Fire Chief commented that the department received a grant for two UHF radios. The budget shows the expense but not the revenue from that grant. Motion carried.
2. Review of Fire Department Budget.
3. Review of July 2011 fire calls. July was a busy month with several out of the city calls.
4. 2012 Budget Preparation. The new chassis for the ambulance has been purchased and delivered to the coach manufacturer. Delivery expected during February 2012.
5. Chief Mitchell's report:
 1. Personnel - 2 EMT-Paramedics have joined the dept.
 2. Fire Prevention Week open house event is scheduled for Sunday, October 9. The department's association will sponsor a pancake breakfast at the station that morning.

Police Department

1. Review and approval of July 2011 bills. Motion B. Becker second M. Becker to approve. Motion carried.
2. Review of July Municipal Court revenue statement.
3. Chief R. Thomas's report. Officers Footit and Wolff are attending LEEDA training; they are the 5th and 6th department officers to attend. Since May there have been 26 thefts from automobiles and 2 break-ins. The items taken are mostly electronics. The entire county has experienced similar thefts. The Chief commented on the recruitment efforts for a replacement. Applications have been received, advertising is in place, a bid from Moffet and Associates has been received for the Assessment to take place at Fox Valley Tech. Appleton.
4. A motion by T. Tietyen second M. Mueller to go into closed session, authorized as noted by Wisconsin Statutes for: considering employment, promotion, compensation or performance of a public employee, WS 19.85 (1)(c). Roll call vote. M. Mueller, aye, M. Becker aye, B. Becker aye, T. Tietyen aye, R. Nelson aye. Motion carried. The commission retires to closed session.
5. Motion to reconvene in open session T. Tietyen second M. Becker. Roll Call vote M. Mueller aye, B. Becker aye, M. Becker aye, T. Tietyen aye, R. Nelson aye. Motion carried. Commission reconvenes in open session.
6. No action on closed session matters.
7. Motion by B. Becker second M. Mueller to Adjourn. Motion carried.

Respectfully submitted,

Acting Secretary Terry Tietyen