

**CITY OF PORT WASHINGTON  
COMMISSION ON AGING MINUTES  
Monday, May 9, 2011**

Present: Suzanne Bruner, JoAnn Stade, David Owens, Sally Schirk-Ehrlich, Alderman Mike Ehrlich, and Catherine Kiener, Director.

Absent: Mike Kraus

Meeting was called to order at 7:00 PM

1. Alderman Ehrlich moved to approve the minutes; Ms. Stade seconded the motion. Motion carried.
  
2. Mr. Owens questioned the CD amount listed on second page as being less than the previous month. There was a change not made to the template reflecting the conversion of CD to the money market account. This will allow the Seniors to purchase additional matching chairs to those bought in 2002 and a new locking display case for the handicrafts. A typographical error was made on the check numbers in the Harris account. Check #3670 is 3700 and 3671 should be 3701. All other numbers are correct. Alderman Ehrlich moved to approve the April Financial summary with the noted corrections. Edie seconded the motion. No further discussion. Motion carried.
  
3. Unfinished business
  - A. Parking at Foster Street update: The Traffic Safety committee discussed 2 options for angle parking presented by Alderman Ehrlich. A third option was suggested and the Traffic Safety Committee tabled the idea until May 19 at 4:00.
  - B. Move update:
    1. Director Office Furniture – the desk at the center has a broken leg and nearly fell on the Director last week. A member of the Park & Rec Board works at Emmons Business Interiors in Sheboygan and left a plan for the Commission to review. A copy was given out with suggestions given to Director from Commission. Mrs. Webb moved to use capitol expenditure to purchase the desks in lieu of a new refrigerator. Ms. Stade seconded the motion. Motion carried.
    2. The mover selected was Mr. Mover. The move will occur either Thurs. May 26 or Tues. May 31. The Director was asked to confirm his price with the pool table dismantle and reassembly.
    3. Paulus Printing has prepared new envelopes, moving postcards, and signs for the windows for the move.
    4. Kitchen packing was started last fall and volunteers will come in to help complete the packing.
  
4. New Business
  - A. The Secretary duty was discussed as a rotation. A suggestion was possibly the assistant. The Director does not feel there is the extra time to pull the position for minutes.
  - B. Elected officials report mentioned there is some interest in downtown by new businesses.

5. Director's Report

A. Senior Center Board Elections will occur in June for one position. All incumbents will serve another term.

B. Events: Volunteer Recognition and Spring Fling is set at the American Legion in Saukville for Tuesday, May 17.

C. Director's Comments

1. Staff update on Maintenance 6 month position and Assistant

2. Telecommunications will remain the same for now and be reviewed with the city plan.

D. Chairman gave a brief update on budget as it relates to ADRC and new caps on care for seniors.

Meeting adjourned at 7:58 PM.