

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, January 31, 2011**

Present: Suzanne Bruner, JoAnn Stade, Edie Webb, David Owens, Alderman Mike Ehrlich, Catherine Kiener, Director and one member of the public.

Excused: Sally Schirk-Ehrlich, Mike Kraus

1. Ms. Stade moved to approve the minutes; Alderman Ehrlich seconded the motion. Motion carried.

2. Ms. Stade moved to approve the corrected Financial Summary from December 2010, Mrs. Webb seconded the motion. Motion carried.

3. Unfinished business is the hiring of an Assistant. The background check is being completed.

4. Director's Report

A. Senior Center Board discussed some ideas for the open house.

B. The Lakeside Tea Society speakers are being finalized; the Chili Supper and annual Memorial Pool Tournament will be held in March; Dr. Bonavia will be here in Feb. to speak on heart health; the planning for Ozaukee Senior Games has started.

C. Update on the move: Coakley Brothers has met with City administration to bid on the move. A heavy metal shelf was purchased for storage for the new building.

5. New Business

A. Elected Officials Report

Alderman Ehrlich stated once the proposal is approved for remodel he will focus on the improvement of the parking at Foster Street.

B. Building Agreement

The agreement will be for the duration of time in the present building with a new agreement for new building.

C. The bid proposals were reviewed.

10 Contractors walked through; 6 complete bids and a partial bid were received.

Questions on the bids were: How many local contractors? What is the low bidder base bid? What are the figures for the alternates?

#1 Movable Wall; #2 Exhaust; #3 Fireplace; #4 Exercise flooring (free floating); #5 Heater for the front entry; #6 ADA push button door with auto open; #7 Deduct to change the elevator from 3 phase electric to 1 phase.

In summary, after discussing the bids and items the budgeted goal was \$235,000 and JH Hassinger came in at \$242,230.00. Ms. Stade moved to accept JH Hassinger as the General Contractor with the base bid and including Alternates #1, #2, #4, #6, and #7.

Ms. Webb seconded the motion. The discussion on the total cost was \$232,330.

Alderman Ehrlich abstained from the vote. Motion carried.

Meeting adjourned at 6:00 PM.