

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, DECEMBER 14, 2010**

ROLL CALL: Chairman Craig Czarnecki called the City of Port Washington Board of Public Works meeting to order at 5:32 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Ehrlich, Alderman Jim Vollmar, and Board Member Kevin Rudser. Also present were: Water Supt./Commissioner Dave Ewig, City Administrator Mark Grams, Wastewater Supt. Dan Buehler and City Engineer Vanden Noven. Absent and excused: Board Member Peter Hermann and Alderman Paul Neumyer.

Chairman's Business: There was none.

MOTION BY MIKE EHRLICH AND SECONDED BY JIM VOLLMAR to approve the minutes from October 26, 2010. Motion carried unanimously.

Public Comments/Apearances: There was none.

New Business:

A. CONSIDER TREE QUOTATION FOR 2011 TREE PLANTING: Street Commissioner Dave Ewig reviewed this item with the Board Members. He stated that a technical specification was developed for trees for several different projects and was sent out to six (6) nurseries. Four (4) quotes were returned and two (2) nurseries did not quote. After reviewing the quotes and unit prices that were submitted, staff is recommending the purchase of: 167 trees from Meacham Nursery for \$6,743.00; 220 trees from McKay Nursery for \$9,655.00; and 2 trees from Johnson Nursery for \$258.00 for a total of 389 trees for \$16,656.00. **MOTION BY JIM VOLLMAR AND SECONDED BY KEVIN RUDSER to approve the purchase of 389 trees for \$16,656.00 from various vendors for several different projects. Motion carried unanimously.**

B. CONSIDER PURCHASE OF PICKUP TRUCK FOR WATER UTILITY: Water Supt. Dave Ewig reviewed this item with the Board Members. He stated that a technical specification was developed and three (3) quotations were requested pertaining to the purchase of a 2011, ½ ton, 4 WD pickup truck for the Water Utility. Proposals were requested with and without trade of the existing 2001 ½ ton Dodge truck. Three quotes were received. Staff recommends purchasing the Dodge 1500 SLT from Schmit Bros., for the with trade-in price of \$18,951.00. The Ford truck did not meet the specified maximum box length of 6-¾ ft. The Ford box is only available in an 8 ft. length. The warranty on the Dodge truck is 3 years/36,000 miles, and 5 years/60,000 miles on the powertrain. **MOTION BY JIM VOLLMAR AND SECONDED BY MIKE EHRLICH to approve purchasing the Dodge 1500 SLT from Schmit Bros. with trade in for a price of \$18,951.00. Motion carried unanimously.**

C. CONSIDER PROPOSAL FOR BUILDING EXTERIOR IMPROVEMENTS AT THE WATER FILTRATION PLANT AND WASTEWATER TREATMENT PLANT: Water Super Dave Ewig and Wastewater Super Dan Buehler reviewed this item for the Board Members. They stated that a proposal is before the Board Members from Tremco, Inc. pertaining to the development of plans and specifications for improvements to the exterior of the Water Filtration Plant and the Wastewater Treatment Plant. Both buildings are in need of some repairs to the EIFS wall system, re-caulking and recoating. This would be a 2011 Budgeted item for both departments. The Wastewater

Department has allocated \$90,000 and the Water Department has allocated \$60,000. Staff recommends acceptance of the proposal submitted by Tremco, Inc. for the not to exceed price of \$4,830.00. If Tremco manufactured products are selected, the design and inspection fees are waived. This design/build public bid process was utilized with Tremco, Inc. for the replacement of the roof at the Water Filtration Plant in 2009. **MOTION BY MIKE EHRLICH AND SECONDED BY KEVIN RUDSER to approve the proposal for the building exterior improvements at the Water Filtration Plant and Wastewater Treatment Plant not to exceed \$4,830.00. Motion carried unanimously.**

D. CONSIDER REPLACEMENT OF #1 DIGESTER RECIRCULATION PUMP: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that the original plan in 2010 was to rebuild the existing #1 pump; however, the cost to rebuild to like new condition exceeds 70% of the cost of a new pump. Our vendor recommends replacing this 20 year old pump. Three (3) quotes were obtained to replace the pump. They were from Crane Engineering for \$10,500, Liquid Process Engineering for \$11,487; and L. W. Allen Engineering for \$12,935. Both the Liberty and Monoflow pumps are direct drop in replacements for our existing pump and are similar with respect to quality and warranty. The monies would be withdrawn from the Equipment Replacement Fund Account. Staff recommends Crane Engineering for the pump purchase and installation for a cost of \$10,500.00. **MOTION BY JIM VOLLMAR AND SECONDED BY MIKE EHRLICH to approve the purchase and installation of a New Monoflow 1XLH115H1CDQAAA Pump from Crane Engineering for a cost of \$10,500 as presented. Motion carried unanimously.**

E. CONSIDER WATER DEDUCT METER FOR CANS-TO-GO, LLC: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that Joe Taylor of Cans-To-Go has submitted a letter stating the reason why he needs a water deduct meter for his business. Basically, he does not want to get charged twice for sewer as he will be disposing of his liquids at our remote septage station. Staff recommends approval for the water deduct meter. **MOTION BY MIKE EHRLICH AND SECONDED BY JIM VOLLMAR to approve the use of a deduct meter at Cans-To-Go. Motion carried unanimously.**

F. CONSIDER WE ENERGIES DISTRIBUTION EASEMENT OVERHEAD AND UNDERGROUND JOINT: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that before the Board Members is a copy of the Distribution Easement – Overhead & Underground Joint request by WE Energies and Time Warner to install a buried power line plus cable TV in a 15 ft. easement located along the east side of the City's property west of Bley Park Estates, and to place aerial facilities in a 15 ft. easement along the western edge of that same property, adjacent to the Jackson Road ROW. This work is being performed in conjunction with the relocation work along STH 33. Staff recommends approval subject to legal review. The Board Members discussed this item. **MOTION BY JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to recommend approval for the request for the east side of the Schanen Farm property per the request from WE Energies and Time Warner, subject to a legal review from the City Attorney. There is no recommendation for the west side of the Schanen Farm property along Jackson Road. Motion carried unanimously.**

G. CONSIDER WE ENERGIES UNDERGROUND DISTRIBUTION EASEMENT FOR WEST SIDE WATER TOWER: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that before the Board Members is a copy of 2 underground distribution easement requests by WE Energies to install a buried power line to the Water Tower. It affects 2 parcels, so there are 2 easements. The drawings show the proposed location on the north side of the tower to replace the existing eastern feed which is being eliminated as part of the conversion to underground utilities on STH 33. Staff recommends approval subject to legal review. **MOTION BY MIKE**

EHRlich AND SECONDED BY KEVIN RUDSER to approve the request from WE Energies subject to legal review from the City Attorney. Motion carried unanimously.

H. CONSIDER WE ENERGIES UTILITY FACILITY RELOCATION REIMBURSEMENT AGREEMENT: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that before the Board Members is a copy of the Utility Facility Relocation Reimbursement Agreement request by WE Energies to install a buried power line in the STH 33 ROW. Because the City is paying to place WE Energies facilities below ground, they are requiring that the City agree that it will not require the Utility to move its facilities in the future without reimbursement. Without the reimbursement agreement, the utility would place their facilities on private property, however, the cost of the easement would be passed on to the City, so this is the “no cost” solution. Staff recommends approval subject to legal review. The Board Members discussed this item. **MOTION BY JIM VOLLMAR AND SECONDED BY MIKE EHRlich to approve the agreement with WE Energies subject to legal review by the City Attorney. Motion carried unanimously.**

I. CONSIDER CHANGE ORDER REQUEST FOR 2010 STREET IMPROVEMENTS-DIVISION/CHESTNUT/SOUTH WISCONSIN: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that PTS Contractors has requested additional payment for the 2010 Street Improvement project for extra work done as a result of unforeseen site changes and challenges. Ruekert and Mielke is still reviewing these requests. **MOTION BY MIKE EHRlich AND SECONDED BY KEVIN RUDSER to table this request. Motion carried unanimously.**

Old Business:

A. CONSIDER NORTH LAKE STREET DESIGN: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He reviewed the roadway and the parking areas. The Board Members discussed this item and suggested changes to the parking. The Board Members suggested the parking be angled. **MOTION BY JIM VOLLMAR AND SECONDED BY KEVIN RUDSER to consider change the parking to angle parking. Motion carried unanimously.**

Project Updates: There were none.

Forthcoming Events: There were none.

ADJOURNMENT: MOTION BY ALDERMAN MIKE EHRlich AND SECONDED BY KEVIN RUDSER to adjourn the meeting at 7:11 p.m. Motion carried unanimously.