

**City of Port Washington Police and Fire Commission
Minutes of Regular Meeting Held Monday June 14, 2010**

1. Meeting called to order at 7:00 p.m. Present: Commissioners Nelson, B. Becker, Taucher, Tietyen, and M. Becker; Police Chief Thomas; Fire Chief Mitchell; Deputy Fire Chief Jim Riley.
2. There were no public appearances. A citizen, Candace Fettig, will be on the July PFC meeting agenda, per her written request.
3. The minutes of the regular meeting held on May 10, 2010 were reviewed. Moved by Tietyen, seconded by B. Becker to approve. Unanimous approval.

Ambulance Department

1. Ambulance Department bills for May 2010 were reviewed. Moved by B. Becker, seconded by Taucher to approve. Unanimous approval.
2. The ambulance budget was reviewed.
3. Ambulance revenue for May 2010 was \$14,848.17. The year-to-date total is \$112,493.23.
4. May 2010 ambulance calls were reviewed.
5. Deputy Fire Chief Riley prepared a chart comparing suggested ambulance rates for Paramedic level service with the current service level. The committee that is studying the level of care increase will hold a public information meeting in early fall. When their feasibility study is completed, it will be sent to the State of Wisconsin EMS office for review.
6. No further Ambulance Department business.

Fire Department

1. Fire Department bills for May 2010 were reviewed. Moved by Tietyen, seconded by Taucher to approve. Unanimous approval.
2. The fire budget was reviewed.
3. May 2010 fire calls were reviewed.
4. Fire Chief's report: One Firefighter has resigned from the department, and a new member has joined as an EMT-B. The new fire/rescue boat will be in service by Fish Day, July 17.
5. Other business: Chief Thomas commended the Fire Department for their assistance with the bear situation on June 5.

Police Department

1. Police Department bills for May 2010 were reviewed. Moved by B. Becker, seconded by M. Becker to approve. Unanimous approval.
2. Municipal Court income for April 2010 was \$11,604.41. The year-to-date total is \$41,501.39.
3. Chief's Report
 - a. Accreditation: The onsite evaluation was held June 8 – 10. The assessors evaluated the department's accreditation files, policy manual, facility, personnel, and operations, and held a community listening session. Chief Thomas was advised that the assessment was very successful. The WILEAG board will review and act on the assessors' report at their meeting on July 23.
 - b. County-Wide Records Management System: Staff member Becki Hill attended a training session for the county-wide records management system. The next step toward implementation of the system will be a "train the trainer" course.
4. A press release regarding the black bear in the city was reviewed. Multiple agencies, including the Police Department, Fire Department, and Department of National Resources worked together to safely remove the bear.

5. Moved by B. Becker, seconded by Taucher to adjourn to closed session, authorized as noted by Wisconsin Statutes for: "considering employment, promotion, compensation or performance evaluation of a public employee," WS 19.85(1)(c) Voting aye: Nelson, B. Becker, Tietzen, M. Becker, Taucher. Voting no: none. Closed session convened at 8:00 p.m.
6. Moved by B. Becker, seconded by Taucher to adjourn the closed session and reconvene in open session. Voting aye: Nelson, B. Becker, Tietzen, M. Becker, Taucher. Voting no: none. Open session reconvened at 8:25 p.m.
7. There was no other business.
8. Moved by B. Becker, second by Taucher to adjourn. Unanimous approval. Meeting adjourned at 8:29 p.m.

Respectfully submitted,

Gina Taucher, Secretary