

**City of Port Washington Police and Fire Commission
Minutes of Regular Meeting Held Monday August 9, 2010**

1. Meeting called to order at 7:00 p.m. Present: Commissioners Nelson, B. Becker, Taucher, Tietyen, and M. Becker; Police Captain Keller; Fire Chief Mitchell.
2. Police Clerk/Crime Analyst Becki Hill was recognized by the Commission for completing the 200-hour Crime Analyst Training Program.
3. Public Appearances: Police Reserve member Will Parzyszek attended the meeting to observe. Chairman Nelson reported that the investigation regarding the complaint of Port Washington resident Candace Fettig has been completed, and the case is closed.
4. The minutes of the regular meeting held on July 12, 2010 were reviewed. Moved by Tietyen, seconded by B. Becker to approve. Unanimous approval.

Ambulance Department

1. Ambulance Department bills for July 2010 were reviewed. Moved by B. Becker, seconded by Tietyen to approve. Unanimous approval.
2. The ambulance budget was reviewed.
3. Ambulance revenue for July 2010 was \$17,915.29. The year-to-date total is \$150,585.81.
4. July 2010 ambulance calls were reviewed.
5. The feasibility study and operational plan for the Ambulance Service Level Upgrade will be completed soon. EMS Lt. Maribeth Barbuch and Deputy Chief Jim Riley have been in charge of this project. A public hearing will be held prior to the PFC meeting on September 13.
6. There was no other Ambulance Department business.

Fire Department

1. Fire Department bills for July 2010 were reviewed. Moved by B. Becker, seconded by Taucher to approve. Unanimous approval.
2. The fire department budget was reviewed.
3. July 2010 fire calls were reviewed.
4. Fire Chief's report:
 - a. The 2011 budget process has begun. Capital items requested in the fire budget include replacement of Heavy Rescue Unit 453, an equipment organizer for Command Unit 456, and replacement of the windows between the overhead garage doors. The capital item requested in the ambulance budget is ten new pagers.
 - b. The new fire/rescue boat has been placed into service.
 - c. Tanker 467 needs new tires, as recommended by the city's Fleet Manager. Chief Mitchell is waiting to hear from the city's tire vendor.
5. There was no other Fire Department business.

Police Department

1. Police Department bills for July 2010 were reviewed. Moved by B. Becker, seconded by Tietyen to approve. Unanimous approval.
2. Municipal Court income for June 2010 was \$8,007.75. The year-to-date total is \$56,307.70.
3. Chief's Report
 - a. The Bike Rodeo was a success with 225 attendees. Attendee gifts, door prizes and helmets were donated by Habush, Habush, and Rottier; Useldings; and Wal-Mart. Refreshments were donated by Tri-Par and Lays.
 - b. Adoption of the Wisconsin Indoor Clean Air Act as a municipal ordinance would allow the department to issue municipal citations for violations, rather than requesting charges through the District Attorney's office. City Attorney Eberhardt has been asked to initiate the ordinance process.

- c. Fish Day parking restrictions created confusion, so the tickets that were issued have been voided. More specific parking restriction signs will be used for future events.
4. Following several incidents of vandalism downtown, the department is considering monitoring the area occasionally with Ozaukee County Emergency Management's remote camera.
5. The press release regarding Accreditation was reviewed.
6. The Department will be recognized for achieving Accreditation at the September 7 City Council meeting. A representative of the Wisconsin Law Enforcement Accreditation Group Governing Board will attend.
7. Other Police Department business: Chief Mitchell remarked on the difficulty of navigating Franklin Street with large vehicles during Maxwell Street Day. He suggested that the city consider closing Franklin Street for future events in order to ensure pedestrian safety.
8. Moved by Tietyen, second by M. Becker to adjourn. Unanimous approval. Meeting adjourned at 7:49 p.m.

Respectfully submitted,

Gina Taucher, Secretary